

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
December 28, 2021-6:00pm  
700 Box Butte Ave. Hemingford, NE. 69348  
**Zoom Virtual Meeting information**  
**Meeting ID 831 5740 8215 Passcode 176410**

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Reorganization of the Village Board of Trustees

- a. The reorganization meeting of the Village Board of Trustees will begin with the Election of Village of Hemingford Board of Trustees Chairman- currently held by John Annen
- b. Election of Village of Hemingford Board of Trustees Vice Chairman- currently held by Richard Wacker.

2. Consent Calendar

- a. Minutes of the November 16, 2021 Regular meeting.
- b. Claims against the Village of **\$44,271.95**
- c. Claims against the Utilities of **\$88,999.48**
- d. Claims against the Hemingford Community Care Center of **\$163,340.16**
- e. November 2021 Village Financial Statements and September bank reconciliations.
- f. November 2021 Library Report.
- g. Appointment of Village of Hemingford Administrator/Clerk-Treasurer Barb Straub.
- h. Appointment of Village of Hemingford Marshall- Dusty Bryner.
- i. Appointment of Village of Hemingford Attorney – Simmons, Olsen Law Firm, P.C.- Libby Stobel.
- j. Appointment of Village of Hemingford Engineer- MC Schaff & Associates.
- k. Reappointment of the Hemingford Library Board, Sue Hemmings, Joni Frahm, Linda Petersen, Robyn Armenta, and Deb Finley.
- l. Reappointment of the Hemingford Board of Health to consist of Village of Hemingford Chief of Police Village Board of Trustees Chairman, and the Director of Nursing at the Hemingford Community Care Center.
- m. Resolution 2021-14 appointing Farmers State Bank as the Village Depository.
- n. Resolution 2021-15 for the Appointment of Jeff Wolfe of Mc Schaff & Associates as Street Superintendent.
- o. Resolution 2021-16 appointing a representative to the Solid Waste Agency of Northwest Nebraska Board of Directors.
- p. Resolution 2021-17 appointing a representative and alternate to the Public Alliance for Community Board of Directors.
- q. Resolution 2021-18 appointing a representative and alternate to the Members Council of the Nebraska Municipal Power Pool (NMPP).
- r. Resolution 2021-19 appointing a representative and alternate to the Box Butte Development Corporation Board of Directors (BBDC).
- s. Resolution 2021-20 appointing a representative and alternate to the Panhandle Area Development District (PADD).

- t. Resolution 2021-21 appointing a representative and alternate to Nebraska Public Power District Board of Directors (NPPD).
  - u. Resolution 2021-22 appointing a representative and alternate to the League Association of Risk management (LARM).
  - v. Resolution 2021-23 appointing a representative and alternate to the Box butte County E-911 Emergency Communication Advisory Board.
  - w. Resolution 2021-24 Year End Certification of village street superintendent 2021
3. Discussion and possible action: Second reading of Ordinance #812  
**AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA ADOPTION AN ELECTRICAL INTERCONNECTION POLICY, PROCEDURES, CHARGES, AGREEMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.**
4. Discussion and possible action: Billing summer electric rate remained unchanged for one rate class June- September. Potential for retroactive billing. -**Barb Straub**
5. Discussion and possible action: Adoption of Seasonal Electric Rate Change Policy. - **Barb Straub**
6. Discussion and possible action: Review of updated Net Metering Policy. (No action required unless further changes are needed) – **Libby Stobel**
7. Administrators Report: Hemingford Library grants and donations, Leadership Community Recertification, Utility Billing Position update, Believe Event, Splash Pad progress, BRAN, Utility Christmas Giveaway. -**Barb Straub**
8. Utilities Department Report: Written report please see board packet, Electric Power Factor, and water sampling Level 1 assessment. – **Kyle Huss**
9. Hemingford Community Care Center Report: Written Report please see board packet. Provider Relief Funds, Staffing Census and financial status. - **Lori Danner**

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	<b>28-Dec</b>	<b>Village</b>		
BankCard		supplies	\$1,418.62	
Bomgaars		Christmas lights	\$197.94	
Box Butte Ag Service		Street Repairs	\$71.62	
Box Butte Development Corp		Qtr. 1 21/22 dues	\$1,402.50	
Buettner Construction		gravel	\$875.00	
Bytes Computer		contract service	\$39.34	
Cabins and Clover		office cleaning/painting	\$190.00	
Carters Home, Hardware and Appl		Christmas lights	\$29.88	
Caselle Inc		computer software contract	\$336.34	
Century Business Products		printer copier lease/copy count	\$69.88	for approval
Coast to Coast		library supplies	\$88.81	
Farmers Coop		tools	\$74.97	
Hemingford Community Credit Union		employee incentive	\$1,090.00	for approval
Hemingford Coop Telephone		phone	\$667.53	
Hemingford Rural Fire Protection Dist.		quarterly arrears pymt	\$6,215.26	
Hill Top Electric		cemetery well	\$2,578.45	
M29 Technology		my board packet	\$216.63	
Macqueen Equipment		repairs	\$340.37	
MC Schaff & Associates		pro fees/1&6 street plan	\$625.00	
Mobius		internet	\$25.00	
Nebraska Total Office		supplies	\$96.75	
RDJ Specialties		library supplies	\$348.10	
Rabens Market		Believe supplies	\$35.46	
Simmons Olsen Law Firm		pro fees	\$1,817.20	
Sturdevant Auto Parts		repairs	\$84.72	
Valor General Store		supplies/repairs	\$21.47	
Viaero		cell phone	\$192.28	
WestCo		fuel	\$597.49	
Western Nebraska Newspapers		advertising	\$316.20	

