

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES  
April 21, 2020-6:00pm  
Via Zoom Meetings Meeting Id 978-662-3827 Password 931989  
Phone 1-253-215-8782

**Pledge of Allegiance**

**Opening Prayer**

**Meeting Call to Order**

**Roll Call**

**Public Meeting Information**

1. Consent Calendar.
  - a. Minutes of February 18, 2020 Regular Meeting
  - b. Claims against the Village of **\$35,059.83**
  - c. Claims against the Utilities of **\$88,714.05**
  - d. Claims against the Hemingford Community Care Center of **\$148,363.71**
  - e. February and March 2020 Village Financial Statements and Bank Reconciliation reports.
  - f. February and March 2020 Library Report.
  - g. Reappointment of Tresa Goss to the Hemingford Housing Authority Board of Commissioners.
2. Discussion and possible action: Approval of March 2020 claims against the Village of \$38,021.22, claims against the Utilities of \$91,588.31, and Claims against the Hemingford Community Care Center of \$136,686.01- **Barb Straub**
3. Discussion and possible action: Strategic Planning Workshop Recap and review of information collected during the workshop- **Chelsie Herian**.
4. Discussion and possible action: Status of the Hemingford Swimming pool opening, - **Ammie Frost**
5. Discussion and possible action: Administrator Annual Evaluation – **John Annen**
6. Discussion and possible action: Hemingford Meter Agreement with Valta and Nebraska Public Power District – **Barb Straub**
7. Discussion and possible action: Interconnection Agreement between the Village of Hemingford and (Valta) VS Hemingford NE Solar, LLC. – **Barb Straub**
8. Administrators Report: 2020 Clerk School, Bran40, Arbor Day, Band on the Butte June 26, 2020. Deputy Clerk Position., Street Project update and schedule, Solar project update, Automatic renewal of the Certificate of Deposit at Sandhills State Bank -**Barb Straub**
9. Discussion and possible action: Reimbursing Jodine Sorensen \$200.00 for the clean-up of the prayer garden at the Hemingford Community Care Center. – **Barb Straub**
10. Discussion and possible action: Approval of a Hemingford Police Officer to work with Western Nebraska Intelligence and Narcotics Group (WING), limiting the scope of that work to regular working hours (no overtime) and not at the

expense of on duty time for the Village, allowing the Chief of Police to use their discretion should the scope of work need to be modified- **Chief Bryner**.

11. Utilities Department Report: Wreck and remove electrical lines at Farmers COOP, Sewer Jetting, Summer Help, - **Kyle Huss**
12. Discussion and possible action: CoVid-19 contingency plan for the Utility Crew. – **Kyle Huss/Barb Straub**
13. Discussion and possible action: Fremont street curb request by Farmers COOP – **Kyle Huss**
14. Discussion and possible action: Potential addition to the street project, Crook Street between Box Butte Ave. and Shoshone St. – **Kyle Huss**
15. Discussion and possible action: Purchasing an extended warranty plan from Bobcat of Chadron, the plan is for 60 months on the skid steer only at a cost of \$2027. -**Kyle Huss**
16. Discussion and possible action: Disposition of the old snow blower once it is known that the new one works properly and as expected-**Kyle Huss**.
17. Hemingford Community Care Center Report: Census 10 assisted living, 23 nursing home, No Visitors, and CoVid 19 procedures and processes - **Lori Dannar**
18. Discussion and possible action: Funding request by the Hemingford Community Care Center for food supply stock-up necessary due to CoVid19 – **Lori Dannar**
19. Discussion and possible action: Opening an account at Farmers State Bank, First National of Omaha, in order to take advantage and apply for the Payroll Protection Plan that is a part of the Cares Act passed by the Federal Government – **Lori Dannar/Barb Straub**

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	21-Apr-20	VILLAGE	
21st Century		repairs	\$63.59
BankCard		edu/supplies/repairs	\$724.62
Bauerkemper's Inc.		repairs	\$150.00
Bomgaars		oil	\$42.97
Box Butte Ag Service		repairs	\$228.81
Buettner Construction		rock	\$790.00
Bytes Computer		contract service	\$38.34
Caselle		contract service	\$336.33
Century Business Products		printer/copier lease/copy count	\$81.52
Farmers COOP		supplies/repairs	\$73.45
Hemingford COOP Telephone		phone	\$521.13
			for approval

J&C Lawn Service	repairs	\$180.54	
Lori Dannar	April cleaning	\$150.00	
MCT Trucking	Snow Removal	\$1,050.00	for approval
Michael Todd Co	signs	\$138.11	
Mobius Communications	Library internet	\$25.00	
Phillips F&T Inc.	supplies/repairs	\$40.06	
Pitney Bows	equipment lease	\$47.51	for approval
Simmons Olsen Law Firm	Pro fees	\$1,750.00	
Sturdevant's Auto Parts	supplies/repairs	\$720.33	
Team Lab	Road Patch	\$847.00	
The Ledger	advertising	\$179.50	
Viaero	cell phone	\$172.13	
Westco	fuel	\$891.13	
<b>PAYROLL</b>	<b>3/26/2020</b>	<b>\$13,280.07</b>	
<b>PAYROLL</b>	<b>4/9/2020</b>	<b>\$12,537.69</b>	
		<b>\$35,059.83</b>	

