

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
April 19, 2022-6:00pm  
700 Box Butte Ave. Hemingford, NE. 69348  
Zoom Virtual Meeting information  
Meeting ID 894 1748 9456 Passcode 336019

Pledge of Allegiance  
Opening Prayer  
Meeting Call to Order  
Roll Call  
Public Meeting Information

1. Consent Calendar
  - a. Minutes of the March 15, 2022 Regular meeting, March 21, 2022 Special Meeting, April 1, 2022 Special Meeting
  - b. Claims against the Village of **\$72,300.89**
  - c. Claims against the Utilities of **\$103,561.31**
  - d. Claims against the Hemingford Community Care Center of **\$72,953.11**
  - e. March 2022 Village Financial Statements and bank reconciliations.
  - f. March 2022 Library Report.
  - g. Sandhill's State Bank Automatic renewal of CD on 4/5/22 in the amount of \$52,671.05 at .2000% interest
  - h. Appointment of Colt Foster to the Community Redevelopment Authority.
2. Hemingford Volunteer Fire Department Update: Retirements and New member update. – **Barb Keegan**
3. Discussion and possible action: - Margaret Hanson for the American Legion Supper Club approval for the application of a Nebraska Lottery Keno License. – **Margaret Hanson**.
4. Discussion and possible action: - Street Closure, 700 Block of Box Butte Ave. for Bands on the Butte Street Dance – **Marcie Thomas**
5. Discussion and possible action: - Ratification of the interlocal agreement between Hemingford and the Box Butte Sheriff's Office. - **Libby Stobel**
6. Discussion and possible action: - Ratification of the Management agreement between Rural Rehab Solutions Inc. d/b/a Vetus Foundation and the Village of Hemingford for management of the Hemingford Care Center. – **Libby Stobel**
7. Discussion and possible action: - Ratification of the Lease Agreement between Future Nebraska d/b/a Vetus Foundation and the Village of Hemingford for the lease of the Hemingford Community Care Center. – **Libby Stobel**

8. Discussion and possible action: - Regarding the Code Enforcement Officer job description, hours, wage, and vehicle. – **Barb Straub**
9. Discussion and possible action: - Potential use of Lottery (Keno) funds, opening an application process to non-profit groups and organizations for Community Betterment purposes and projects. – **Barb Straub**
10. Discussion and possible action: - Potential addition of four (4) paid Holidays, to include Martin Luther King Day, Presidents Day, Good Friday, and Christmas Eve for village employees. – **Barb Straub**
11. Administrators Report: I have offered Brigette a full- time position as Deputy Clerk, she has accepted and will begin her full-time duties on May 2, 2022, this position will include our benefits package as well as a small increase in salary(.30/hr.) for taking on the Deputy Clerk role. Arbor Day Celebration Friday April 29, 2022 at the Fairgrounds at 1 pm. Most days JD stops toward the end of the day to check in for any issues that the Sheriffs Office may need to address and update on anything that we need to be aware of. – **Barb Straub**
12. Discussion and possible action: - Truck Route and Truck Parking ordinances – **Kyle Huss**
13. Utilities Department Report: Well 1 is being put on emergency use only, status of lagoon deficiencies, cross-connections control surveys, &regular sewer jetting for maintenance. -**Kyle Huss**
14. Hemingford Community Care Center Report: Census is 20 on the Nursing Home side and 8 on the Assisted living side, there were 2 admissions and 1 discharge. 2021 Audit is underway. I will be getting my Assisted Living Administrator License soon. Vetus Foundation starts on Monday the 18<sup>th</sup>, we are looking forward to the new adventure.

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	19-Apr	Village		
BankCard		supplies	\$1,172.47	
Better Homes and Garden		library subscription	\$10.00	
Box Butte County Sheriffs Office		start up	\$15,000.00	
Box Butte County Sheriffs Office		April Law Enforcement	\$11,000.00	
Box Butte County Sheriffs Office		May Law Enforcement	\$11,000.00	
Bytes Computer & Network Solutions		computer support	\$40.34	
Cabins and Clover		office cleaning	\$150.00	
Caselle Inc		software support	\$336.34	
		printer/copier lease/copy		
Century Business Products		count	\$68.95	for approval
Collaborative Summer Library Program		library supplies	\$49.85	
Demco		library supplies	\$361.69	
Farmers Coop		supplies	\$17.55	
Hemingford Coop Telephone		phone	\$474.53	
Ideal Solutions		supplies	\$38.38	
J&C Lawn Service		mower parts	\$63.71	
Larm		Work Comp Audit	\$1,145.10	
Lawson Products		supplies	\$59.44	
M29 Technology and Design		my board packet subscription	\$229.60	
Mebulbs		library led lights	\$1,383.46	
Mobius		library internet	\$25.00	
Nebraska Department of Revenue		Form 50G renewal (Keno)	\$100.00	
Nebraska Total Office		office supplies	\$83.44	
NMVCA		Dues/workshop/calibration	\$105.00	
Northwest Pipe Fittings of Scottsbluff		supplies	\$352.03	
Petty Cash		supplies	\$63.51	for approval
Pitney Bowes		postage meter lease	\$47.51	for approval
Purchase Power		postage	\$90.33	for approval
Rabens Market		supplies	\$18.59	
Simmons Olsen Law Firm		pro fees	\$1,890.40	
Valor General Store		supplies	\$72.35	
Viaero		cell phone	\$90.76	
Westco		fuel	\$1,100.07	
<b>Payroll</b>				
		<b>24-Mar</b>	<b>\$13,676.66</b>	
<b>Payroll</b>		<b>7-Apr</b>	<b>\$11,983.83</b>	
<b>Total</b>			<b>\$72,300.89</b>	

