

RESOLUTION

SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT FORM
2019

Resolution No. 2019-11

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment;

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form;

Whereas: The NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor Village Board Chairperson of Hemingford
(Check one box) (Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent form.

Adopted this 18th day of November, 2019 at Hemingford, Nebraska.
(Month)

City Council/Village Board Members

John Ammen
Lynda Novotny
Richard Wacker
Deb Hunter
Deb Planansky

[Signature]
[Signature]
[Signature]
[Signature]

City Council/Village Board Member Novotny
Moved the adoption of said resolution
Member Wacker Seconded the Motion
Roll Call: 4 Yes 0 No 1 Abstained 1 Absent
Resolution adopted, signed and billed as adopted.

Attest:
[Signature]
(Signature of Clerk)

Year-End Certification of City Street Superintendent For Determining Incentive Payment

January 1, 2019 to December 31, 2019

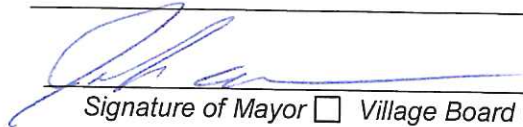
*This certifies that JEFF WOLFE, License Number S- 1025 Class A,
(Print name of Superintendent as appears on license card) (A or B)
 was the appointed City Street Superintendent of VILLAGE OF HEMINGFORD
(Print name of City or Village)
 from JANUARY 1, 2019 to DECEMBER 31, 2019
Month Date Month Date

and actually performed all of the following duties:

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units;
2. Developing an annual program for design, construction, and maintenance;
3. Developing an annual budget based on programmed projects and activities;
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets.

And further certifies that the superintending services of the above listed individual were provided by: *(Check one)*

- | | | |
|--|--|--|
| <input type="checkbox"/> Employment with this Municipality | <input checked="" type="checkbox"/> Contract (consultant) with this Municipality | <input type="checkbox"/> Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies) |
|--|--|--|



 Signature of Mayor Village Board Chairperson

* **If more than one individual or the City Council or Village Board provided superintending services during the calendar year, list each successive superintendent on a separate form.** The amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) whether or not your municipality appointed a licensed City Street Superintendent for all 12 months; (c) class of license, A or B; and (d) whether or not the Superintendent performed all of the duties listed. *Reference Neb. Rev. Stat. §§39-2511 through 39-2515.* **If your city or village did not have an appointed City Street Superintendent, write "City Council" or "Village Board" as the name of "Superintendent."** Failure to return the certification, meeting minutes and resolution may result in your municipality not receiving an Incentive Payment for Calendar Year 2019.

Note: In addition to this annual, Year-End certification of superintendent to the Nebraska Department of Transportation, **(due December 31st)**, the municipality is also responsible for filing the "Municipal Annual Certification of Program Compliance" form with the Board of Public Roads Classifications and Standards **(due October 31st)**. *Reference Neb. Rev. Stat. §§39-2115, 39-2119, 39-2120, 39-2121 and 39-2520(2).*

Return the completed original certification, meeting minutes and resolution by December 31, 2019 to:



Highway Local Liaison Coordinator
 Boards-Liaison Services Section
 Local Assistance Division
 Nebraska Department of Transportation
 PO Box 94759
 Lincoln NE 68509-4759