

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
December 27, 2022-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348
Zoom Virtual Meeting information
Meeting ID 852 1757 3068 Passcode 324390

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Discussion and possible action: First Reading Ordinance # 814
AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, ESTABLISHING SALARIES AND COMPENSATION FOR VILLAGE OFFICIALS AND EMPLOYEES REPEALING ALL PRIOR ORDINANCES AND PROVIDING AN EFFECTIVE DATE.
2. Oath of Office for Newly Elected Members of the Village of Hemingford Board of Trustees, Riki Hunter and Will Mahony.
3. Reorganization of the Village Board of Trustees,
 - a. The Clerk will ask for nominations and hold the election of the Village of Hemingford Board of Trustees Chairman.
 - b. The New Chairman will ask for nominations and hold the election of the Village of Hemingford Board of Trustees Vice Chairman.
4. Recognition of Retiring Hemingford Board of Trustees Chairman, John Annen.
5. Consent Calendar
 - a. Minutes of the November 15, 2022 Regular meeting.
 - b. Claims against the Village of **\$57,221.96**
 - c. Claims against the Utilities of **\$126,118.71**
 - d. November 2022 Village Financial Statements and September bank reconciliations.
 - e. November 2022 Library Report.
 - f. Appointment of Village of Hemingford Administrator/Clerk-Treasurer Barb Straub.
 - g. Appointment of Village of Hemingford Attorney – Simmons, Olsen Law Firm, P.C.- Libby Stobel.
 - h. Appointment of Village of Hemingford Engineer- MC Schaff & Associates.
 - i. Reappointment of the Hemingford Board of Health to consist of Village of Hemingford Code Enforcement Officer, Board of Trustees Chairman, and the Director of Nursing at the Hemingford Community Care Center.
 - j. Resolution 2022-20 appointing Farmers State Bank as the Village Depository.
 - k. Resolution 2022-21 for the Appointment of Jeff Wolfe of Mc Schaff & Associates as Street Superintendent.
 - l. Resolution 2022-12 appointing a representative to the Solid Waste Agency of Northwest Nebraska Board of Directors.
 - m. Resolution 2022-13 appointing a representative and alternate to the Public Alliance for Community Board of Directors.
 - n. Resolution 2022-14 appointing a representative and alternate to the Members Council of the Nebraska Municipal Power Pool (NMPP).

