

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES
August 18, 2020-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Consent Calendar.
 - a. Minutes of July 21, 2020 Regular Meeting
 - b. Minutes of the August 11, 2020 Budget Workshop
 - b. Claims against the Village of **\$43,907.16**
 - c. Claims against the Utilities of **\$96,206.30**
 - d. Claims against the Hemingford Community Care Center of **\$151,433.26**
 - e. July 2020 Village Financial Statements and Bank Reconciliation reports.
 - f. July 2020 Library Report.
 - g. KL Wood Application #9 for the 2019/2020 Street Project \$ **100,724.35**
 - h. MC Schaff Engineering Services invoice for \$ **2827.50**
2. Discussion and possible action: Presentation of the Village of Hemingford 2019 Audit – **Jim Gardner**
3. Discussion and possible action: Creation of a sinking fund type of account for each the village and the utilities to save funds to purchase and replace equipment and infrastructure. - **Barb Straub**
4. Discussion and possible action: Project Splash Pad presentation, and board commitment to the project, Commercial Recreation Specialists with a commitment from the board will create 3D plans, build and install the pad for the village. Also asking permission to research and pursue any grants available to help with the project. – **Ammie Frost**
5. Discussion and possible action: Pollinator Field Seeding at the Hemingford Solar Array – **Lynda Novotny**
6. Hemingford Police Department Report: - **Chief Bryner**
7. Utilities Department Report: Johnson Service Sewer Cleaning, Hydrant painting and flow testing, sprinkler repairs at the baseball fields -**Kyle Huss**
8. Discussion and possible action: Cemetery well repairs and potentially using the Perpetual Care funds for the repairs – **Kyle Huss**
9. Administrators Report: Street Project Financials, Budget workshop with Jim Gardner, Highway allocations released due to the audit being filed in the amount of \$22,686.18 Discussion and possible action: date for budget hearing, - **Barb Straub**
10. Hemingford Community Care Center Report: 11 on assisted living, 20 on the nursing home side, there has been one new admit last week and there will be another next week, we remain on lock down and continue to have 1-3 video meetings weekly with updates. Family visitors are allowed outside with residents and a staff person present. We are still looking for staff 2 full time and one part time LPN's, 2 full and 1 part time CNA's 1 full time med aide, 2 full time cooks. The big bus has been sold to the ARC in Alliance for \$3900. Other Staffing Concerns. - **Lori Dannar**

11. Discussion and possible action: Possibility of needing a new commercial washing machine. The current machine is over 20 years old. It is a possibility that we will be able to use the cares act funds, the quote is for \$11,570 – **Lori Dannar**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	18-Aug-20	VILLAGE	
Amanda McClaren		August cleaning	\$150.00
BankCard		prime/fees	\$54.80
Barco		street paint	\$259.64
Bauerkemper's		park supplies	\$51.84
Bernie's Ace Hardware		repairs	\$19.75
Bloedorn Lumber		park supplies	\$69.99
Bytes Computer & Network Solutions		contract services	\$38.34
Caselle Inc		contract services	\$336.33
Century Business Products	printer/copier lease/copy count		\$59.05
Farmers Coop		sup	\$434.42
Hemingford Coop Telephone		phone	\$456.76
Huss Auto		repairs	\$18.00
J&C Lawn Care		mower repair	\$66.04
John Deere Financial		sup	\$53.86
Kiesler Police Supply		police supply	\$1,257.00
Lawson Products		sup	\$36.01
Mobius		internet	\$25.00
Nebraska Total Office		office supplies	\$533.06
Northwest Pipe Fittings, Inc.		park water repairs	\$94.87
Petty Cash		candy/fridge	\$109.76
Phillips F&T Inc.		oil	\$40.06
Raben's		supplies	\$4.96
Right to Bear Arms		police supply	\$830.00
Simmons Olsen Law Firm		pro fees	\$3,237.75
Sturdevant Auto Parts		repairs	\$395.71
Team Lab		road patch	\$845.00
The Ledger		advertising	\$543.74
Tritle Plumbing		cemetery potty	\$150.00
Viaero Wireless		cell phone	\$175.06
Western Library System		library training	\$30.00
Westco		fuel	\$628.35
PAYROLL		7/30/2020	\$16,143.37
PAYROLL		8/13/2020	\$16,758.64
			\$43,907.16

