

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
December 16, 2019 - 6:00 P.M.

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Reorganization of the Village Council
 - A. The reorganization meeting of the Village Board will begin with the election of Village of Hemingford Board of Trustees Chairman- currently held by John Annen
 - B. Election of Village of Hemingford Board of Trustees Vice Chairman- position currently held by Richard Wacker.
2. Consent Calendar.
 - a. Minutes of November 18, 2019 Regular Meeting.
 - b. Claims against the Village of **\$56,370.49**
 - c. Claims against the Utilities of **\$102,708.96**
 - d. Claims against the Hemingford Community Care Center of **\$137,827.06**
 - e. November 2019 Village Financial Statements and Bank Reconciliation reports.
 - f. November 2019 Library Report
 - g. Appointment of Riki Hunter to the Hemingford Community Redevelopment authority for a 5-year term.
 - h. Appointment of Village of Hemingford Administrator/ Clerk-Treasurer-Barb Straub.
 - i. Appointment of Village of Hemingford Deputy Clerk – Melanie Johnston.
 - j. Appointment of Village of Hemingford Marshall- Dusty Bryner.
 - k. Appointment of Village of Hemingford Attorney- Simmons, Olsen Law Firm, P.C. Megan Dockery.
 - l. Appointment of Village Engineer – MC Schaff.
 - m. Resolution 2019-14 for the Appointment of Bank of the West as Village Depository.
 - n. Resolution 2019-15 for the Appointment of Jeff Wolfe of MC Schaff & Associates as Street Superintendent.
 - o. Reappointment of Library Board. Carol Bennett, Barb Nikont, Sue Hennings, April Delsing, and Peggy Moser.
 - p. Reappointment of Board of Health to consist of Village of Hemingford Chief of Police, Village Board of Trustees Chairman, and the Director of Nursing at the Hemingford Community Care Center.
3. Discussion and possible action on approval of Resolution 2019-16 Appointing a representative and alternate to the Solid Waste Agency of Northwest Nebraska Board of Directors. (SWANN) Currently held by Rick Wacker.
4. Discussion and possible action on Resolution 2019-17 Appointing representative and alternate to the Public Alliance for Community Energy Board of Directors. (PACE) Currently held by Lynda Novotny.
5. Discussion and possible action on Resolution 2019-18 Appointing a representative and alternate to the Member's Council of the Nebraska Municipal Power Pool. (NMPP) Currently held by Deb Hunter and Rick Wacker.
6. Discussion and possible action on Resolution 2019-19 Appointing a representative and alternate to the Box Butte Development Corporation Board of Directors. (BBDC) Currently held by Barb Straub, Deb Hunter, and Rick Wacker