<b>Payroll</b>	<b>18-Nov</b>	<b>\$13,413.57</b>
----------------	---------------	--------------------

<b>Payroll</b>	<b>2-Dec</b>	<b>\$10,795.57</b>
----------------	--------------	--------------------

<b>Total</b>		<b>\$44,271.95</b>
--------------	--	--------------------

	28-Dec	Utilities		
A&T Electric		Electric supplies	\$6.00	
Altec Industries		repairs	\$98.56	
BankCard		supplies	\$29.10	
Black Hills Energy		heat	\$283.45	for approval
Bytes Computer		contract service	\$78.66	
Cabins and Clover		office cleaning	\$150.00	
Caselle Inc		computer software contract	\$672.66	
Century Business Products		printer copier lease/copy count	\$139.76	for approval
Colt Frahm		meal and uniform reimburse	\$229.59	
DHHS		water samples	\$98.00	
Farmers Coop		supplies	\$13.32	
George Wickham estate		deposit refund	\$116.02	
H&H		trash hauling	\$4,040.55	
Haas Farms		over pymt refund	\$911.25	
Hemingford Community Credit Union		employee incentive	\$850.00	for approval
Hemingford Coop Telephone		phone	\$524.77	
Mikayla Randolph		deposit refund	\$30.49	
Mobius		Microsoft office license	\$191.31	
Nebraska Dept of Revenue		sales tax	\$8,425.93	for approval
Nebraska Public Power		purchased power	\$33,919.29	
One Call Concepts		diggers hotline	\$8.08	
Purchase Power		postage	\$158.99	for approval
Rabens Market		supplies	\$28.40	
Seth Heitz		meal reimburse	\$15.60	
Solutions EAP		contract service	\$36.85	
Sturdevant Auto Parts		supplies	\$40.37	
SWANN		trash disposal	\$6,562.56	
Valor General Store		supplies	\$21.14	
Viaero		cell phone	\$56.00	
VS Hemingford Solar		solar PPA	\$8,979.28	
Wesco		safety equip	\$115.00	
WestCo		fuel	\$270.15	

**Payroll** **18-Nov** **\$10,968.78**

**Payroll** **2-Dec** **\$10,929.57**

**Total** **\$88,999.48**

**HCCC 12/28/2021**

<b>COMPANY</b>	<b>PURCHASES</b>	<b>COST</b>	
Abbot	Ens Plant Van	\$98.91	
AC Electric Motor	garbage disposer repairs	\$159.00	
Bankcard	Supplies	\$1,616.53	For Approval
Bank of the West	Loan Interest Pmt. (ACH)	\$330.27	For Approval
Bank of the West	Loan Principal Pmt.	\$350.00	
Black Hills Energy	Gas	\$483.93	For Approval
Black Hills Energy	Gas	\$574.02	
Bloedorn	text fire Guard	\$37.99	
Bluffs Facility Solutions	hand Wash	\$161.52	
Bud's Pest Control	Bug Control	\$44.00	
Cash-Wa Distributing	Food/cleaning/supplies	\$8,858.17	
Century Business Products	Printer Leases	\$146.08	For Approval
Culligan	Salt	\$76.00	
Dale Wood Construction	Repairs	\$8,933.73	
David Randolph, RPh	Med Services	\$300.00	
Docu-shred	Shredding	\$28.00	
Encounter	Telehealth	\$550.00	
Harris Sales	Bread Products	\$232.79	
Hemingford Telephone	Phone Service	\$2,138.11	
Hemingford Utilities	Utilities	\$2,397.87	
Industrial Chem Labs	Sewer Cleaner	\$245.71	
Karen Johnson	Med Services	\$600.00	
Lori Danner	Bathroom Supplies	\$59.30	
LRS	Agency Staff	\$13,960.00	
McKesson	Nurse Supplies	\$1,260.29	
Dr Mark Chu	Med Services	\$1,000.00	
Merissa Ruiz	Activities	\$33.82	
Nationwide	Insurance	\$2,440.23	For Approval
Nebraska Nursing Facility	Dues	\$1,370.25	For Approval
Nebraska Safety and Fire	Repairs	\$469.60	
Penner Patient Care	Movilette Controller	\$534.07	
Peterson Drug	Medical Supplies	\$180.00	
Pitney Bowes	Lease	\$138.90	
Pitney Bowes	Stamps	\$55.00	For Approval
Prime Time	Agency Staff	\$19,318.50	
Rabens	Food/cleaning/supplies	\$580.88	
Red Bread	Bus Lift	\$228.09	
Safe And Clean	Clean Hood Exhaust	\$650.00	
Solutions EAP	Employee Benefit Program	\$147.40	
Stericycle	Hazardous Waste	\$605.62	For Approval
Taryn Wood	Lawn Care	\$350.00	
Valor General	Bathroom Supplies	\$32.12	

Well Sky	Nursing Software	\$512.00	
WestCo	Subscription	\$161.50	For Approval
West Bend	Gas	\$2,623.90	For Approval
	Workers Comp		
<b>Total</b>		<b>\$74,816.19</b>	

<b>General</b>		
Payroll 1209/21	Net Payroll	\$43,252.87
Payroll 11/24/21	Net Payroll	\$45,271.10
<b>Total</b>		<b>\$88,523.97</b>

**TOTAL** **\$163,340.16**