

MEETING MINUTES
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
Regular Meeting
February 19, 2019 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 6:00 p.m.

Present: Wacker, Hunter, Annen and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Consent Calendar items included the minutes of the January 15, 2019 regular meeting and minutes of February 8, 2019 Special Meeting. Claims against the Village of \$36,240.16, Claims against the Utilities of \$102,995.28, and claims against the Hemingford Community Care Center of \$129,701.95. January 2019 Village Financial Statements. January 2019 Library Report. Resignation of Greg Moeller from the planning Commission, Reappointment of Jay Johnson to the CRA Board for a 5-year term.

Motion by Novotny Second by Hunter to approve the consent calendar as read with the corrected year on the Village Financial Statements and the Library Report.

Voting Aye: Wacker, Hunter, Annen and Novotny

Open Public Hearing at 6:07pm: Village of Hemingford One (1) & Six (6) Year Street Improvement Plan.

Mike Olsen (MC Schaff) gave an overview of projects on the one -year plan and those that are on the six- year plan.

Trustee Hunter ask why there were projects that carried over for several years on the six- year plans and were never removed if the intent of the projects had changed. Mr. Olsen explained that projects are not removed from the improvement plan if they are postponed or delayed, as the need for that improvement still exists, it is common that other more urgent needs are placed ahead of other projects. The one (1) & six (6) year street improvement plan is a continuing inventory of street improvement needs. There were no audience questions or comments.

The Village of Hemingford One (1) & Six (6) Year Street Improvement Plan Public Hearing closed at 6:11pm.

Motion by Hunter, Second by Wacker to Approve Resolution 2019-01 for the adoption of the 2019- 2024 Village of Hemingford One (1) & Six (6) Year Street Improvement Plan.

Voting Aye: Wacker, Hunter, Annen and Novotny.

Presentation of the plans and specifications for the Village of Hemingford 2019 Street Pavement Rehabilitation Project.

Mike Olsen delivered a prepared copy of both the plans and the specifications for the street project. He told the board that the project had not changed from last year. There are 13 blocks within the village that will be addressed in the project. There is a copy of the plans and specifications for the project in the village office that can be reviewed during business hours. Once the plans and specifications for the project are approved, advertising for bids can begin.

Motion by Novotny, Second by Hunter to approve and accept the plans and specifications for the 2019 Hemingford Street Pavement Rehabilitation Project.

Voting Aye: Wacker, Hunter, Annen and Novotny.

Hemingford Community Care Center report: due to forecasted bad weather Administrator Ratzlaff was not present at the meeting but did send a written report for the board. Nursing home side has 30 residents and the assisted living side has 10. There continues to be some needs in staffing, day shift full and part time LPN/RN, part-time CAN, and all PRN positions.

Marley shared the 2018 Nebraska Public Library Survey, explaining that this is done each year and is a part of the state reporting required. There were not questions regarding the report.

Utility Department Report: Due to illness Kyle Huss was not present at the meeting but did ask that the administrator let the board know that he would be sending them each a written report and should they have any questions in the mean time to please give him a call.

Hemingford Police Department Report: Chief Bryner updated the board on the status of the nuisance property at 600 Park Street. The steps according to Ordinance #794 has been followed through each step with no results and very little clean up done on the property. The board would like to discuss with Kyle Huss the possible cost to the village for clean-up of the property. The board directed the Village Administrator to send a letter to the property owner inviting them to the March Board meeting to discuss the property and the cost if the village would do the clean-up.

Administrators Report: Barb Straub shared a draft ordinance that would enter into a garbage and rubbish removal contract with H&H Sanitation. There has been no contract between the village and H & H since 1995 and done by ordinance for only a 5-year term. The intention is to forward the draft to H&H for their approval and then back to the Village Board for Approval. A non-potable water rate draft ordinance was presented, and will be discussed at a later date. It was discovered that there was no need for an ordinance to vacate right of way for the Farmers COOP project as some years ago, according to the county assessor's office this had already been done. The Hemingford Chamber of Commerce Business Appreciation Night will be on March 20 at The Body Shop.

