

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
December 18, 2017 - 6:00 P.M.

**Pledge of Allegiance**  
**Opening Prayer**  
**Meeting Call to Order**  
**Roll Call**  
**Public Meeting Information**

1. Reorganization of the Village Council
  - A. The reorganization meeting of the Village Board will begin with the election of Village of Hemingford Board of Trustees Chairman- currently held by John Annen
  - B. Election of Village of Hemingford Board of Trustees Vice Chairman- position currently held by Lori Dannar.
2. Consent Calendar.
  - a. Minutes of November 20, 2018 Regular Meeting.
  - b. Claims against the Village of **\$52,435.63**
  - c. Claims against the Utilities of **\$85,600.89**
  - d. Claims against the Hemingford Community Care Center of **\$125,219.17**
  - e. November 2018 Village Financial Statements.
  - f. November 2018 Library Report
  - g. Amended Resolution 2018-06
  - h. Appointment of Village of Hemingford Administrator/ Clerk-Treasurer-Barb Straub.
  - i. Appointment of Village of Hemingford Deputy Clerk – Melanie Johnston.
  - j. Appointment of Village of Hemingford Marshall- Dusty Bryner.
  - k. Appointment of Village of Hemingford Attorney- Simmons, Olsen Law Firm, P.C. Leslie Shaver.
  - l. Appointment of Village Engineer – MC Schaff.
  - m. Resolution 2018-08 for the Appointment of Bank of the West as Village Depository.
  - n. Resolution 2018-09 for the Appointment of Jeff Wolfe of MC Schaff & Associates as Street Superintendent.
  - o. Reappointment of Library Board. Carol Bennett, Barb Nikont, Sue Hennings, Susan Wurst, and Peggy Moser.
  - p. Reappointment of Board of Health to consist of Village of Hemingford Chief of Police, Village Board of Trustees Chairman, and the Director of Nursing at the Hemingford Community Care Center.
  - q. Resolution 2018-17 allowing the Hemingford Police Department employees to use two (2) hours of sick time for each medical, dental, or vision appointment with the appointment card as verification.
4. Discussion and possible action on approval of Resolution 2018-10 Appointing a representative and alternate to the Solid Waste Agency of Northwest Nebraska Board of Directors. (SWANN) Currently held by Rick Wacker and Lori Dannar.
5. Discussion and possible action on Resolution 2018-11 Appointing representative and alternate to the Public Alliance for Community Energy Board of Directors. (ACE) Currently held by Lori Dannar and Lynda Novotny.
6. Discussion and possible action on Resolution 2018-12 Appointing a representative and alternate to the Member’s Council of the Nebraska Municipal Power Pool. (NMPP) Currently held by Deb Hunter and Rick Wacker.

7. Discussion and Possible action on Resolution 2018-13 Appointing a representative and alternate to the Box Butte Development Corporation Board of Directors. (BBDC) Currently held by Barb Straub, Deb Hunter, and Rick Wacker
8. Discussion and Possible action on Resolution 2018-14 Appointing a representative and alternate to the Panhandle Area Development District Board of Directors. (PADD) Currently held by Lori Dannar and Rick Wacker.
9. Discussion and Possible action on Resolution 2018-15 Appointing a representative and alternate to the Nebraska Public Power District Board of Directors. (NPPD) Currently held by John Annen and Rick Wacker.
10. Discussion and Possible action on Resolution 2018-16 Appointing a representative and alternate to the League Association of Risk Management. (LARM) Currently held by Lynda Novotny and Deb Hunter
11. Discussion and Possible action on Resolution 2018-07 for the reporting to the Board of Public Roads Classifications and Standards, as standardized system of annual reporting for the Village of Hemingford street resources.
12. Hemingford Community Care Center Report: Staffing needs are one full time LPN/RN days and 2 full time Med Aide positions on days. Social Service Designee position, State survey, satisfaction survey- **Peggy Ratzlaff**
13. Discussion and Possible Action: Hemingford Community Care Center Section 125 bank account was opened in 1997 there has been no activity in that account since March 2011, suggest closing that account and moving the balance of \$425.00 to the Care Center General fund. – **Barb Straub**
14. Administrators Report: Believe tree lighting, Burn Site inspection, Uncollectable amount that has been returned from collections company, Grant Status, Follow up on Resolution regarding dumping fees at the lagoons. - **Barb Straub**
15. Utility Department Report: Christmas lighting, Snow removal, Burning of branch piles at lagoon, Well 3 water usage update, training classes for Josh, Colt and Kyle. - **Kyle Huss**
16. Discussion and Possible action: Communication options for the Utility Crew with review of quote for hand held radios with collar mic compared to the current use of cell phones. – **Barb Straub**
17. Police Department Report: Update on Nuisance enforcement, vest carriers are in - **Chief Bryner**
18. Discussion and possible action: Lease of a new Color Multi-Functional Copier, from Century Business Products with maintenance agreement. – **Barb Straub**

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

**18-Dec-18 VILLAGE**

BankCard	sup/edu	\$1,447.07
Box Butte Development Corp	dues	\$467.50
Bernies Ace Hardware	sup	\$64.20
Bloedorn Lumber Company	repair	\$129.99
Bluffs Sanitary Supply	sup	\$173.14
Box Butte Ag Service Inc	repair	\$36.17
Bytes Computer	cont service	\$40.31
Caselle, Inc	cont service	\$336.33
Darren's Carquest Auto Parts	tools	\$27.99

