

REGULAR MEETING MINUTES
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
April 19, 2022-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348
Zoom Virtual Meeting information
Meeting ID 894 1748 9456 Passcode 336019

Pledge of Allegiance

Opening prayer by -Jake Frost

Meeting called to order at 6:00 p.m.

Present: Novotny, Wacker, Hunter, Frost, Annen.

Public Open Meeting Act poster location was pointed out on the north wall of Council Chambers located at the Village office.

Consent Calendar items included the minutes of the March 15th, 2022 regular meeting, March 21, 2022 special meeting, and April 1, 2022 Claims against the Village of \$72,300.89, Claims against the Utilities of \$103,561.31, Claims against the Hemingford Community Care Center of \$72,953.11. March 2022 Village Financial Statements and Bank Reconciliations reports. March 2022 Library Report. Sandhill's State Bank Automatic renewal of a CD in the amount of \$52,671.02 at .020000% interest on April 5, 2022. Appointment of Colt Foster to the Community Redevelopment Authority.

Motion by Novotny, Second by Hunter to approve the consent calendar as read.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Hemingford Volunteer Fire Department update: Barb Keegan told the board that there had been 8 fire calls, 32 EMS calls, 9 training opportunities, and 4 drills year to date. There has been one resignation and one retirement, there are two new members on the department and the roster is full with no one on the waiting list.

Discussion and possible action: Margaret Hanson requested approval to apply for a Keno Lottery License for the American Legion Post #9 Supper Club.

Motion by Frost, Second by Wacker to approve the application for a Keno Lottery License by Margaret Hanson for the American Legion Post #9 Supper Club.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Discussion and possible action: Street Closure for Bands on the Butte Street Dance. Marcie Thomas president of the Hemingford Chamber of Commerce as the board for a street closure for the Chamber sponsored Bands on the Butte Event. The event will be June 17th, 2022 on the 700 block of Box Butte Ave. The block would be blocked off from 3pm, for set up until 9:00 pm.

Motion by Novotny, Second by Hunter to allow the closure of the 700 block of Box Butte Ave. on June 17, 2022 from 3pm to 9pm for the Bands on the Butte Event.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Discussion and possible action: Ratification of the Interlocal Agreement between the Village of Hemingford and the Box Butte County Sheriffs Office for law enforcement coverage within the Village.

Motion by Wacker, Second by Novotny to ratify the final draft of the Interlocal Agreement between the Village of Hemingford and the Box Butte County Sheriffs Office.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Discussion and possible action: Ratification of the final Management agreement between Rural Rehab Solutions Inc. d/b/a Vetus Foundation and the Village of Hemingford for the management of the Hemingford Care Center.

Motion by Hunter, Second by Wacker to approve and ratify the final Management agreement between Rural Rehab Solutions Inc. d/b/a Vetus Foundation and the Village of Hemingford for the management of the Hemingford Care Center.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Discussion and possible action: Ratification of the final Lease Agreement between Future Nebraska d/b/a Vetus Foundation and the Village of Hemingford for the lease of the Hemingford Community Care center.

Motion by Wacker, Second by Frost to approve and ratify the final Lease Agreement between Future Nebraska d/b/a Vetus Foundation and the Village of Hemingford for the lease of the Hemingford Community Care center.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Discussion and possible action: Discussion of the code enforcement officer position, work hours and wages, job description and expectations, and the use of a vehicle to be able to do the job.

Motion by Novotny, Second by Hunter directing the Village Administrator to create a job posting for the code enforcement officer position to start as part-time with the potential of full time, and use a salary range of \$14-\$16 per hour. Also have the police department Durango inspected for use.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Discussion and possible action: Potential use of Lottery (Keno) funds as a grant and opening an application process to non-profit groups and organizations for Community Betterment purposes and projects. Several other communities in the panhandle allow groups to apply for keno funds to use in community projects. Groups would have to apply for funds and the Village Board of Trustees would approve the request and the amount of funding to be given.

Motion by Novotny, Second by Hunter to allocate up to \$5000 per year from the Lottery (Keno) funds for groups and organizations to apply for to use on community betterment projects.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Discussion and possible action: The potential addition of four (4) paid holidays to the schedule for the Village employees. Most other communities observe Martin Luther King Day, Presidents' Day, Good Friday and Christmas Eve as paid holidays for employees. The Village Administrator would like to also observe these days as paid holidays for the employees.

Motion by Wacker, Second by Hunter to add Martin Luther King Day, Presidents Day, Good Friday, and Christmas Eve as observed paid holidays for Village Employees while also eliminating the one Floating Holiday.

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

Administrators Report: Brigitte has accepted a full-time position in the office as the Deputy Clerk and will begin May 2nd working 5 days a week for 7 hours a day. She will be eligible for all Village benefits; our Employee Policy Handbook defines full-time as 35 or more hours per week. Arbor Day Celebration will be April 29th, 2022 at 1 pm at the County Fairgrounds where the two Kindergarten classes will plant a tree for each class and a time capsule. The Sheriff's Office took over patrolling the Village on April 1, 2022 and most days a Deputy stops at the office to see if there is anything that needs addressed or to fill us in on issues they have encountered.

Discussion and possible action: Kyle is working on revising the Truck route and Truck parking ordinances and will have a full update at the next regular meeting of the Hemingford Board of Trustees.

Utilities Department Report: Well 1 is being put on emergency use only, lagoon deficiencies as a result of the State of Nebraska inspection have been corrected, cross connection control surveys have been sent out and are being returned, regular sewer jetting for maintenance will be starting soon.

Hemingford Community Care Center Report: Census is 20 on the nursing home side and 8 on the assisted living side. There were 2 admissions and 1 discharge. The 2021 audit is underway. Lori will be getting her Assisted living Administrator License soon. Vetus Foundation started on Monday the 18th with the management agreement. Mitch Friedman and Shane Filipi from Vetus were both on site for Vetus. Shane told the board that help with business office duties is now available, and he has CNAs and an LPN on the way to fill some of the nursing hours. Vetus will be offering a CNA class at their Bridgeport facility and would hope that some of those students would be coming to work in Hemingford. Change of Ownership documents are expected around the 9th of May 2022.

Motion to adjourn at 6:58 by Novotny, Second by Wacker

Voting Aye: Novotny, Frost, Hunter, Wacker, Annen.

ATTEST:

John Annen, Chairman

Barb Straub, Village Clerk