

MEETING MINUTES  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
Regular Meeting  
April 16, 2019 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 6:00 p.m.

Present: Novotny, Hunter, Wacker, Planansky, Annen

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

**Chairman comments:** Doug at GenPro, all information needed has been compiled and is hoping to have an update for the board at the May meeting. Also, just a reminder, we have lots of issues to discuss at the meetings, and it is important to stay on topic.

**Consent Calendar** items included the minutes of the March 26, 2019 regular meeting, Minutes of March 8, 2019 Special meeting. Claims against the Village of \$93543.89, Claims against the Utilities of \$95713.26, Claims against the Hemingford Community Care Center of \$74263.55 March 2019 Village Financial Statements. March 2019 Library Report. And the reappointment of Rozie Wax to the Hemingford Housing Authority Board.

**Motion** by Hunter, Second by Wacker to approve the consent calendar with the addition to the village claims of \$467.50 for Box Butte Development dues, addition to the utilities claims of \$935.00 for Box Butte Development dues, and removing items on the claims list for the Hemingford Community Care Center that did not have dollar amounts.

**Voting Aye:** Novotny, Hunter, Wacker, Planansky, and Annen.

**Discussion and possible action:** Clarifying and defining the role of the village administrator and supervisory functions.  
**No Action Taken, tabled to the next meeting May 21, 2019.**

**Discussion and possible action:** Resolution 2019-04 to change the non-potable water rates collected by the Village of Hemingford. The rate will be \$1.70 per 1,000 gallons used, (1 unit = 1,000 gallons)

**Motion** by Novotny, Second by Planansky to adopt resolution 2019-04 changing the rate charged for non-potable water to \$1.70 per 1,000 gallons of water.

**Voting Aye:** Novotny, Hunter, Wacker, Planansky, and Annen

**Discussion and possible action:** As the high school uses well #3 (non-potable) water to water the football field and has not in recent past been charged for the water usage, the recommendation from both the village administrator and the utilities supervisor is to require usage to be metered in accordance with village ordinance.

**Motion** by Wacker Second by Planansky to require the metering of non-potable water service used by the Hemingford High School in accordance with the Hemingford Municipal Code ordinance 3-107 and 3-120 making the customer (Hemingford High School) responsible for the cost of installing a meter pit and meter that has been approved by the utility supervisor.

**Voting Aye:** Novotny, Hunter, Wacker, Planansky, and Annen

**Discussion and possible action:** Drainage at the back of the Library is causing problems with water entering the Library. With the heavy snows and the melting the drainage has become a problem and will need to be resolved before next winter. Trustee Wacker ask that the utilities crew take a look at the ally and back of the Library and try to fix the drainage. Trustee Wacker is willing to help in anyway the crew would need. **No Action Taken**

**Discussion and possible action:** A new MFO (mutual finance organization) interlocal agreement with the City of Alliance, the Village of Hemingford, the Alliance Rural Fire Protection District, and the Hemingford Rural Fire Protection District was presented. The new agreement was prompted by the passage of state statute LB63 that requires 1. The agreement shall have a duration of at least three years, 2. That all members of the mutual finance organization levy the same agreed-upon property tax rate within their boundaries for one out of every three tax years covered by the agreement, and 3. All members of the mutual finance organization levy no more than the agreed-upon property tax rate for the remaining tax years covered by the agreement.

**Motion** by Wacker, Second by Hunter to approve and sign the new MFO interlocal agreement with the City of Alliance the Alliance Rural Fire Protection District and the Hemingford Rural Fire Protection District.

**Voting Aye:** Novotny, Hunter, Wacker, Planansky, and Annen

**Discussion and possible action:** Nuisance property at 600 Park. The property owners were not at the meeting. The board reviewed the estimate for clean up of the property by village employees. That estimate was \$14,400, which doesn't include and fees to move abandoned vehicles and other additional large and oversized waste that the village does not have the equipment to move. Comments from the public expressed health and safety concerns to the public related to the condition of the property. Hemingford Police Chief did mention that the property owner had in the last couple of weeks been making slow progress in cleaning up the property, but there is still much to do. The board of Trustees directed the village Administrator to send a certified letter to all property owners stating the intentions of the board and that a decision regarding the clean up of the property will be made at the next meeting, May 21, 2019. This will be the last attempt to allow the property owner time to clean up the property. Consequences of failing to comply include but are not limited to 1. The property owner will be charged for the cleanup. 2. The cost of clean up can be assessed to the property. It is the expectation of the board that the property once cleaned up will remain maintained and free of abandon vehicles, demolished building waste, as well as any other health and safety hazards.