7. Discussion and possible action on Resolution 2019-20 Appointing a representative and alternate to the Panhandle Area Development District Board of Directors. (PADD) Currently held by Rick Wacker.
8. Discussion and possible action on Resolution 2019-21 Appointing a representative and alternate to the Nebraska Public Power District Board of Directors. (NPPD) Currently held by John Annen and Rick Wacker.
9. Discussion and possible action on Resolution 2019-22 Appointing a representative and alternate to the League Association of Risk Management. (LARM) Currently held by Lynda Novotny and Deb Hunter
10. Discussion and possible action on Resolution 2019-23 Appointing a representative and alternate to the Box Butte County E911 Emergency Communications Advisory Board. Currently held by Deb Hunter and Lynda Novotny.
11. Open Public Hearing:
For the Purpose of reviewing and obtaining comment on a Class CK Liquor License submitted by Amy & Matthew Honstein, dba/ 308 Sports Bar & Grill. The business operated at 702 Box Butte Ave. Hemingford, Nebraska (formerly known as AJ's Sports Bar.) The floor is open to questions and comments from the Village Attorney, Village Board of Trustees, and Public.
12. Close Public Hearing:
13. Discussion and possible action: Approval of the Liquor License Application submitted by Amy & Matthew Honstein dba/ 308 Sports Bar & Grill.
14. Discussion and possible action; First Reading: Ordinance # 810
AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, BOX BUTTE COUNTY, NEBRASKA, TO ESTABLISH A NO PARKING ZONE ON CUSTER STREET, BETWEEN THE INTERSECTIONS OF SHOSHONE AVENUE AND HIGHWAY 2; PROVIDING AN EFFECTIVE DATE; AND REPEALING ANY EXISTING ORDINANCES OR OTHER PROVISIONS IN CONFLICT THEREWITH; AND DIRECTING THE PUBLICATION OF THIS ORDINANCE.
15. Discussion and possible action: Residential solar panels and connection to Village Electrical Distribution System – **Erik Pehoviack**
16. Discussion and possible action: Regarding the property located at 600 Park Avenue Lots 11-16, Sheridan Hgts replat, part blk d. Pierces Sub with in the Village of Hemingford. – **Deb Planansky**
17. Discussion: Any questions or concerns regarding Department written reports.
18. Discussion and possible action: March 16- March 20 Annual Clerk School attendance for both Barb and Melanie. -**Barb Straub**
19. Discussion and possible action: Possible purchase of snow removal equipment. – **Kyle Huss**
20. Discussion and possible action: Acceptance of resignation of Board of Trustees member Deb Hunter.
21. Discussion and possible action: Instruction to Village Administrator to post and publish notice of vacancy.
22. Discussion and possible action: Set time and date of Special Meeting for the appointment of a new Village Board of Trustees member.
23. Discussion and possible action: Moving the regular meetings of the Hemingford Village Board of Trustees back to the third (3rd) **TUESDAY** of each month. – **John Annen**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

16-Dec-19	VILLAGE		
BankCard	sup	\$144.60	
Box Butte County Clerk	recording fees	\$10.00	
Box Butte Development Corp	dues	\$1,442.50	
Bytes Computer	contract serv	\$40.31	
Caselle	contract serv	\$336.33	
Century Business Products	copier lease/printer	\$66.99	for approval
Dave Swanson	repairs	\$30.00	
Farmers Coop	sup/repairs	\$96.90	
Hemingford Community FCU	employee bonus	\$1,167.50	
Hemingford Coop Telephone	phone	\$458.84	
Hemingford Rural Fire	MFO/tax levy pymt	\$15,790.55	
Honstein Repair	repairs dump truck	\$276.91	
Huss Auto Repair	repairs	\$428.93	
Lori Dannar	cleaning	\$150.00	
MCT Trucking	snow removal	\$1,300.00	
Michael Todd	repairs	\$1,371.38	
Mid-American Research Chem	weed killer	\$380.37	
Mobius Communications	internet	\$25.00	
Nebraska Depart of Transport	deice gravel	\$1,107.00	
Nebraska Total Office	sup	\$29.54	
Northwest Pipe Fittings	sup	\$459.60	
Simmons Olsen Law Firm	pro fees	\$1,819.60	
Sturdevant Auto Parts	sup/repairs	\$1,110.76	
Swank	movie lic for believe	\$150.00	
The Hemignford Ledger	adver	\$82.86	
Viaero	cell phone	\$161.64	
Westco	fuel	\$827.85	
PAYROLL	11/21/2019	\$13,396.64	
PAYROLL	12/5/2019	\$13,707.89	
		<u>\$56,370.49</u>	

16-Dec-19	UTILITIES		
BankCard	sup	\$357.05	
Bernies Ace Hardware	repair	\$6.41	
Black Hills Energy	heat	\$416.73	for approval
Bloedorn Lumber Co	sup	\$26.16	
Bytes Computer	contract serv	\$80.64	
Caselle	contract serv	\$672.67	
Century Business Products	copier lease/printer	\$133.96	for approval
City of Alliance	sup	\$1,384.30	