	19-Apr	Utilities		
BankCard Center		water testing postage	\$164.70	
Black Hills Energy		gas	\$491.22	for approval
BNSF		land lease	\$934.79	
Bytes Computer & Network Solutions		computer support	\$80.66	
Cabins and Clover		office cleaning	\$150.00	
Caselle		software support	\$672.66	
		printer/copier lease /copy		
Century Business products		count	\$137.88	for approval
Core & Main		water supplies	\$1,842.10	
DHHS		water testing	\$409.00	
Farmers Coop		supplies	\$164.99	
Gardner, Loutzenhiser & Ryan		w/2 prep	\$1,100.00	
H&H Sanitation		hauling	\$4,225.02	
Hemingford Coop Telephone		phone	\$341.84	
Larm		Work Comp Audit	\$595.20	
Macqueen Equipment		repairs	\$341.25	
Menards		well house repairs	\$217.41	
Municipal Supply Inc		water supplies	\$1,143.84	
Nebraska Dept of Revenue		sales tax	\$7,531.62	for approval
Nebraska Municipal Power Pool		dues	\$698.23	
Nebraska Public Power District		purchased power	\$34,335.13	
Pitney Bowes		postage meter lease	\$95.02	for approval
Purchase Power		postage	\$180.66	for approval
Solutions EAP		contract service	\$36.85	
Sturdevant Auto Parts		repairs	\$36.79	
SWANN		disposal	\$6,753.63	
Valor General Store		supplies	\$543.34	
Viaero		cell phone	\$65.88	
VS Hemingford NE Solar LLC		purchased solar power	\$15,739.76	
West Plains Engineering Inc		power factor study	\$2,750.00	
WestCo		fuel	\$500.57	
<b>Payroll</b>				
		<b>24-Mar</b>	<b>\$10,228.99</b>	
<b>Payroll</b>		<b>7-Apr</b>	<b>\$11,052.28</b>	
<b>Total</b>			<b>\$103,561.31</b>	

**HCCC 4-2022**

<b>COMPANY</b>	<b>PURCHASES</b>	<b>COST</b>	
Bankcard 1088	intuit/amazon/	\$341.02	
Bankcard 8945	old Resident charge	\$38.00	
Black Hills Energy	Utilities	\$673.56	FOR APPROVAL
Bland & Associates	Cost Report	\$3,600.00	
Box Butte General Hosp	nursing supplies	\$3.87	
Bud's Pest Control	maintenance	\$88.00	
Buchheit Precision	maintenance repairs	\$95.00	
Cash-Wa Distributing	Food/cleaning/supplies	\$6,850.97	
Century Business Products	Printer Leases/copies	\$188.86	
CLIA LAB FEE	nursing	\$180.00	FOR APPROVAL
Culligan	salt/maintenance	\$120.00	
Dannar, Lori	Quick books payment	\$199.15	
Dave's Pharmacy	Med	\$106.98	
David Randolph, RPh	Med Services	\$300.00	
DHHS	QAA payment	\$6,296.50	
Dr Mark Chu	Med Services	\$1,000.00	
Encounter Health	Contract Services	\$125.00	
Farmers State	Loan Interest Pmt. (ACH)	\$308.74	FOR APPROVAL
Fire & Ice Mechanical	kitchen maintenance	\$201.59	
Hemingford Telephone	Phone Service	\$2,109.15	
Hemingford Utilities	Utilities	\$3,635.14	
Ideal	Carpet	\$165.70	
Karen Johnson	Med Services	\$600.00	
MARC	maintenance Sewer	\$1,421.25	
Mckesson	Nurse Supplies	\$1,619.39	
Nationwide	Insurance	\$2,696.23	FOR APPROVAL
Nationwide	Surety Bond	\$100.00	FOR APPROVAL
Nebraska Fire & Safety	Maintenance	\$406.63	
Nebraska Total Office	tape/paper	\$1,213.84	
Petersen Drug	oxygen supplies/rental	\$616.18	
Pitney Bowes	Lease	\$66.13	
Rabens	Food/cleaning/supplies	\$324.35	
Snell Services	filters heating	\$1,654.70	
State Fire Marshall	Assisted Living Renewal	\$50.00	
Valor Hardware	maintenance supplies	\$16.54	
Vetus Foundation	Management Fee	\$6,066.67	
Well Sky	Interactant	\$1,355.00	
WestCo	Gas	\$183.21	
Prime Time	Agency Staff	\$17,013.20	
Rock Medical	Agency Staff	\$1,008.00	

LRS	Agency Staff	\$13,690.00	
<b>Total</b>		<b>\$76,728.55</b>	
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<b>General</b>			
Payroll 3-31-22	Gross Payroll	\$37,989.82	gross amount
Payroll 4-13-2022	Gross Payroll	\$34,963.29	gross amount
<b>Total</b>		<b>\$72,953.11</b>	