

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
February 20, 2024 6:00 PM  
700 Box Butte Ave. Hemingford, NE. 69348  
Zoom Virtual Meeting information  
Meeting ID 832 6655 8591 Passcode 293082

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar
  - a. Minutes of the January 16, 2024 Regular meeting.
  - b. Claims against the Village of **\$ 50,706.74**
  - c. Claims against the Utilities of **\$ 127,619.07**
  - d. January 2024 Village Financial Statements and Bank reconciliations.
  - e. January 2024 Library Report.
  - f. Appointment of Taelar Krause to the Hemingford Community Redevelopment Authority, (CRA).
2. Discussion and possible action: Hemingford Care Center Update - Char Zandar and Jeremy Summers.
3. Discussion and possible action: Approval of the Hemingford Volunteer Fire Department, Hemingford Rural Fire District and the Village of Hemingford Interlocal Agreement. – Barb Straub
4. Discussion and possible action: Approval of agreement between the Village of Hemingford and Michael Blumenthal, property owner 604 Park Ave. Hemingford NE.
5. Discussion and possible action: Potential purchase of AED Automatic Electronic Defibrillator for the pool and a second location within the Village. Approximate cost of up to \$2500.00 each. – Jake Frost
6. Discussion and possible action: Potential purchase of a 2016 Bobcat Toolcat utility vehicle on Purple Wave Auction. Link to the auction listing is in the Board Packet -Kyle Huss
7. Discussion and possible action: Repositioning of the Splash Pad and the potential need to hire contractors for water, sewer, and electrical connections. – Kyle Huss
8. Discussion and possible action: Splash Pad update and approval of grant funds draw down process. - Barb Straub
9. Information Only: Street Project Phase 1 – Surveying is completed and design is on schedule to bid out late/spring early summer, most likely May.

10. Utilities Department Report: Lead Service Line Inventory letters have been sent out again, Seth and Kyle have recertified pesticide licenses, regular monthly water samples were delayed (postal service issue) twice last month if that continues to be a problem the state could ask us to find a closer lab. We will start advertising for summer help. – Kyle Huss
11. Discussion and possible action: Upgrade the office, bank dedicated laptop to a solid-state driver, and the purchase of a laptop to use remotely while traveling to conferences and trainings. Mobius has supplied a quote in the amount of \$1393.74. – Barb Straub
12. Discussion and possible action: Closing the BMO credit card account due to high interest rates (17%) and reopening a Credit Card account with Nebraska Bank if there is a possibility of lowering the interest rate on purchases. - Barb Straub
13. Administrators Report: Clerk School is March 17<sup>th</sup> – 22<sup>nd</sup> I will return to the office on Monday March 25. Kyle will be working in the office for the most part and will take my place at the March 19<sup>th</sup> Board Meeting. Box Butte County Sheriffs Office reports 29 calls for service and 4 traffic stops, a full report is included in the board packet and is available at the Village office during business hours. The Hemingford Development Corporation (Wheatridge Apartments) has requested that the Village Board look into the feasibility of incorporating Wheatridge into the Village Housing Authority or a similar entity. More information will be presented at the April regular meeting. Strategic Planning session will be April 2, 2024 at Mobius Communications, as a part of the planning session I will be sending out a community survey as well as an internal survey with the results to be shared at the planning session. The Village will also be participating in a “Where’s Thermie” promotion to increase more community engagement in the Choice Gas program. – Barb Straub
14. Discussion and possible action: Permission to offer some sort of incentive to residents to generate a greater response to the community survey. (ex. Name into a drawing for \$\$’s off the next utility bill) – Barb Straub
15. Code Enforcement Report: Case and status updates. - Kyla Cotant.
16. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	<b>20-Feb</b>	<b>Village</b>	
Box Butte County Treasury		BBCSO agreement	\$11,000.00
Box Butte Development Corp		dues	\$2,000.00 for approval
Blue 360 Media		Nebraska law manual	\$94.38
BMO Bank Card		supplies/pesticide training	\$727.64
Bytes Computer Solutions		Dec computer support	\$40.63 for approval
Bytes Computer Solutions		Jan computer support	\$40.63
Cabins and Clover		office cleaning	\$150.00
Caselle		Dec software support	\$346.66 for approval