DHHS	water testing	\$31.00
Farmers Coop	repair	\$10.75
Greater Neb Medical & Surgical	Hep B shot	\$174.50
H & H Sanitation	trash hauling	\$4,191.62
Hansen's Locksmithing	well lock	\$225.00
Hemingford Community FCU	employee bonus	\$917.50
Hemingford Coop Telephone	phone	\$312.99
Hydraulic Equipment	saftey insp/repairs	\$7,938.38
Lori Dannar	cleaning	\$150.00
Nebraska Public Power District	purchased power	\$46,091.01
Nebraska Total Office	sup	\$59.10
One Call Concepts	diggers hotline	\$3.45
Print Express	sup	\$128.65
Purchase Power	sup	\$440.97
Sturdevant Auto Parts	sup/repair	\$114.53
SWANN	trash disposal	\$6,581.69
The Hemingford Ledger	adver	\$165.74
Tom Phillips	deposit refund	\$67.79
USA BlueBook	sup	\$120.64
Wesco Receivables Co	sup	\$9,157.05
Viaero	cell phone	\$90.51
Westco	fuel	\$151.27
PAYROLL	11/21//19	\$11,132.35
PAYROLL	12/5/2019	\$11,374.55
		<u>\$102,708.96</u>

HCCC 12/16/19

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Alliance Times Herald	Classified ad	\$90.65	
Bank of the West	Monthly Stmt	\$2,087.02	For Approval
Bank of the West	Interest on Loan	\$430.56	ACH
Black Hills Energy	Utilities - 605 Donald	\$385.04	For Approval
Bloedorn Lumber	Painting supplies & paint	\$517.20	
Bluffs Sanitary	Misc supplies - HCCC	\$571.41	
Bud's Pest	Monthly Stmt	\$44.00	
Cash-Wa Distributing	Foodservice	\$5,243.06	
Century Business Products	Contracts on Copiers / Copies; Toner	\$216.52	
Compufact	Background checks	\$87.00	
Farmer's Coop	Misc Maintenance supplies	\$290.67	

Hansen's Locksmithing	Change back door lock	\$385.00	
Harris Sales	Misc bread (Aug - Sept)	\$278.97	
Hemingford Ledger	Help wanted ads	\$77.00	
Hemingford Telephone	Phone charges	\$3,229.14	
Hemingford Utilities	605 Donald - Utilities	\$2,937.92	
Honstein Repair	Maintenance - 2001 Ford E350 Van	\$1,968.21	
Ideal Linen	Cleaning services - mats	\$73.64	
Industrial Chem Labs	Sewer cleaner	\$339.82	
Karen Johnson	Dietician	\$500.00	
Lori Dannar	Misc supplies - HCCC	\$874.84	
Lori Dannar	Supplies; Computers	\$2,155.70	
Lutz	Audit - year ended September 2018	\$13,685.00	
Lux Travel Nurse	Travel Nurses	\$1,660.05	
Dr Mark Chu	Medical Director	\$750.00	
MC Signs & Decals	Plastic name badges	\$25.00	
McKesson	Medical Supplies	\$2,346.88	
Nebraska Total Office	Paper; Fabric tape	\$77.19	
Northwest Respiratory	Oxygen	\$138.00	
NNFA	2019 Dues	\$2,576.43	
Petty Cash	Office petty cash	\$200.00	
Pitney Bowes	Postage refill	\$50.00	For Approval
Pitney Bowes	Lease	\$100.00	
Raben's	Misc groceries	\$339.62	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Rock Medical Group	Travel Nurses	\$2,607.50	
Safe 'N' Clean	Clean kitchen hood exhaust system	\$550.00	
STAT Staffing	Travel Nurses	\$4,807.08	
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp	\$2,586.40	For Approval
WestCo	Fuel	\$154.47	
WPCI	Employee drug screenings	\$117.00	
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		\$56,365.99	
Payroll 11/27/19		\$40,622.97	
Payroll 12/12/19		\$40,838.10	
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TOTAL		\$137,827.06	
Amounts included in Payroll:			
Aflac	Supplemental Insurance	\$981.41	} ACH
Allied Benefit	Employee Insurance	\$11,785.85	