The Village holds a \$51,214.07 certificate of deposit that matures on 2/20/19 that is earning 1% interest. The board instructed the village administrator to research and see there are higher yielding options for the funds. At maturity the funds will be withdrawn and put into the Village General Fund until the March 2019 meeting.

Potential rescheduling of the March 19th 2019 regular meeting of the Village Board of Trustees. The Administrator and Deputy Clerk will both be attending Clerk School in Kearney for the week of March 18th -March 22nd 2019. The Administrator would like to reschedule the regular March meeting to March 26th 2019 at 6pm.

Motion by Wacker, Second by Hunter to move the March 19th, 2019 regular meeting to March 26th 2019 at 6pm.

Voting Aye: Wacker, Hunter, Annen and Novotny.

A proclamation, provided by Crossroads Resources in Chadron NE., naming March as Problem Gambling Awareness Month was read. This is an annual campaign, by Crossroads Resources to help bring awareness to the problem and where assistance is available to individuals.

Motion by Novotny, Second by Wacker to Proclaim March 2019 as Problem Gambling Awareness Month in the Village of Hemingford.

Voting Aye: Wacker, Hunter, Annen and Novotny.

Trustee Hunter wanted to bring back to discussion the updating and condensing of the Village of Hemingford ordinances into one book. This has been an ongoing discussion for some time and would require the integration of the village ordinances into the state statues. Straub will be at clerk school in March and will make sure to make inquires with vendors there that would be able to help the village with this project. Straub will report back with information at the March 26th 2019 meeting.

First reading Ordinance #807

AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, BOX BUTTE COUNTY, NEBRASKA, REPEALING § 10-126 ALCOHOLIC BEVERAGES; LIQUOR LICENSES LIMITED OF THE HEMINGFORD MUNICIPAL

CODE; TO REPEAL ANY OTHER CONFLICTING SECTIONS AND ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE AND TO PROVIDE FOR PUBLICATION.

Motion by Novotny, Second by Hunter to waive readings 2 and 3 of ordinance #807 repealing ordinance 10-126.

Voting Aye: Wacker, Hunter, Annen and Novotny.

Motion by Wacker, Second by Hunter to pass and publish ordinance #807 repealing ordinance 10-126.

Voting Aye: Wacker, Hunter, Annen and Novotny.

Motion to adjourn at 6:58pm by Wacker, Second by Novotny

Voting Aye: Wacker, Hunter, Annen and Novotny

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk

	19-Feb-19	VILLAGE		
21st Century		repairs	\$11.18	
Bank Card		sup	\$166.74	
Bauerkempers		sup	\$150.00	
Bernies Ace Hardware		repairs	\$82.35	
Bloedorn Lumber		repairs	\$78.22	
Bomgaars		sup	\$40.45	
Box Butte County		election exp	\$76.00	
Bytes		contract serv	\$40.31	
Caselle		contract serv	\$336.33	
DHHS		permit	\$40.00	
Farmers COOP		sup	\$76.29	
Gardner Lutzenhiser & Ryan PC		contract serv	\$3,541.66	
Hemingford Coop Telephone		phone	\$455.26	
Huss Auto		repairs	\$23.10	
Lawson Products		sup	\$226.49	
Lori Dannar		Contract labor	\$150.00	
Michael Todd		sup	\$270.92	
Mobius Communication		internet	\$25.00	
Nationwide Insurance		bond insurance	\$377.00	
Nebraska Total Office		sup	\$88.92	
Panhandle Public Health		overpayment	\$75.00	for approval
Roller Hardware		sup	\$35.18	
RR Donnelley		sup	\$111.02	
Simmons Olsen Law Firm PC LLO		pro fees	\$2,419.42	
Sturdevants Auto Parts		sup	\$232.50	
The Ledger		adv	\$57.60	
Truax Patient Services		sup	\$75.00	for approval

Viaero	cell phone	\$157.86
Westco	fuel	\$460.60
Rabens	Nutrition Cntr	\$73.74
Table Top Meats	Nutrition Cntr	\$136.26

