

SPECIAL MEETING MINUTES
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
April 6, 2018

Pledge of Allegiance and opening prayer by Kristy Bolek

Meeting called to order at 5:15 p.m.

Present: Wacker, Hunter, Annen, and Novotny.

Absent: Dannar

Public Open Meeting Act poster was pointed out on the front panel of Chamber Council.

Sharon Colling of Lantern Health Services introduced herself and staff to the Village Board.

Each team member had several items that they looked at during the visit.

Kristie is an LPN that looked at the nursing department, browsed the MDS and discharge records, observed care by CNA's, checked the medication carts and watched as medications were distributed as well as observed the supper time and dining room activities. She also looked at consulting reports and physician visit reports. Kristie said the staff care of residents was very good interactions with residents was pleasant.

DeAnn also an LPN spent a great deal of her time with Social Services, looking at the admission process, care planning, grievance process as well as abuse /neglect reporting processes and the accuracy of these processes. She also observed the dining room during dinner and the passing of medications. For a time followed an activities aid. DeAnn felt the staff that she encountered were all pleasant and positive.

Sharon started with a facility walk thru taking notice of the condition of the facility. Prior to arriving she had read the most recent state survey and did not that there were a few survey deficiencies that were repeated or not yet corrected. She looked at policy and procedures for most departments finding that the emergency plan was quite comprehensive. A dietary walk thru was done, and she looked at financial and budgetary reports.

The written report from Lantern Health Services will be very comprehensive and will take 7 – 10 working days to complete.

Motion by Annen, Second by Hunter to go into executive session at 5:31pm with board members village administrator and staff from Lantern Health services for the purpose of protecting public interest to discuss potential legal matters.

Voting Aye: Wacker, Hunter, Annen, and Novotny.

Motion by Wacker, Second by Novotny to return to open session at 6:56pm.

Voting Aye: Wacker, Hunter, Annen, and Novotny.

Motion by Wacker, Second by Novotny to adjourn at 6:58pm

Voting Aye: Wacker, Hunter, Annen, and Novotny.

Motion to Adjourn at 5:25 pm by Wacker, Second by Novotny
Voting Aye: Wacker, Hunter, Annen, and Novotny.

John Annen
Chairman

ATTEST: _____
Barb Straub
Village Administrator/ Clerk-Treasurer