

MEETING MINUTES
VILLAGE OF HMEINGFORD BOARD OF TRUSTEES
Regular Meeting Via Zoom Meetings
Meeting ID 978-662-38227 Password 931989
April 21, 2020 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 6:00 p.m.

Present: Thomas, Planansky, Wacker, Novotny, and Annen

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council located at the Village office.

Consent Calendar items included the minutes of the February 18, 2020 regular meeting. Claims against the Village of \$35,059.83, Claims against the Utilities of \$88,714.05, Claims against the Hemingford Community Care Center of \$148,363.71. February and March 2020 Village Financial Statements and bank reconciliation reports. February and March 2020 Library Report. Reappointment of Tresa Goss to the Hemingford Housing Authority Board of Commissioners.

Motion by Wacker, Second by Novotny to approve the consent calendar as read.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Approval of the March 2020 Claims against the Village in the amount of \$38,021.22, against the Utilities of \$91,588.31, and against the Hemingford Community Care Center of \$136,686.01. because the March 18, 2020 regular board meeting was cancelled claims to be paid in March need to be approved.

Motion by Novotny, to approve the March 2020 claims against the Village, Utilities and Hemingford Care Center, Second by Wacker

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Chelsie Herian presented the draft copy of the document to be produced as a result of the Strategic Planning Workshop held in February. Chelsie has categorized the wants and needs of each department into a 3,6,9 and 12-month time line, as well as a 2 and 3 year look forward to goals for the village and each department. Chelsie, Barb, and Kyle will work together to create the final document for presentation at a later date.

Discussion and possible action: The status of the Hemingford Swimming Pool opening, while there has not been an official DHM regarding pools or any guidance yet it has been suggested that pools would not be allowed to open prior to July 15th, based on information received by the Nebraska Department of Environment and Energy reiterated the social distancing and 10 persons maximum for gatherings would need to be followed if the pool was to be opened. Common areas should be properly disinfected frequently to minimize the potential for virus exposure. **Again, there has not been any official guidance or DHM regarding the pool to date but would expect there would by mid- May.** Straub and Frost will visit with other pool management and municipalities in the panhandle to see what their thought is. Straub will contact the insurance company for their thoughts and advise on the opening. Based on the information gathered Straub and Frost will make the decision to open the pool or leave it closed for the 2020 Summer Swim Season.

Discussion and possible action: The annual evaluation for the Village Administrator Barb Straub was reviewed by the board, there were no comments or concerns and the evaluation will be placed into the personnel file.

Discussion and possible action: Nebraska Public Power District has requested a metering agreement with Valta and Village of Hemingford. Adam Hoelsing with Simmons Olsen Law Firm has worked with both NPPD and Valta to prepare the necessary agreements.

Motion by Thomas, Second by Novotny to approve and sign the Metering agreement with Valta and Nebraska Public

Power District.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: The approval of the interconnection agreement between the Village of Hemingford and (Valta) VS Hemingford Ne. Solar, LLC. The agreement governs the terms and conditions under which the System will interconnect with the Village of Hemingford's electric system.

Motion by Thomas, Second by Wacker to approve and sign the Interconnection Agreement between the Village of Hemingford and (Valta) VS Hemingford NE Solar, LLC.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Administrators Report: Straub reported the cancellation of the 2020 Clerk School, Bran40 ride, and the Arbor Day Celebration due to the Covid-19 pandemic. The Deputy Clerk position has been vacated and will be reduced to a part-time position. Interviews have been conducted and the new utility biller will be starting on April 22, 2020 working three days per week Wednesday thru Friday 8:30 to 5, Amanda McClaren will be filling the position. Ground Breaking Ceremony for the new Clinic will be held on 4/22/20 at 2pm at the building site, please attend if you can but remember to continue to social distance yourself keeping 6 feet between you and other persons. Bands on the Butte is coming up on June 26th and BBDC will be discussing on May 1, 2020 if we should move forward with the event or not. If any board members have strong feelings either way please contact Barb so your opinions can be shared with BBDC. The Certificate of Deposit at Sandhills State Bank auto renewed on the 5th of April, the opening balance was \$51,217.00 and the ending balance was \$52,382.35 the new renewal date is 4/5/21. **The abandoned mobile home located on the 600 block of Shoshone has been removed. The lot is being purchased by Ryan and Katie Dannar; Ryan explained that his plans are to move a manufactured home on to the property. There has been discussion as to the definition of a manufactured home, but Dannar assured the board that he intends on putting the home on a foundation, as well as removing the hitch and wheels, making it a permanently attached to the property. The Village Attorney will look into the situation and make sure that that home does meet the definition as described in the Village of Hemingford Zoning Regulations. Pending the opinion of the Village Attorney and additional documentation from Ryan Dannar, specifically a letter from the manufacturer as certification of HUD guidelines as when they are built, this is a federal guideline seal, as well a picture of the stamp located on the home confirming the designation. It would also be required that the title of the home be surrendered to the state making it real estate and taxed as real estate rather than personal property. It was the opinion of a majority of the board that if these conditions are met the project would fit into the zoning regulations of the village of Hemingford.**

Discussion and possible action: Jodine Sorensen paid \$200.00 for the clean up at the prayer garden at the Hemingford Community Care Center, the garden a part of the Statewide Nebraska Arboretum network, in the past Jodine has been reimbursed for this expense from the lottery/keno funds account.