PAYROLL	1/17/2019	\$13,856.26
PAYROLL	1/31/2019	\$12,293.50

\$36,240.16

19-Feb-19 UTILITIES

Bank Card	water test postage	\$24.70	
Black Hills Energy	heat	\$571.94	for approval
Bytes	contract serv	\$80.64	
Caselle	contract serv	\$672.67	
DHHS	water test	\$15.00	
Farmers COOP	sup	\$71.96	
Gardner Loutzenhiser & Ryan PC	contract serv	\$7,083.34	
H &H	hauling	\$4,563.98	
Hemingford Chamber of Comm	dues	\$50.00	
Hemingford COOP Telephone	phone	\$313.59	
Hydraulic Equipment serv	repairs	\$2,612.68	
Lawson Products	sup	\$113.25	
Lori Dannar	contract labor	\$150.00	
Municipal Chemical Supply	sup	\$935.00	
Nebraska Rural Water Assoc	training	\$75.00	
Nebraska Total Office	sup	\$37.88	
NMPP	training	\$500.00	
NPPD	Pole Attach	\$152.00	
NPPD	power purch	\$52,509.70	
Purchase Power	postage	\$299.40	
Rabens	sup	\$9.46	
Rods Body Shop	repairs	\$120.00	
Sargent Drilling Co.	Efficiency Test	\$900.00	
Solutions EAP	contract serv	\$110.55	
Sturdevants Auto Parts	sup	\$11.00	
Swann	disposal	\$6,045.56	
The Ledger	adv	\$115.20	
Thompson Transformer	sup	\$1,674.00	
Viaero	Cell Phone	\$88.05	
Wesco	sup	\$1,946.12	
Westco	fuel	\$191.61	

PAYROLL	1/17/2019	\$10,519.05
PAYROLL	1/31/2019	\$10,431.95

\$102,995.28

HCCC 2/19/19

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Aflac	Supplemental Insurance	\$654.40	
Bank of the West	Monthly Stmt - Supplies for HCCC	\$1,628.37	
Bank of the West	Commercial Loan	\$100.00	
Bernie's	Maintenance supplies	\$169.75	
Black Hills Energy	Utilities - 605 Donald		For Approval
Bloedorn Lumber	Scrapper blade; kneepads	\$51.96	
Bluffs Sanitary	Kitchen / HCCC supplies	\$644.47	
Bud's Pest Control	Monthly services	\$44.00	
Century Business Products	Contracts on Copiers / Copies for copier	\$70.25	
Compufact	Background checks	\$116.00	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Dr Mark Chu	Medical Director	\$750.00	
Ecolab	Laundry	\$687.83	
Farmer's Coop	Maintenance supplies	\$212.69	
Harris Sales	Misc bread	\$307.66	
Hemingford Telephone	Phone charges	\$772.85	
Hemingford Utilities	605 Donald - Utilities	\$3,039.08	
Ideal Linen	Cleaning services - mats	\$141.64	
Karen Johnson	Dietician	\$500.00	
Lux Travel Nurse	Travel Nurses	\$2,126.26	
McKesson	Medical supplies	\$3,277.59	
Nationwide Insurance	Insurance - Auto; Commercial; Gen Liability	\$2,095.29	
Nationwide Insurance	Resident Fund Bond	\$100.00	
Nebraska Safety & Fire	Fire extinguishers; Batteries: Inspection	\$866.70	
Nebraska Total Office	Misc Office Supplies	\$312.53	
Northwest Respiratory	Bipap Unit / Oxygen Cylinders	\$84.00	
Pitney Bowes	Postage	\$50.00	For Approval
Raben's	Groceries	\$530.10	
Solutions EAP	Employee Claims	\$73.70	
STAT Staffing, LLC	RN / LPN Staff	\$3,945.10	
The Thompson Co	US Foods - Foodservice	\$8,579.68	
UnitedHealth Care	Insurance	\$8,950.49	For Approval
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp		
WestCo	Fuel	\$224.85	
Z & S Sheetmetal	After hours call - heating system	\$871.64	
		\$42,790.88	
Payroll 1/04/19		\$45,159.50	
Payroll 1/18/19		\$41,751.57	
TOTAL		\$129,701.95	