

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES

April 20, 2020-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348
Zoom Virtual Meeting information
Meeting ID 845 8550 1669 Passcode 336737

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Consent Calendar.
 - a. Minutes of March 16, 2021 Regular Meeting
 - b. Claims against the Village of **\$42,560.25**
 - c. Claims against the Utilities of **\$71,941.46**
 - d. Claims against the Hemingford Community Care Center of **\$125,341.12**
 - e. March 2021 Village Financial Statements and Bank Reconciliation reports.
 - f. March 2021 Library Report.
 - g. Acceptance of Library Board member.
 - h. Chamber of Commerce Street Closure June 25th, 2021 for street dance.
2. Discussion and possible action: Hope Squad Proclamation, Hemingford Jr. and Sr. High – **Hope Squad Students**
3. Discussion and possible action: Box Butte county will be working on the Dam Road starting at the north village corporate limit. Suggestion is to piggy back with Box Butte County to save on mobilization charges and have our 21000 feet, within the village corporate limits done at the same time. Suggested funding for the project would be from the Highway allocation funds. The project is consistent with the current Hemingford 1 & 6-year street improvement program. – **Barb Straub**
4. Discussion and possible action: Village Audit Update and Report-**Jim Gardner/Barb Straub**
5. Discussion and possible action: Proposal Electronic Medical Record update and new platform for the Hemingford Community Care Center- **Cathy Snyder**
6. Discussion and possible action: Approval of the Hemingford Community Care Center Employee Handbook updates – **Cathy Snyder**
7. Discussion and possible action: Police Department contract for service information and update- **Dusty Bryner/ Libby Stobel**
8. Discussion and possible action: Hemingford Planning Commission recommendation for a special use permit for Sarah Lilly/Little Garden Child Care. -**Kyle Huss**
9. Discussion and possible action: Employee evaluation and compensation recommendations for Barb Straub -**Rick Wacker/Jake Frost.**

10. Hemingford Community Care Center Report: Census is 22 on the Nursing Home side and 9 on the Assisted Living side. Still looking for a charge staff person for nights either LPN or RN to be finished with agency staffing. State Survey from 4/14 - 4/20. Service agreements for the generator and call light system. –**Cathy Snyder**
11. Utilities Department Report: Cutting down trees at the park, NPPD power outages, Line work, preparing summer equipment– **Kyle Huss**
12. Administrators Report: Sandhills State Bank CD rollover, Bond Interest payment 4/15/20 \$1212.50, Bad debt write off in the amount of \$6303.89 May 15, park reservation graduation party. Grant Admin training Splash pad project update, and fundraising -**Barb Straub**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	20-Apr	Village		
American Legal		code updates	\$650.00	
Bankcard		supplies	\$110.72	
Bauerkempers Inc		repairs	\$150.00	
BBGH		work comp claim	\$3,555.60	
Bytes Computer		computer support	\$38.67	
Cabins & Clover		office cleaning	\$150.00	
Caselle		contract support	\$336.33	
		copier/printer lease/copy		
Century Business Products		count	\$59.46	for approval
Darren's Carquest		repairs	\$36.99	
DHHS		pool license	\$40.00	for approval
Diesel Machinery		repairs	\$126.76	
Farmers Coop		supplies/repairs/tools	\$214.94	
Flannel Brothers		stump removal	\$462.00	
Good Housekeeping		library subscription	\$9.99	
Hemingford Coop Telephone		phone	\$462.92	
J&C Lawn Service		repairs	\$559.79	
John Deere Financial		supplies	\$60.97	
Kiesler		supplies	\$511.14	
Lawson Products		supplies	\$68.10	
M29 Technology and Design		myboard packet	\$200.00	
MCT Trucking		contract service	\$1,450.00	
Mobius		library internet	\$25.00	
Nebraska Dept of Revenue		keno license	\$100.00	
Nebraska Total Office		supplies	\$138.85	
NMVCA		dues	\$40.00	
Pitney Bowes		postage machine lease	\$47.51	
Rabens Market		supplies/strategic planning	\$11.41	
Readers Digest		library subscription	\$29.96	
Simmons Olsen Law Firm		pro fees	\$1,817.20	
Sirchie		supplies	\$61.25	
Sturdevant Auto Parts		supplies/repairs/tools	\$777.48	
Team Lab		road patch	\$876.00	
Viaero		cell phone	\$194.18	
Westco		fuel	\$1,670.96	
Western Nebraska Newspapers		advertising	\$25.30	
Payroll				
		25-Mar	\$15,484.72	
Payroll		8-Apr	\$12,006.05	
Total			\$42,560.25	

