

**ORDINANCE NO. 774**

**AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, AMENDING THE HEMINGFORD MUNICIPAL CODE §1-503 TO PROVIDE THAT AGENDA ITEMS MUST BE DELIVERED TO THE VILLAGE CLERK OF HEMINGFORD OFFICE BY 5:00 P.M. ON THE FRIDAY PRECEDING THE NEXT SCHEDULED MEETING; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING §1-503 AND ALL EXISTING PROVISIONS OF THE MUNICIPAL CODE NOT CONSISTENT WITH THIS ORDINANCE.**

Be it ordained by the Chairman and Board of Trustees of the Village of Hemingford, Nebraska:

1. Ordinance §1-503 Meetings: Public shall read as follows:

**§1-503 Meetings: Public**

All public meetings as defined by law shall be held in a Municipal public building which shall be open to attendance by the public. All meetings shall be held in the public building in which the Governing Body usually holds such meetings unless the publicized notice hereinafter required shall designate some other public building or other specified place. The advance publicized notice of all public convened meetings shall be simultaneously transmitted to all members of the governing Body and to the public by advertisement in the Hemingford Ledger or by notice posted at the Village Office, the Hemingford Post Office, and the Hemingford Ledger. Such notice shall contain the time and specific place for each meeting and either an enumeration of the agenda subjects known at the time of the notice, or a statement that such an agenda kept continuously current shall be readily available for public inspection at the office of the Municipal Clerk. Except for items of an emergency nature, the agenda shall not be enlarged later than 5:00 p.m. on the Friday before the scheduled commencement of the meeting. The Governing Body shall have the right to modify the agenda to include items of an emergency nature only, at such public meetings. The minutes of the Municipal Clerk shall include the record of the manner and advance time by which the advance publicized notice was given, a statement of how the availability of an agenda of the then known subjects was communicated, the time and specific place of the meetings, and the names of each member of the Governing Body present or absent at each convened meeting. The minutes of the Governing Body shall be a public record open to inspection by the public upon request at any reasonable time at the office of the Municipal Clerk. Any official action on any question or motion duly moved and seconded shall be taken only by roll call vote of the governing Body in open session. The record of the Municipal Clerk shall show how each member voted, or that the member was absent and did not vote.

2. Previously existing §1-503 and all other ordinances and parts of ordinances in conflict with this ordinance, are repealed.
3. The Board of Trustees finds it is in the best interests of the Village that the above amendment is made.
4. This Ordinance shall take effect and be in force following its passage, approval, and publication as required by law.

Passed and Approved on March 4, 2014.

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Chairman

ATTEST:

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Village Clerk