

MEETING MINUTES

VILLAGE OF HMEINGFORD BOARD OF TRUSTEES

December 19, 2017

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 7:00 p.m.

Present: Danner, Wacker, Hunter, Annen

Absent: Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Motion to excuse Trustee Novotny by Danner and Second by Wacker

Voting Aye: Danner, Wacker, Hunter and Annen

Nomination of John Annen for the position of Village Board Chairman by Trustee Hunter and seconded by Trustee Wacker.

Voting Aye: Danner, Wacker, and Hunter.

Abstaining: Annen

Nomination of Lori Dannar for the position of Village Board Vice-Chairman by Trustee Hunter and seconded by Trustee Wacker.

Voting Aye: Wacker, Hunter and Annen

Abstaining: Danner.

Consent Calendar items included the minutes of the November 21, 2017 regular meeting, Minutes of the November 27, 2017 special meeting, claims against the Village of \$33958.80, Claims against the Utilities of \$86669.53, and claims against the Hemingford Community Care Center of \$131303.72 (**Corrected to \$127,017.80**). November 2017, Village financial statements. Hemingford Community Care Center Variance and P & L reports for the Month of November 2017 as well as year to date. November 2017 Library report. Appointment of Village Administrator/Clerk-Treasurer Barb Straub. Appointment of Village Deputy Clerk- Melanie Johnston. Appointment of Village Marshall Dusty Bryner. Appointment of Village Attorney Simmons, Olsen Law Firm, P.C., Leslie Shaver. Appointment of Village Engineer MC Schaff. Resolution 2017-15 Appointing the Bank of the West as the Village Depository. Resolution 2017-16 Appointing Jeff Wolfe of MC Schaff & Associates as Street Superintendent. Reappointment of Library Board Deb Finley, Carol Bennett, Barb Nikont, Sue Hennings and Susan Wurst. Reappointment of Board of Health to consist of Village of Hemingford Chief of Police, Village Board of Trustees Chairman, and the Director of Nursing at The Hemingford Community Care Center.

Motion by Wacker, second by Hunter to approve the consent calendar with the correction to the total for the claims against the Hemingford Community Care Center.

Voting Aye: Danner, Wacker, Hunter and Annen.

Motion by Hunter second by Annen to approve resolution 2017-10 appointing Rick Wacker as the representative to the Solid Waste Agency of Northwest Nebraska Board of Directors. (SWANN) and Lori Dannar as alternate.

Voting Aye: Danner, Hunter and Annen

Abstaining: Wacker.

Motion by Hunter second by Wacker to approve resolution 2017-11 appointing Lori Dannar as representative to the Public Alliance for Community Energy Board of Directors, (ACE), and Lynda Novotny as alternate.

Voting Aye: Danner, Wacker, Hunter and Annen

Motion by Dannar, second by Annen to approve resolution 2017-12 appointing Deb Hunter as the representative to the Members Council of the Nebraska Municipal Power Pool, (NMPP) and Rick Wacker as alternate.

Voting Aye: Dannar, Hunter and Annen

Abstaining: Wacker.

Motion by Wacker second by Dannar to approve resolution 2017-13 appointing Deb Hunter as representative to the Box Butte Development Corporation Board of Directors, (BBDC) and Rick Wacker as alternate.

Voting Aye: Dannar, Wacker, Hunter and Annen

Motion by Hunter second by Annen to approve resolution 2017-14 appointing Lori Dannar as representative to the Panhandle Area Development District Board of Directors, (PADD), and Rick Wacker as alternate.

Voting Aye: Dannar, Wacker, Hunter and Annen

Motion by Dannar second by Hunter to approve resolution 2017-17 appointing John Annen as representative to the Nebraska Public Power District Board of Directors, (NPPD), and Rick Wacker as alternate.

Voting Aye: Dannar, Wacker, Hunter and Annen

Motion by Annen second by Dannar to approve resolution 2017-18 appointing Lynda Novotny as representative to the League Association of Risk Management, (LARM), and Deb Hunter as alternate.