Caselle	Jan software support	\$346.66	
Century Business Products	printer/copier lease/copy count	\$73.93	for approval
Century Business Products	last pymt on original lease	\$14.71	for approval
Column Software	meeting notice publication	\$31.47	
Collaborative Summer Library	summer reading program	\$38.26	
Demco	supplies	\$53.94	
Hemingford Coop Telephone	phone	\$704.76	
Hemingford Rural Fire Protection	MFO funds	\$12,854.62	
Huss Auto Repair	repairs	\$416.80	
M29 Technology and Design	my board packet subscription	\$200.00	
Michael Todd Industrial Supply	grader repairs	\$594.07	
Mobius	library internet	\$25.00	
Nationwide	employee theft insurance	\$377.00	
Ne Department of Environment	pool permit renewal	\$40.00	
Ne Department of Revenue	2023 pool Sales tax	\$438.25	for approval
Nebraska Total Office	supplies	\$165.28	
Petty Cash	supplies	\$150.06	
Purchase Power	postage	\$83.33	for approval
Simmons Olsen Law Firm	pro fees	\$1,866.90	
Sturdevants Auto Value Alliance	supplies/repairs	\$18.78	
Valor General Store	supplies/repairs/tools	\$148.59	
Viaero Wireless	Dec cell phone	\$107.46	for approval
Viaero Wireless	Jan cell phone	\$107.46	
WestCo	fuel	\$942.07	
Western Nebraska Papers	ledger advertising	\$11.50	

<b>Payroll</b>	<b>25-Jan</b>	<b>\$8,659.85</b>	
<b>Payroll</b>	<b>8-Feb</b>	<b>\$7,836.05</b>	
<b>Total</b>		<b>\$50,706.74</b>	

	<b>20-Feb</b>	<b>Utilities/Care Center</b>	
Bauerkemper's		repairs	\$708.95
Black Hilles Energy		heat	\$653.81 for approval
Box Butte Development Corp		dues	\$2,000.00 for approval
BMO Bank Card		water testing postage/ fees	\$76.08
Box Butte Ag Service		supplies	\$32.40 for approval
Box Butte Ag Service		repairs	\$22.79

Bytes Computer Solutions	Dec computer support	\$81.27	for approval
Bytes Computer Solutions	Jan computer support	\$81.27	
Cabins and Clover	office cleaning	\$150.00	
Caselle	Dec software support	\$693.34	for approval
Caselle	Jan software support	\$693.34	
Century Business Products	printer/copier lease/copy count	\$147.84	for approval
Chadron Motor Company	repairs	\$496.15	
Core & Main	AMI upgrade equipment	\$6,180.00	
Core & Main	repairs	\$118.87	
Core & Main	AMI upgrade set up	\$7,956.25	
Farmers Coop	supplies/uniform allowance	\$205.87	
H&H	trash hauling	\$4,200.17	
Hemingford Chamber of Commerce	dues	\$50.00	
Hemingford Coop Telephone	phone	\$762.87	
Huss Auto Repair	repairs	\$115.50	
Lawson Products	supplies	\$646.76	
Municipal Supply	repairs	\$1,083.00	
NE Dept of Revenue	sales tax	\$7,382.08	for approval
Ne. Public Health Enviro Lab	water testing	\$15.00	
Nebraska Public Power District	pole attachment lease	\$168.00	
Nebraska Public Power District	purchased power	\$46,570.48	
One Call Concepts	diggers hotline	\$3.58	
Petty Cash	supplies	\$19.02	for approval
Purchase Power	postage	\$166.67	for approval
Rabens Market	supplies	\$17.38	
Region 23 Emergency Management	interlocal agreement	\$398.52	for approval
Sturdevants Auto Value Alliance	supplies/repairs	\$1,056.53	
SWANN	trash disposal	\$7,165.50	
Valor General Store	supplies/repairs/tools	\$239.76	
Viaero Wireless	Dec cell phone	\$65.32	for approval
Viaero Wireless	Jan cell phone	\$65.32	
VS Hemingford Ne Solar LLC	solar power purchase agree	\$8,318.45	
Wesco	supplies	\$1,098.50	
WestCo	fuel	\$482.85	
<b>Payroll</b>	<b>25-Jan</b>	<b>\$14,155.42</b>	
<b>Payroll</b>	<b>8-Feb</b>	<b>\$13,074.16</b>	
<b>Total</b>		<b>\$127,619.07</b>	