- o. Resolution 2022-15 appointing a representative and alternate to the Box Butte Development Corporation Board of Directors (BBDC).
 - p. Resolution 2022-16 appointing a representative and alternate to the Panhandle Area Development District (PADD).
 - q. Resolution 2022-17 appointing a representative and alternate to Nebraska Public Power District Board of Directors (NPPD).
 - r. Resolution 2022-18 appointing a representative and alternate to the League Association of Risk management (LARM).
 - s. Resolution 2022-19 appointing a representative and alternate to the Box butte County E-911 Emergency Communication Advisory Board.
 - t. Acceptance of the resignation of George Bremer from the Planning and Zoning Commission.
6. Discussion and possible action: Hemingford Volunteer Fire Department Ambulance update. – Barb Keegan
7. Discussion and possible action: discussion of Ordinance # 813 and letter regarding Ordinance # 813 from the Box Butte County Attorney. – Barb Straub
8. Discussion and possible action: Ratification of 2022 utility bad debt write off of \$1433.92. – Barb Straub
9. Discussion and possible action: Hemingford Care Center HVAC on the North wing is not working properly, and will likely need repaired or replaced. The cost to replace will be approximately the same as the newly replaced unit on the south wing. – Barb Straub
10. Administrators Report: The annual Highway maintenance agreement has been signed for 2023 and returned to the State for signature. There was no Sheriffs Office report at the time of agenda preparation, Audit of the Village and the Care Center has started and will continue early January with auditors being “in house”. Cheryl Kaman will be starting in the office the first week of January working 24 hours per week until June 1 when the position will transition into full time hours.
11. Utilities Department Report: Snow Removal, insulated booster pump, Christmas lights and water main repairs.
12. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	27-Dec	Village		
American Legion Post #9		certificate	\$60.00	
BankCard Center		supplies	\$677.05	
Box Butte County Clerk		election expense	\$76.00	
Box Butte County Sheriffs Office		agreement payment	\$11,000.00	
Box Butte Development Corp		2022/2023 1stQTR Dues	\$1,402.50	
Bytes Computer and Network Solutions		contract service	\$39.00	
Cabins and Clover		office cleaning	\$150.00	
Caselle		contract service	\$346.67	
Century Business Products		printer copier lease/copy count	\$78.98	for approval
Fire & Ice Mechanical		HVAC replacement	\$5,800.00	
Gardner Loutzenhiser & Ryan		2021 audit completion	\$2,692.14	
Hemingford COOP Telephone		phone	\$538.42	
J & C Lawn Care		repairs	\$726.56	
John Deere Financial		supplies	\$446.08	
M29		contract service	\$200.00	
MC Signs and Decals		signs/ CRA property	\$200.00	for approval
MCT Trucking		contract labor	\$5,800.00	
Mobius		library internet	\$25.00	
Nebraska Total Office		supplies	\$178.88	
PADD		dues	\$230.85	
Panhandle Clerks Association		dues	\$20.00	
Rabens		supplies	\$52.06	
Sandberg Implement Inc		repairs	\$133.97	
Simmons Olsen Law Firm		pro fees	\$1,750.00	
Sturdevant Auto Parts		supplies	\$253.30	
Valor General Store		supplies	\$54.27	
Viaero		cell phone	\$105.24	
WestCo		fuel	\$654.62	
Western Nebraska Papers		advertising	\$374.00	
Incentives			\$1,040.00	for approval
Payroll		17-Nov	\$7,416.11	
Payroll		1-Dec	\$7,180.80	
Payroll		15-Dec	\$7,519.46	
Total			\$57,221.96	

	27-Dec	Utilities	
BankCard Center		postage	\$275.85
Barco Municipal Products		safety equip	\$694.09
Black Hills Energy		heat	\$475.60 for approval
Bloedorn Lumber		repairs	\$420.76
Bytes Computer and Network Solutions		contract service	\$78.00
Cabins and Clover		office cleaning	\$150.00
Caselle		contract service	\$693.33
Century Business Products		printer copier lease/copy count	\$157.98 for approval
Core & Main		supplies	\$2,739.38
DHHS		water testing	\$711.00 for approval
Eagle Radio		advertising	\$545.00
Farmers Coop		supplies	\$27.78
Gardner Loutzenhiser & Ryan		2021 audit completion	\$5,384.26
H & H		hauling	\$4,200.88
Hemingford COOP Telephone		phone	\$341.76
Lawson Products		supplies	\$389.80
Nebraska Department of Revenue		sales tax October	\$7,377.90 for approval
Nebraska Department of Revenue		sales tax November	\$6,162.68 for approval
Nebraska Municipal Power Pool		water rate study	\$3,025.00
Nebraska Public Power District		power purchase	\$39,555.97
Nspire		advertising	\$55.00 for approval
One Call Concepts Inc		diggers hotline	\$4.18
PADD		dues	\$461.71
Purchase Power		postage	\$270.99 for approval
Rabens		supplies	\$23.28
Solutions EAP		contract service	\$36.85
Sturdevant Auto Parts		repairs	\$70.11
SWANN		disposal	\$6,782.77
Valor General Store		supplies	\$162.29
VS Hemingford Solar		Solar Purchase Agreement	\$7,926.70
Viaero		cell phone	\$63.10
Wesco		supplies	\$1,625.00
Westco		fuel	\$362.16
Incentives			\$750.00
Payroll		17-Nov	\$12,287.10
Payroll		1-Dec	\$10,812.76
Payroll		15-Dec	\$11,017.69
Total			\$126,118.71