	20-Apr	Utilities	
A&T Electric		supplies	\$26.00
Bankcard		water sample postage	\$143.05
Black Hills Energy		heat	\$557.36
BNSF		land lease	\$907.56
Box Butte Development		dues	\$1,402.50
Bytes Computer		computer support	\$77.33
Cabins & Clover		office cleaning	\$150.00
Caselle		contract support	\$672.67
		copier/printer lease/copy	
Century Business Products		count	\$118.92
DHHS		water samples	\$1,102.00
Farmers Coop		supplies	\$11.99
H&H		trash hauling	\$4,317.41
Hemingford Coop Telephone		phone	\$323.47
Hill Top Electric		repairs	\$225.00
John Deere Financial		supplies	\$35.30
Lawson Products		supplies	\$96.00
Nebraska Public Power District		purchased power	\$32,475.99
One Call Concepts		diggers hotline	\$1.92
Pitney Bowes		postage machine lease	\$95.02
		postage	\$308.35
Purchase Power		efficiency testing	\$1,000.00
Sargent Drilling		contract service	\$73.70
Solutions EAP		supplies	\$8.99
Sturdevant Auto Parts		trash disposal	\$6,834.56
Swann		tools	\$276.43
USA Bluebook		cell phone	\$56.76
Viaero		supplies/safety equip	\$420.51
Wesco		fuel	\$251.71
Westco			
Payroll		25-Mar	\$9,994.51
Payroll		8-Apr	\$9,976.45
Total			\$71,941.46

for
approval

for
approval

for
approval

HCCC 04/20/21

COMPANY	PURCHASES	COST	
	Covid \$ from previous month overspend	\$1,129.62	
Bankcard	Supplies	\$816.38	
Bank of the West	Loan Interest Pmt. (ACH)	\$320.79	
Bank of the West	Loan Principle Pmt.	\$350.00	
			For
Black Hills Energy	Gas	\$940.79	Approval
Bloedorn Lumber	Toilet	\$240.00	
Bluffs Supply	Cleaning Supplies	\$843.08	
Bud's Pest Control	Bug Control	\$44.00	
Cash-Wa Distributing	Food	\$5,473.75	
Century Business Products	Printer Leases	\$121.36	
David Randolph, RPh	Med Services	\$300.00	
Dave's Pharmacy	Pharmacy Meds/Supplies	\$450.75	
			For
Dental Select	Dental Insurance	\$1,832.62	Approval
DTB	Call System	\$158.35	
Farmer's Coop	Supplies	\$84.62	
Flannel Brothers	Snow Removal	\$185.00	
Harris Sales	Bread Products	\$425.80	
			For
HCCC	Petty Cash	\$108.51	Approval
Hemingford Telephone	Phone Service	\$2,222.68	
Hemingford Utilities	Utilities	\$2,176.42	
Ideal Linen	Rugs	\$76.59	
Karen Johnson	Med Services	\$600.00	
Lori Dannar	Supplies	\$168.10	
Dr Mark Chu	Med Services	\$1,000.00	
McKesson	Medical Supplies	\$3,265.66	
MES	Sit to Stand Parts	\$120.00	
			For
Nationwide	Surety Bond	\$100.00	Approval
			For
Nationwide	Insurance	\$2,178.71	Approval
Nebraska Safety & Fire Equipment	Door Upgrades/Compressor Install	\$4,445.60	
Petersen Drug	Respironics Concentrator	\$602.08	
			For
Pitney Bowes	Postage	\$50.00	Approval
Primetime Healthcare	Agency Staff	\$4,410.00	
Quality First Insurance	Wind/Hail Buyback	\$3,248.33	
Raben's	Supplies/Grocery	\$582.94	

Red Beard Garage	Vehicle Repairs	\$1,898.26	
Rock Medical Group	Agency Staff	\$10,425.00	
Snell Services	Bldg Repair	\$1,540.45	
Solutions EAP	Employee Benefit Program	\$147.40	
VSP	Employee Vision	\$811.78	For
WellSky	Nursing Software Subscription	\$512.00	Approval
West Bend	Workers Comp	\$2,623.90	
WestCo	Gas	\$140.80	
		\$57,172.12	
Farmers State Bank			
Payroll 03/18/21	Payroll	\$33,611.48	
Payroll 04/01/21	Payroll	\$34,557.52	
		\$68,169.00	
TOTAL		\$125,341.12	