**Hemingford Community Care Center report:** Peggy Ratzlaff was attending the Spring Conference in Kearney Nebraska therefore the report was given by Lori Dannar, Social Services Director, Current census is 33 on the Nursing home side and 10 on the Assisted Living side, staffing needs include 1 full-time and 1 part-time CNA/MA for the night shift, 1 full-time Dietary Cook, 1 part-time laundry/housekeeper for weekends. There is a potential peer-based training for Social Services and Activities pending the approval of the host facility. Awaiting a bid for the handicap accessible door from ACR Glass in Alliance. The facility is doing well over all, and continuing to get a lot of referrals. The DON (Director of Nursing) and one resident were available as the board ask questions regarding staffing. Right now, the facility is relying on agency staff for hours of RN coverage, the facility DON is the only full-time RN, the there is one part-time RN. According to the DON, as a result of the loss of the RN wavier, there must be RN coverage at the facility 8 consecutive hours of every day, for a total of 112 hours in a pay period, which the part-time RN picks up 16 hours of that coverage, leaving 96 hours to be worked by agency staff or the DON. Due to the expense of agency staff the DON has picked up most of the hours, as well as any call ins that occur. The resident also agreed with both the DON and Dannar that the facility could use more staff, stating that the staff is getting tired. Village Administrator was directed to add Care Center Staffing to the agenda for the May 21, 2019 meeting.

**Hemingford Police Department report:** there were 300 – 350 calls for the last quarter with several larger cases, burglary, child enticement and a drug related investigation that included social media warrants.

**Hemingford Utilities report:** Farmers Coop Project bores are complete, also there was a large fertilizer spill at Farmers that was managed by the coop. The spill should not affect the drinking water as our water reservoir is west of town and the chemicals ran to the south east. The annual sanitary survey was done by Doug Woodbeck and no deficiencies were found. MC Schaff was in town looking at streets that are damaged as a result of the heavy snows for possible addition to the 2019 street project already planned.

Discussion and possible action: Big Iron auctions has a 2009 International 4300 Bucket Truck for auction. The electrical department is in need of an update on the current village owned bucket truck. The truck for auction is in very good

condition, has been inspected every two years and would aide in the resolution of electrical fixes, potential reducing the amount of time of a power outage, as well as while working on an electrical project (Farmers Coop, Table Top Meats, Buchiett Precision) make the work flow more efficient.

**Trustee Hunter was excused from the meeting at 7:30pm**

**Motion** by Wacker, Second by Novotny to allow Huss to bid on the 2009 International 4300 Bucket Truck for auction on Big Iron Auctions not to exceed \$40,000.

**Voting Aye:** Novotny, Wacker, Planansky, and Annen

**Administrators Report:** CD account in the amount \$51,217 was opened at Sand Hills State Bank in Alliance. Box Butte Public Transit was in town today, there were no riders but the effort will continue to boost ridership and increase usage within Hemingford. The transit system will operate on Tuesdays and Thursdays from 10am- to 3pm. Please encourage residents to make use of this service. LARM (League Association of Risk Management) will be at the May 21, 2019 meeting to present a \$500 Disaster Relief grant, to be applied to the purchase of cold pack to repair some of the damaged streets.

**Discussion and possible action:** Administrators annual evaluation and salary review. **Tabled until May 21, 2019 meeting.**

**Motion** to adjourn at 7:39pm by Wacker, Second by Planansky

**Voting Aye:** Novotny, Hunter, Wacker, Planansky, and Annen

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John Annen, Chairman

ATTEST:

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Barb Straub, Village Clerk