

HEMINGFORD UTILITES

AUTOMATIC BILLING APPLICATION

For your convenience, the Hemingford Utilities Department offers **Automatic Bill Pay payments** on all utility bills. Please complete the **ACCOUNT INFORMATION AND BANK INFORMATION** below and return with a voided check.

Payments will be withdrawn on the 15th of each month unless it falls on a weekend or holiday. Therefore, it will be the following business day.

ACCOUNT INFORMATION

NAME: _____

PHYSICAL ADDRESS: _____

PO BOX: _____ CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____

BANK NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: _____

ROUTING NUMBER (attach a VOIDED check): _____

NAME ON ACCOUNT: _____

WITHDRAWL DATE: 15TH OF EACH MONTH

**** WITHDRAWL AMOUNT is the MONTHLY CURRENT BILL AMOUNT****

I understand that the banking information provided on this form is **CONFIDENTIAL** and is **SOLELY** for the use of the **Hemingford Utilities Automatic Bill Pay System**. If you have any questions, please contact the Village of Hemingford, Melanie Johnston, at 308-762-3465 or mjohnston@bbc.net or villageofhemingford@bbc.net.

SIGNATURE

PRINT NAME

DATE

Office use only

Account # _____ System Updated: _____ Banking info Completed: _____