CNA Surety	Bond ins	\$40.00	
Farmers Coop	sup	\$24.96	
Hemingford Community FCU	c. bucks	\$1,150.00	for approval
Hemingford Coop Telephone	phone	\$450.95	
Hemingford Rural Fire Protection	MFO	\$15,601.12	
Huss Auto	repair	\$220.45	
Lori Dannar	cleaning	\$150.00	
Lori Dannar	believe/sup	\$72.32	
Main Street Designs	c. ornaments	\$914.16	
Mobius Communications Co	internet	\$25.00	
Neb Sec of State	Notary app	\$30.00	
Nebraska Total Office	sup	\$151.03	
Panhandle Clerks Assoc	dues	\$40.00	
PCAN	dues	\$20.00	
Rabens	sup	\$48.81	
The Radar Shop	cont service	\$129.00	
Russels Transmission	Repair	\$794.25	
Sandberg Imp	repair	\$235.95	
Simmons Olsen Law Firm	pro fees	\$1,833.90	
Sturdevants Auto Parts	sup	\$201.82	
The Ledger	adver	\$50.40	
Viaero	cell phone	\$199.40	
Wal-Mart	sup	\$78.46	
Westco	fuel	\$725.10	

**PAYROLL 11/22/2018 \$13,788.44**

**PAYROLL 12/6/2018 \$12,737.41**

---

**\$52,435.63**

**18-Dec-18 UTILITIES**

BankCard	postage	\$25.75	
Black Hills Energy	heat	\$356.83	for approval
Box Butte Development Corp	dues	\$935.00	
Bytes Computer	cont service	\$80.64	
Caselle Inc	cont service	\$672.67	
Celena Fester	dep refund	\$139.15	
Clint Krause	dep refund	\$14.08	
Core & Main	sup	\$362.11	
DHHS	water testing	\$15.00	
Farmers Coop	sup	\$43.54	

H & H	hauling	\$4,272.93	
Hemingford Community FCU	c. bucks	\$900.00	for
Hemingford Coop Telephone	phone	\$305.96	approval
John Deere Financial	sup	\$77.53	
Lori Dannar	cleaning	\$150.00	
Michael Todd	safety	\$48.14	
Nebraska Public Power	purch. Power	\$46,445.90	
Nebraska Safety and Fire Equip	safety	\$125.00	
	diggers		
One Call	hotline	\$2.28	
Purchase Power	sup	\$322.54	
Rabens	sup	\$9.97	
Solutions EAP	benefits	\$36.85	
Stacey Kamen	dep refund	\$16.53	
Swann	disposal	\$5,893.36	
The Ledger	adver	\$100.80	
USA BlueBook	sup	\$486.60	
Viaero	cell phone	\$66.60	
Wesco	sup	\$2,058.15	
Westco	fuel	\$353.40	

<b>PAYROLL</b>	<b>11/22/2018</b>	<b>\$10,657.83</b>	
<b>PAYROLL</b>	<b>12/6/2018</b>	<b>\$10,625.75</b>	
		<hr/>	
		<b>\$85,600.89</b>	

**HCCC 12/18/18**

<b>COMPANY</b>	<b>PURCHASES</b>	<b>COST</b>	
Aflac	Insurance	\$270.34	
Alliance Floral Hoffhaus	Flowers	\$48.15	
Bank of the West	Supplies	\$1,792.90	
Black Hills Energy	Heat	\$461.19	For
Bernie's Ace Hardware	Repair supplies	\$210.96	Approval
Bloedorn Lumber	Repair supplies	\$18.99	
BlueStrata E H R	Contract Service	\$512.00	
Bluffs Sanitary	Kitchen supplies	\$335.65	
Box Butte Ag Service, Inc	Parts	\$143.31	
Bud's Pest Control	monthly services	\$44.00	
Century Business Products	Contract Service	\$98.05	
Compufact Research	Background checks	\$87.00	
Dave's Pharmacy	Resident supplies	\$226.18	
David Randolph, RPh	Pharmacy Reports	\$300.00	
DHHS	Estate Recovery	\$959.83	
Dish Network	TV	\$1,713.16	

Dr Mark Chu	Medical Director	\$750.00	
Ecolab	Laundry	\$418.09	
Farmer's Coop	Maintenance supplies	\$440.91	
Faris Plumbing	Replaced gas line	\$856.87	
Harris Sales	food supplies	\$295.71	
Hemingford Ledger	adver	\$22.68	
Hemingford Telephone	Phone	\$775.55	
Hemingford Utilities	Utilities	\$2,092.61	
Ideal Linen	Cleaning services	\$71.95	
Karen Johnson	Dietician	\$500.00	
McKesson	Medical supplies	\$1,716.33	
Nationwide Insurance	Insurance	\$2,110.28	
Nebraska Total Office	Office Supplies	\$142.02	
Northwest Respiratory	Bipap Unit / Oxygen Cylinders	\$474.00	For Approval
Peggy Ratzlaff	Reimburse	\$397.85	For Approval
Pitney Bowes	Mailstation Red Ink	\$82.95	For Approval
Pitney Bowes	Lease agreement	\$100.00	
Raben's	Groceries	\$432.73	
RXCareAssurance	Core with Keys	\$309.49	
Solutions EAP	Benefits	\$147.40	
Stanley Healthcare	Resident supplies	\$365.50	
State Fire Marshall Office	Inspection Fee	\$50.00	For Approval
The Thompson Co	Kitchen supplies	\$6,368.14	
UnitedHealth Care	Insurance	\$3,575.19	
West Bend	Workman's Comp	\$2,466.40	
WestCo	Fuel	\$183.13	
		<b>\$32,367.49</b>	
Payroll 11/20/18		\$44,835.90	
Payroll 12/05/18		\$48,015.78	
TOTAL		<b>\$125,219.17</b>	