for approval

18-Aug-20

UTILITIES

Amanda McClaren	August Cleaning	\$150.00	
BankCard	pepper spray/water meter	\$276.26	
Bernie's Ace Hardware	repairs	\$27.71	
Black Hills Energy	heat	\$152.01	for approval
Border States	electric supplies	\$622.29	
Bytes Computer & Network Solutions	contract service	\$76.66	
Caselle Inc	contract service	\$672.67	
Century Business Products	printer/copier lease/copy count	\$118.08	for approval
Core & Main	water supplies	\$158.83	
Farmers Coop	supplies	\$213.14	
H&H	trash hauling	\$4,254.34	
Hemingford Coop Telephone	phone	\$315.59	
Lawson Products	sup	\$108.01	
Municipal Supply	sup	\$2,525.37	
Nebraska Municipal Power Pool	prof services	\$1,320.00	
Nebraska Public Health Enviro Lab	water testing	\$15.00	
Nebraska Public Power District	purchased power	\$56,056.01	
Northwest Pipe Fittings, Inc.	park water repairs	\$175.87	
One Call Concepts Inc	diggers hotline	\$33.87	
Petty Cash	sup	\$15.00	
Purchase Power	postage	\$270.99	for approval
Simmons Olsen Law Firm	prof services	\$125.00	
Sturdevant's Auto Parts	sup/repairs	\$100.10	
SWANN	trash disposal	\$6,733.45	
Viaero	cell phone	\$68.02	
Wesco	electric supplies	\$559.08	
Westco	fuel	\$387.79	

PAYROLL	7/30/2020	\$10,278.13	
PAYROLL	8/13/2020	\$10,397.03	
		<u>\$96,206.30</u>	

HCCC 8/18/20

COMPANY	PURCHASES	COST	
Alliance Times-Herald	Classified ads - Dietary / Nursing	\$84.70	For
Bank Card	Monthly Stmt	\$824.58	Approval
Bank of the West	Interest on Loan	\$328.33	ACH
Bank of the West	Principle only - Loan	\$328.33	For
Black Hills Energy	Utilities - 605 Donald	\$313.98	Approval
Bloedorn Lumber	Toilets; misc. toilet parts	\$99.93	
Bluffs Supply	Misc supplies - HCCC	\$1,149.75	For
Box Butte County Treasurer	Duplicate titles - 92 Van; 01 Bus	\$28.00	Approval
Box Butte County Treasurer	License/Regist 09 Ford F350 Bus	\$339.00	For
Bud's Pest	Monthly Stmt	\$44.00	Approval
Cash-Wa Distributing	Foodservice; Supplies for Housekeep/Act	\$5,878.39	
Century Business Products	Contracts on Copiers / Toner	\$117.74	
Compufact	Background checks	\$58.00	For
Dept of Health & Human Svcs	Copies of Medicaid Remittance Advice	\$30.00	Approval
Dave's Pharmacy	Medical Supplies	\$94.60	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Farmer's Coop	Misc maintenance supplies	\$102.36	For
Farmers State Bank	Supplement Payroll	\$3,270.92	Approval
Harris Sales	Misc bread	\$403.36	
Hemingford Telephone	Phone charges; TV	\$2,203.37	
Hemingford Utilities	605 Donald - Utilities	\$2,276.23	
Ideal Linen	Cleaning services - mats	\$76.59	
Karen Johnson	Dietician	\$500.00	For
Katie Dannar	Instacure refill - tangle free for bath houses	\$23.54	Approval
Dr Mark Chu	Medical Director	\$750.00	
McKesson	Medical Supplies	\$3,410.59	
Angel Mobley	Certification for Dietary Manager	\$157.00	For
Nationwide	Insurance - Auto; Commercial; Gen Liability	\$2,830.06	Approval
Nebraska Safety & Fire	Change passcodes; Fire Alarm check	\$1,489.40	
Nebraska Total Office	Paper, Multipurpose 20#	\$49.78	
Northwest Respiratory	Oxygen	\$42.00	
Petersen Drug	Concentrators	\$69.68	
Prime Time Healthcare	Travel Nurses	\$26,215.50	
Raben's	Misc groceries	\$560.60	For
Shelter Insurance	July 2020 - Life Insurance	\$234.62	Approval
Snell Services Inc	Replaced condensate pump	\$506.00	

Solutions	Employee Claims (June - July)	\$73.70	
Taryn Wood	Mowing & trimming grass - June 2020	\$280.00	
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp	\$2,699.00	For
WestCo	Fuel	\$241.37	Approval
WPCI	Employee drug screenings	\$39.00	
		<u>\$58,951.30</u>	
Farmers State Bank Reconciliation			
Payroll 7/23/20		\$39,873.90	
Payroll 8/06/20		\$39,484.74	
COVID Relief			
Accushield	Kiosk thermometer & Kiosk/tablet	\$3,569.00	
MARC	Hi-Tide Disinfectant; Super-zyme	\$1,973.09	
Prairie Storage Containers	20 ft Storage Container	\$3,450.00	
Red Beard Garage & Towing	Repairs - 01 Dodge van; 09 Ford bus	\$3,331.19	
Wahlstrom Ford, Inc	Radiator repair - 2009 Ford bus	\$800.04	
		<u>\$13,123.32</u>	
TOTAL		\$151,433.26	