

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
December 18, 2023-6:00pm  
700 Box Butte Ave. Hemingford, NE. 69348  
**Zoom Virtual Meeting information**  
**Meeting ID 854 4121 2320 Passcode 757428**

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Reorganization of the Village Board of Trustees,
  - a. The Clerk will ask for nominations and hold the election of the Village of Hemingford Board of Trustees Chairman.
  - b. The New Chairman will ask for nominations and hold the election of the Village of Hemingford Board of Trustees Vice Chairman.
  
2. Consent Calendar
  - a. Minutes of the November 21, 2023 Regular meeting.
  - b. Claims against the Village of **\$56,942.38**
  - c. Claims against the Utilities of **\$126,199.85**
  - d. November 2023 Village Financial Statements and September bank reconciliations.
  - e. November 2023 Library Report.
  - f. Appointment of Village of Hemingford Administrator/Clerk-Treasurer Barb Straub.
  - g. Appointment of Village of Hemingford Attorney – Simmons, Olsen Law Firm, P.C.- Libby Stobel.
  - h. Appointment of Village of Hemingford Engineer- MC Schaff & Associates.
  - i. Reappointment of the Hemingford Board of Health to consist of Village of Hemingford Code Enforcement Officer, Board of Trustees Chairman, and the Director of Nursing at the Hemingford Community Care Center.
  - j. Resolution 2023-26 appointing Farmers State Bank as the Village Depository.
  - k. Resolution 2023-27 for the Appointment of Jeff Wolfe of Mc Schaff & Associates as Street Superintendent.
  - l. Resolution 2023-18 appointing a representative to the Solid Waste Agency of Northwest Nebraska Board of Directors. Richard Wacker
  - m. Resolution 2023-19 appointing a representative and alternate to the Public Alliance for Community Board of Directors. Jake Frost, representative and Riki Hunter, alternate
  - n. Resolution 2023-20 appointing a representative and alternate to the Members Council of the Nebraska Municipal Power Pool (NMPP). Jake Frost, representative and Richard Wacker, alternate
  - o. Resolution 2023-21 appointing a representative and alternate to the Box Butte Development Corporation Board of Directors (BBDC). The Village Clerk, representative and Richard Wacker, alternate
  - p. Resolution 2023-22 appointing a representative and alternate to the Panhandle Area Development District (PADD). Will Mahony, representative and Richard Wacker, alternate
  - q. Resolution 2023-23 appointing a representative and alternate to Nebraska Public Power District Board of Directors (NPPD). Will Mahony, representative and Richard Wacker, alternate

- r. Resolution 2023-24 appointing a representative and alternate to the League Association of Risk management (LARM). Lynda Novotny, representative and Riki Hunter, alternate
- s. Resolution 2023-25 appointing a representative and alternate to the Box butte County E-911 Emergency Communication Advisory Board. Will Mahony, representative and Richard Lynda Novotny, alternate
- t. Acceptance of resignation of Susan Winten from the Hemingford Housing Authority Board.
- u. Appointment of Janelle Visser to the Hemingford Housing Authority Board.

6. Discussion and possible action: First Reading Ordinance #822

**AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, ESTABLISHING SALARIES AND COMPENSATION FOR VILLAGE OFFICIALS AND EMPLOYEES REPEALING ALL PRIOR ORDINANCES AND PROVIDING AN EFFECTIVE DATE.**

7. Discussion and possible action: Hemingford Volunteer Fire Department Year-end update. – Barb Keegan

8. Discussion and possible action: - Discussion of the feasibility for restoring the Village of Hemingford Police Department -Will Mahony

9. Discussion and possible action: Ratification of 2023 utility bad debt write off of \$598.47. – Barb Straub

10. Discussion and possible action: Printer/Copier Lease options. - Barb Straub

11. Discussion and possible action: Village of Hemingford Administrators succession plan proposal. – Barb Straub

12. Administrators Report: The annual Highway maintenance agreement has been signed for 2024 and will be returned to the State for signature. Box Butte County Sheriff's Office reports 7 service calls 1 High school student ride-along and 4 traffic stops. Grant funds received; Bond funds received. Caselle Calendar.