Motion by Wacker Second by Planansky to reimburse Jodine for the clean up of the garden at the Hemingford Community Care Center in the amount of \$200 from the Lottery/Keno funds account.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Approval of a Hemingford Police Officer to work with Western Nebraska Intelligence and Narcotics Group (WING), limiting the scope of that work to regular working hours (meaning no overtime) and not at the expense of on duty time for the Village, allowing the Chief of Police to use their discretion should the scope of work need to be modified.

Motion by Thomas, Second by Novotny to approve the use of a Hemingford Police Officer to work with the WING task force as needed and requested by WING.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Utilities Department Report: the crew has been wrecking and removing unused electrical service at Farmers COOP, started sewer jetting, Cheryl Kaman and Russ Frahm will be returning to work this summer and Duran Smith and James Jacobs have also been hired to help with mowing and other various jobs this summer.

Discussion and possible action: Approval of a CoVid-19 contingency plan for the Utility Crew. Kyle has worked with A&T Electric and Sorensen Irrigation as well as the City of Alliance setting up verbal agreements for help during the pandemic as needed or requested. Non-essential services have been suspended mask, hand sanitizer and gloves have been made available to the utility crew. Seeking approval for the Village of Hemingford Utilities Covid 19 Emergency Response Policy.

Motion by Wacker, Second by Thomas to approve the Village of Hemingford Utilities Covid19 emergency Response Policy.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Farmers Coop as requested as part of the Fremont street resurfacing, which is part of the original street project, that another section of drive over curb be installed.

Motion by Wacker, Second by Thomas to adjust the plans for the resurfacing and curb replacement on Fremont Street to include a second section of drive over curb at the expense of Farmers COOP.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Addition of the block between Box butte Ave and Shoshone Street on Crook to the ongoing street project as funding allows. This block has become a major problem over the winter, the deterioration has become extreme. It was discussed at one time if there were funds left over after the completion of the original project that potentially another block could be added on. Kyle is suggesting that this block be added, at a estimated cost of \$61,500 if funding allows.

No Action Taken

Discussion and possible action: Purchasing the extended warranty plan from Bobcat of Chadron, the plan is for 60 months on the skid steer only at cost of \$2027. The information for the extended plan does increase the warranty for an extra 36 months but does not allow for any extra hours of use.

Motion by Thomas, Second by Planansky to NOT purchase the extended warranty from Bobcat of Chadron for the skid steer.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Disposition of the old snow blower, the new equipment works great and rather than have the old snow blower sitting around what should be done with it. It is not worth much if selling it and would need to be a sealed bid sale, the other option is to scrap it or give it away.

Motion by Novotny Second by Wacker to dispose of the old snow blower by any means necessary.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Hemingford Community Care Center Report: there are 10 residents on assisted living and 23 on the nursing home side, there are still no visitors allowed except for the family of one resident on comfort cares. The family enters in and out through the door at the end of the wing and straight to the resident room. Residents for the most part are confined to their rooms. There has been an increase in behaviors due to the isolation.

Discussion and possible action: Nursing homes across Nebraska have been told to as much as possible try to stock in 45-60-day grocery supplies including meat, in the event of supplier closings. The cost of food and supplies required to care for the residents have risen and, in some cases, tripled. The Care Center Interim Administrator is requesting help with funding in order to purchase the extra food and meat items.

Motion by Thomas, Second by Novotny to give the Care Center \$500 for use at Rabens Market and \$500 for use at Table Top Meats, to purchase meat products for the residents, the funds should come from the Lottery/Keno Funds account.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Opening an Account at Farmers State Bank in Alliance Ne. The Hemingford Care Center has applied for a Payroll Protection Program loan/grant through Farmers State Bank in Alliance. This program is to protect the payroll for small business by loaning funds equal to up to 8 weeks of the payroll expenses for the business and becomes a grant that is not required to be paid back if more than 75% of the loan is used directly for payroll. Farmers State Bank would hold the loan and requires that we open an account if the application is accepted and we receive funds. The new account would be for payroll only, signatures on the account would include John Annen, Village of Hemingford Chairman, Barb Straub Village of Hemingford Administrator, and Lori Dannar Hemingford Community Care Center Interim Administrator.

Motion by Novotny, Second by Thomas to open an account at Farmers State Bank in Alliance Ne. with John Annen, Barb Straub, and Lori Dannar as signers on the account, using funds needed to open the account from the care center general fund not to exceed \$50,000.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Motion to adjourn by Wacker, second by Planansky at 8:37pm

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.


John Annen, Chairman

ATTEST:


Barb Straub, Village Clerk