Voting Aye: Dannar, Wacker, Hunter and Annen.

Local Business Owner as present to request the Board look into updating the local ordinance governing the hours for sale of liquor other than beer and wine on Sundays. He stated that surrounding communities have already updated their ordinances to allow the sale of liquor on Sundays and that he is losing potential business as people leave town to make their purchases. The Board agreed that the ordinance is out of date and directed the Village Attorney to draw up an ordinance allowing the sale of liquor on Sunday to be presented at the January 2018 Board meeting.

Trustee Annen ask that the Board consider Christmas Bonuses for the Village Employees. The suggestion was giving each full-time employee \$125.00 in Chamber Bucks and each part-time employee \$75.00 in Chamber Bucks. There are eight (8) full time employees and two (2) part time, the total for bonuses would be \$1150.00.

Motion by Hunter and second by Wacker to give each full-time employee \$125.00 in Hemingford Chamber bucks and each part-time employee \$75.00 in Hemingford Chamber Bucks for a total of \$1150.00

Voting Aye: Dannar, Wacker, Hunter and Annen.

Second Reading of Ordinance #798 authorizing general obligation highway allocation fund pledge bonds in the amount not to exceed \$1,200,000.00.

ORDINANCE NO. 798

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE BY THE VILLAGE OF HEMINGFORD, NEBRASKA OF ITS GENERAL OBLIGATION HIGHWAY ALLOCATION FUND PLEDGE BONDS, SERIES 2017, IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED ONE MILLIONS TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) TO PAY THE COSTS OF CONSTRUCTING AND IMPROVING CERTAIN STREETS AND OTHER RELATED IMPROVEMENTS OF THE VILLAGE: AUTHORIZING CERTAIN OFFICIALS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, MATURITIES, RATES, REDEMPTION PROVISIONS, TERMS AND OTHER DETAILS OF SUCH BONDS; PLEDGING FUNDS RECEIVED FROM THE NEBRASKA HIGHWAY ALLOCATION FUND AND PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON THE BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; ADOPTING CERTAIN POST-ISSUANCE TAX COMPLIANCE AND DISCLOSURE POLICIES AND PROCEDURES WITH RESPECT TO THE BONDS; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.

Motion by Dannar second by Hunter to waive the final reading of Ordinance number 798.

Voting Aye: Dannar, Wacker, Hunter and Annen.

Motion by Dannar second by Wacker to pass and publish Ordinance number 798

Voting Aye: Dannar, Wacker, Hunter and Annen.

First Reading Ordinance # 799 for the creation of Village of Hemingford Community Redevelopment Authority.

ORDINANCE NO. 799

AN ORDINANCE OF THE VILLAGE OF HEMINFORD, NEBRASKA AMENDING THE VILLAGE OF HEMINGFORD MUNICIPAL CODE TO PROVIDE FOR A COMMUNITY REDEVELOPMENT AUTHORITY.

Motion by Dannar second by Wacker to waive the three (3) readings of Ordinance number 799

Voting Aye: Dannar, Wacker, Hunter and Annen.

Motion by Dannar second by Hunter to pass and publish Ordinance number 799.

Voting Aye: Dannar, Wacker, Hunter and Annen.

Discussion and Possible action entering into an agreement with Panhandle Area Development District to complete a Blight and Substandard Study to benefit the community and future redevelopment plans within the Village of Hemingford. The cost to the Village for the study would be \$2800.00.

Motion by Dannar second by Wacker to enter into an agreement with Panhandle Area Development District to complete a Blight and Substandard Study at a cost of \$2800.00

Voting Aye: Dannar, Wacker, Hunter and Annen.

Maguire Iron, Inc submitted a contract for the exterior painting of the water tower in the amount of \$44,870.00. The painting of the water tower has been a put on the list of critical corrections that need to be made to the Village water system. The Village water system is inspected annually by the Nebraska Department of Health and Human Services, this item has been noted on the last several years inspections and needs to now be addressed. There was discussion on possible financing options, that could include funds from future grants or loans.