13. Utilities Department Report: Christmas Decorations, lead service line inventory, sewer jetting, downtown trash cans, snow removal, and new stop signs. -Kyle Huss

14. Code Enforcement Report: Case updates.

15. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	<b>23-Dec</b>	<b>Village</b>		
BMO Bank Card		supplies/education	\$640.90	
Barco Municipal Products Inc		supplies	\$205.89	
Box Butte Ag Service, Inc		supplies	\$140.84	
Box Butte County Treasury		Sheriff's Office agreement	\$11,000.00	
Bytes Computer & Network Solutions		contract support	\$40.63	
Cabins and Clover		office cleaning	\$150.00	
Caselle		software support	\$346.67	
Century Business Products		printer/copier lease/copy count	\$74.25	for approval
Croell Inc		concrete	\$1,320.00	
Eagle Communications		tree lighting advertising	\$613.00	
Farmers CO-OP		supplies	\$9.96	
Hemingford Community Credit Union		employee incentives	\$1,044.00	for approval
Hemingford CO-OP Telephone		phone	\$412.37	
Local Gift Boutique		round 4 CRA grant	\$1,000.00	for approval
M29 Technology and Design		myboardpacket subscription	\$200.00	
Main Street Designs		Christmas light strings and bulbs	\$1,200.79	
MC Schaff		prelim. Engineering street project	\$17,528.25	for approval
MCT Trucking		snow removal	\$620.00	
Menards		supplies	\$53.88	
Michael Todd		signs	\$1,127.51	
Mobius Communications		library internet	\$25.00	
Nebraska Total Office		supplies	\$77.84	
Nspire		advertising	\$55.00	
Simmons Olsen Law Firm		pro fees	\$1,850.10	
Sturdevants		repairs	\$438.37	
Valor General Store		supplies/repairs	\$90.13	
Viaero		cell phone	\$107.44	
Unitech		supplies	\$318.00	
WestCo		fuel	\$950.43	
<b>Payroll</b>			<b>30-Nov</b>	<b>\$7,698.47</b>
<b>Payroll</b>			<b>14-Dec</b>	<b>\$7,602.66</b>
<b>Total</b>				<b>\$56,942.38</b>

	23-Dec	Utilities/Care Center	
Altec		repairs	\$35.52
A & T Electric		supplies	\$229.36
BMO Bank Card		water testing postage	\$35.80
Blackhills Energy		heat	\$342.07
Bytes Computer & Network Solutions		contract support	\$81.27
Cabins and Clover		office cleaning	\$150.00
Caselle		software support	\$693.33
Casey Peterson		HCCC 2022 audit	\$22,727.83
Century Business Products		printer/copier lease/copy count	\$148.49
Farmers CO-OP		supplies	\$18.99
H&H Sanitation		trash hauling	\$4,276.06
Hemingford Community Credit Union		employee incentives	\$1,000.00
Hemingford CO-OP Telephone		phone	\$342.38
Ideal/ Bluffs Facility Solutions		supplies	\$80.93
Jon Owen		deposit refund	\$92.91
Kyle Huss		uniform allowance	\$105.29
Lawson Products		supplies	\$67.14
Midwest Farm Service		repairs	\$111.94
Municipal Supply Inc		repairs	\$1,607.64
NE Dept. of Revenue		sales tax	\$6,709.51
NE. Public Health Lab		water testing	\$181.00
Nebraska Public Power District		purchased power	\$41,090.64
One Call Concepts		diggers hotline	\$5.94
Purchase Power		postage	\$298.60
Rabens		supplies	\$7.80
Sorensen Irrigation LLC		wire	\$2,892.45
Sturdevants		repairs/supplies	\$182.04
SWANN		trash disposal	\$7,268.84
Valor General Store		supplies/repairs	\$62.56
Viaero		cell phone	\$65.30
VS Hemingford NE Solar		solar power purchase agreement	\$8,061.16
Wesco Distribution		supplies	\$21.00
WestCo		fuel	\$493.12

**Payroll** **30-Nov** **\$13,645.55**

**Payroll** **14-Dec** **\$13,067.39**

**Total** **\$126,199.85**