**21-Apr-20**

**UTILITIES**

BankCard	Postage/repair/edu	(\$60.25)	
Bernie's Ace Hardware	supplies	\$242.91	
Black Hills Energy	gas	\$543.69	for approval
BNSF	lease/rent	\$881.13	
Bomgaars	safety equip	\$79.95	
Box Butte Development Corp	2nd Qtr. dues	\$1,402.50	
Bytes Computer	contract service	\$76.66	
Caselle Ince	contract service	\$672.67	
Century Business Products	printer/copier lease/copy count	\$163.04	for approval
Colt Frahm	safety uniform	\$213.95	
Core & Main	supplies	\$91.21	
DHHS	water testing	\$316.00	
Farmers COOP	supplies/repairs	\$44.15	
H&H Sanitation	trash hauling	\$4,205.02	
Hemingford COOP Telephone	phone	\$314.26	
Huss Auto Repair	repairs	\$1,937.89	
John Deere Financial	supplies	\$9.24	
Kyle Huss	safety uniform	\$220.39	
Lori Dannar	April cleaning	\$150.00	
Nebraska Dept. Environment & Energy	wastewater operator renewals	\$300.00	
Nebraska Municipal Power Pool	dues	\$783.17	
Nebraska Public Power District	purchased power	\$44,442.16	
Nebraska Total Office	supplies	\$12.99	

One Call Concepts	diggers hotline	\$12.28	
Pitney Bows	equipment lease	\$95.02	for approval
Purchase Power	postage	\$415.95	for approval
Rabens Market	supplies	\$25.13	
Simmons Olsen Law Firm	Pro fees solar project	\$250.00	
Sturdevant's Auto Parts	supplies/repairs	\$51.93	
SWANN	trash disposal	\$6,618.14	
The Ledger	advertising	\$260.00	
USA BlueBook	repairs	\$1,249.95	
Viaero	cell phone	\$66.54	
Wesco Receivables Corp	sup	\$194.86	
Westco	fuel	\$281.39	

<b>PAYROLL</b>	<b>3/26/2020</b>	<b>\$12,302.98</b>
<b>PAYROLL</b>	<b>4/9/2020</b>	<b>\$9,847.15</b>
		<b>\$88,714.05</b>

#### HCCC 4/21/20

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Alliance Times-Herald	Classifieds	\$75.07	
Bank of the West	Monthly Stmt	\$3,734.21	For Approval
Bank of the West	Interest on Loan	\$345.11	ACH
Bank of the West	Principle only - Loan	\$345.11	
Ideal Linen (formerly Bluffs)	Misc supplies - HCCC	\$814.49	
Bloedorn Lumber	Misc plugs & outlets; Deadbolt keypads	\$264.89	
Bud's Pest	Monthly Stmt	\$44.00	
Cash-Wa Distributing	Foodservice; Supplies for Housekeep/Act	\$7,235.05	
Century Business Products	Contracts on Copiers / Copies; Toner	\$119.59	
Compufact	Background checks	\$116.00	
Cover-Jones Motor	2001 Dodge Caravan - rotate / balance tires	\$50.31	
Culligan	1 pallet of salt	\$318.50	
Dave's Pharmacy	Medical Supplies	\$164.92	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Farmer's Coop	Misc Maintenance supplies	\$737.61	
Harris Sales	Misc bread (Aug - Sept)	\$319.23	
HCCC	Petty Cash	\$200.00	
Hemingford Telephone	Phone charges	\$2,913.71	
Hemingford Utilities	605 Donald - Utilities	\$2,755.05	
Ideal Linen	Cleaning services - mats	\$73.64	
Karen Johnson	Dietician	\$500.00	

Lori Dannar	Misc HCCC supplies; Keypads; 2009 Ford Bus	\$7,507.46
Dr Mark Chu	Medical Director	\$750.00
McKesson	Medical Supplies	\$4,308.02
Merissa Ruiz	Misc Activity supplies	\$79.87
Morford's Decorating	Misc paint	\$365.49
Nebraska Safety & Fire	Annual Monitoring Fee; Door holder	\$855.40
Nebraska Total Office	Paper, Multipurpose 20#	\$48.05
Northwest Respiratory	Oxygen	\$156.32
Penner Patient Care	AC Adapter for sit-to-stand	\$53.63
Petersen Drug	Concentrators	\$80.00
Pitney Bowes	Postage refill	\$131.87
Prime Time Healthcare	Travel Nurses	\$6,626.25
Raben's	Misc groceries	\$565.83
Red Beard Garage & Towing	2001 Dodge Caravan - new cv axle	\$640.60
RXCare Assurance	Lock housing w/bushing cart top - Med cart	\$193.79
Ryan Dannar	Air spring assembly - 2001 Dodge Caravan	\$387.55
Snell Services	Replace warranty motor - labor only	\$225.00
Solutions	Employee Claims	\$73.70
State of Nebraska - DHHS	QAA Assessment Form - 1st Qtr. 2020	\$7,605.50
Stericycle	Regulated Medical Waste	\$333.84
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00
WestCo	Fuel	\$158.48
WPCI	Employee drug screenings	\$195.00
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		<b>\$53,205.07</b>
Payroll 3/19/20		\$52,596.89
Payroll 4/2/20		\$42,561.75
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TOTAL		<b>\$148,363.71</b>

For  
Approval