Motion by Dannar second by Wacker to enter into a contract with Maguire Iron, Inc. to clean and repaint the exterior of the water tower to be scheduled for the fall of 2018 at a cost to the Village of \$44,870.00, with 60% due upon completion and the remaining balance due on or before 10/30/19 interest free.

Voting Aye: Dannar, Wacker, Hunter and Annen.

A second item on the list of critical correction with the Nebraska Department of Health and Human Services is the demolition of the black standing water column near the water tower. Estimated cost of demolition with R&C Welding & Fabrication in Gering NE is \$8,700.00.

Motion by Dannar second by Hunter to hire R&C Welding and Fabrication to demolish the old unused water column at a cost to the Village of \$8,700.00.

Voting Aye: Dannar, Wacker, Hunter and Annen.

Update by Kyle Huss on the purchase of a street sweeper. After further investigation it was found that the sweeper Kyle had been looking at for \$16,000.00 would not be appropriate for the village, it is meant to be used on more of a flat smooth surface, such as airport runways, or large parking lots, and would not function well on the streets of Hemingford. Further it was learned that another village had traded that particular sweeper in for a mechanical model,

which is what the Village is in need of. There have been several that Kyle has seen at auction in the past month all costing between \$20,000.00 and \$25,000.00.

Motion by Dannar second by Wacker to approve the purchase of a street sweeper to replace the inoperable one in an amount not to exceed \$25,000.00.

Voting Aye: Dannar, Wacker, Hunter and Annen

Motion by Wacker and second by Hunter to by proclamation declare January 2018 as Radon Action Month.

Voting Aye: Dannar, Wacker, Hunter and Annen.

Motion by Wacker, second by Hunter to adjourn at 8:07pm

Voting Aye: Dannar, Wacker, Hunter and Annen.

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk

19-Dec-17 **VILLAGE**

ALLIANCE TRACTOR & IMPLEMENT CO.	Sup	\$3.36
BANKCARD	Misc	\$482.39
Box Butte County Clerk	Fees	\$10.00
Box Butte Development Corp	Dues	\$467.50
Bytes Computer	Contract Services	\$88.02
Caselle, INC	Contract Services	\$336.33
City of Gering	Edu	\$13.50
Farmer's Co-op	Sup	\$0.99
Hemingford Coop Telephone	phone	\$446.25
John Deere	Sup	\$367.31
KAAQ	Adv	\$23.33
KCOW	Adv	\$20.00
Kelly Printing Sup	Sup	\$151.70
MainStreet Designs	Sup	\$139.00
Mobius	phone	\$25.00
Nebraska Total Office	Sup	\$20.51
Purchase Power	Sup	\$92.25
Raben Market	Sup	\$253.61
Roller Hardware	Sup	\$44.99
Simmons Olsen Law Firm PC	Pro Fees	\$1,878.40
Sturdevants Auto Parts	Sup	\$683.63

Susie Cheek	Contract Labor	\$83.34
The Hemingford Ledger	Ad	\$62.63
Viaero	phone	\$181.07
Westco	Gas	\$468.62

PAYROLL 11/23/2017	PAYROLL	\$13,132.53
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PAYROLL 12/07/2017	PAYROLL	\$14,482.54
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\$33,958.80

19-Dec-17 **UTILITIES**

21st Century	Parts	\$1,566.02
A& T Electric	Sup	\$68.83
Bank Card	Misc	\$173.75
Barco Municipal Products	Sup	\$149.29
Bernies	Sup	\$16.24
Black Hills Energy	Heat	\$532.23
Bloedorn Lumber Co	Sup	\$28.84
Box Butte Development Corp	Dues	\$935.00
Bytes Computer	Contract Services	\$176.06
Caselle, INC	Contract Services	\$672.67
DHHS	Water test	\$196.00
DHHS	Water Op Lic	\$115.00
Farmer's Co-op	Sup	\$25.36
H&H	Garbage Hauling	\$4,202.42
Hemingford Coop Telephone	phone	\$301.60
John Deere	Sup	\$33.74
KAAQ	Adv	\$46.67
KCOW	Adv	\$40.00
Kriz-Davis Co	Sup	\$121.34
Nebraska Public Power District	Elec	\$48,456.48
Nebraska Total Office	Sup	\$77.15
NMPP	Dues	\$233.08
Once Call Concepts	Contract Service	\$7.20
Panhandle Collections	Contract service	\$346.89
Purchase Power	Sup	\$184.52
Rabens	Sup	\$30.05
Solutions EAP	Contract Service	\$36.85
Sturdevants Auto Parts	Sup	\$38.29
Susie Cheek	Contract Labor	\$166.66
SWANN	Solid Waste Disposal	\$6,147.33
Tammy Berry	Deposit Refnd	\$51.81
The Hemingford Ledger	Ad	\$125.26
USA Bluebook	Sup	\$20.37
Viaero	phone	\$66.32
Westco	Gas	\$315.44

PAYROLL 11/23/2017

PAYROLL 12/07/2017

PAYROLL

PAYROLL

\$10,530.05

\$10,434.72

\$86,669.53

	19-Dec-17	HCCC CLAIMS
AFLAC	BENEFITS	\$485.24
ALLIED INSURANCE	INSURANCE	\$1,791.09
BANK CARD	SUP	\$1,790.08
BLACK HILLS ENERGY	GAS	\$608.42
BLOEDORN	SUP	\$183.45
BLUE STAUTA	SOFTWARE	\$512.00
BLUFFS SANITARY	SUP	\$518.41
BRIGGS	SUP	\$64.88
	CONTRACT	
BUDS PEST CONTROL	SERV	\$44.00
COMPUFACT	RECRUIT	\$92.00
	CONTRACT	
CULLIGAN	SERV	\$300.00
DAVE RANDOLPH	CONSULT	\$300.00
DAVE'S PHARMACY	RES SUP	\$204.27
DIRECT SUPPLY	SUP	\$502.33
DISH NETWORK	CABLE	\$298.99
DR. MARK CHU	CONSULT	\$750.00
ECOLAB	SUP	\$591.20
HARRIS SALES	FOOD	\$367.02
HCIS	DUE	\$80.00
HEMINGFORD COOP		
PHONE	PHONE	\$737.42
HEMINGFORD UTILITIES	UTILITIES	\$2,447.01
HORWATH LAUNDRY	SERVICE	\$365.87
	CONTRACT	
IDEAL LINEN	SERV	\$138.40
JACKS REFRIGERATION	SERVICE REP	\$263.81
KAREN JOHNSON	CONSULT	\$500.00
MCKESSON	RES SUP	\$3,264.40
NEBRASKA AG NEWS	MARKETING	\$399.00
NEBRASKA FIRE & SAFETY	SERVICE REP	\$688.27
NTO	SUP	\$299.53
NORTHWEST		
RESPIRATORY	RES SUP	\$360.00
PETERSON DRUG	NURSING SUP	\$54.91
PITNEY BOWES	POSTAGE	\$4.71
RABENS MARKET	FOOD	\$488.68
SENIOR INSIGHT	CONSULT	\$4,000.00
SOLUTIONS EAP	BENEFITS	\$73.70
STANLEY HEALTHCARE	RES SUP	\$114.70

THE THOMPSON CO	FOOD	\$8,170.22
UNITED HEALTHCARE	INSURANCE	\$2,275.62
UNITED HEARTLAND	WORKCOMP	\$4,093.00
WESTCO	VEHICLE EXP	\$472.05
Pitney Bowes	Lease	\$100.00
Bolek-Bilt	VEHICLE EXP	\$891.53
Carquest	parts	
Daves Pharmacy	SUP	\$264.85
PAYROLL 11/05/17		\$43,950.31
PAYROLL 11/20/17		\$43,116.43
		\$127,017.80