

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
January 15, 2019 - 6:00 P.M.

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar.
 - a. Minutes of December 18, 2018 Regular Meeting.
 - b. Claims against the Village of **\$31,437.84**
 - c. Claims against the Utilities of **\$88,962.29**
 - d. Claims against the Hemingford Community Care Center of **\$131,824.37**
 - e. December 2018 Village Financial Statements.
 - f. December 2018 Library Report
 - g. Appointment of Lori Dannar and Dusty Bryner to the Box Butte County E911 board.
2. **Discussion and possible action:** Planning Commission recommendation regarding Farmer's COOP building permit and easement request. - **George Bremer**
3. **Discussion and possible action:** Hemingford Volunteer Fire Department roster update and approval of \$250.00 income tax credit for qualifying fire department members. – Barb Keegan
4. Hemingford Community Care Center Report: Staffing needs are one fulltime LPN/RN day shift, one full-time Med Aide and one CNA, and one part-time Med Aide. Facility censuses 32 Nursing home Residents, and 10 Assisted Living residents. - **Peggy Ratzlaff**
5. **Discussion and possible action:** Approval of the revised Hemingford Community Care Center Employee Handbook. **Peggy Ratzlaff / Barb Straub**
6. Utility Department Report: Fire at the lagoon, restore and refurbish benches at the mini park.
Discussion and possible action: (1) Farmers COOP electrical project and expenditures needed to complete the project
(2) Non-potable water usage at the Hemingford Schools, possible metering –
Kyle Huss
7. Police Department Report: Quarterly call activity update, electronic citations- **Chief Bryner**
8. Box Butte Development Corp. Update: Strategic Planning meeting – **Chelsie Herian**
8. Administrators Report: Total # accounts in collections - 31, total \$21,094.37 in collections, # of accounts to be returned as uncollectable - 22 total \$11,759.98 to be returned as uncollectable. - **Barb Straub**
9. **Discussion and possible action:** Approval of the proposal and A&E service contract from MC Schaff for the 2018 proposed street project. – **Barb Straub**
10. **Discussion and possible action:** possible revision of Ordinance 10-126 limiting the number of class C Liquor licenses within the village limits. - **Barb Straub**
11. **Discussion and possible action:** Proclamation naming January as National Radon Action Month.
12. Status update on Solar Project contracts. - **Adam Hoelsing**

13. **Discussion:** Resident concerns regarding nuisance properties, abandon and unlicensed vehicles, Semi- Truck parking and traffic. —Roger Wade

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

15-Jan-19 VILLAGE

| | | |
|-----------------------------|-------------------|--------------------|
| Bank Card | sup | \$386.82 |
| Bernies Ace Hardware | sup | \$4.27 |
| Bloedorn Lumber Company | sup | \$49.15 |
| Blue 360 | sup | \$71.25 |
| Box Butte Co Clerk Cem Cert | N. Anderson | \$20.00 |
| Box Butte Co Clerk Cem Cert | J. Gasseling | \$16.00 |
| Box Butte Co Clerk Cem Cert | J. Overstreet | \$16.00 |
| Bytes Computer | contract serv | \$40.31 |
| Caselle | contract serv | \$336.33 |
| Dave's Pharmacy | flu shot | \$24.95 |
| Farmers COOp | sup | \$80.06 |
| Federal Licensing, Inc | radio lic fee | \$124.00 |
| Hemingford COOP Telephone | phone | \$455.98 |
| Huss Auto | sup | \$155.40 |
| John Deere | sup | \$88.23 |
| Lori Danner | cleaning | \$150.00 |
| Michael Todd | sup | \$284.90 |
| Mobius | internet | \$25.00 |
| Nebraska Total Office | sup | \$22.14 |
| Rabens | sup | \$23.23 |
| Rabens | nutrition cnt | \$179.28 |
| Simmons Olsen Law Firm | pro fees | \$50.00 |
| Simmons Olsen Law Firm | pro fees | \$1,764.20 |
| Sturdevant's Auto Parts | sup | \$251.00 |
| The Ledger | adver | \$141.30 |
| Viaero | cell phone | \$177.90 |
| Westco | fuel | \$503.05 |
| PAYROLL | 12/20/2018 | \$13,131.68 |
| PAYROLL | 1/3/2019 | \$12,865.41 |

\$31,437.84

15-Jan-19 UTILITIES

| | | |
|---------------------------|-----------------|-------------|
| Bank Card | repairs | \$398.26 |
| Bernies Ace Hardware | sup | \$46.51 |
| Bytes Computer | contract serv | \$80.64 |
| Caselle | contract serv | \$672.67 |
| City of Gering | sup | \$200.00 |
| DHHS | water testing | \$15.00 |
| Dylan Petersen | deposit refnd | \$14.25 |
| Farmers COOP | sup | \$25.42 |
| Frahm Plumbing | sup | \$46.50 |
| H&H | hauling | \$4,224.37 |
| Hemingford COOP Telephone | phone | \$314.38 |
| Lori Dannar | cleaning | \$150.00 |
| Ne Rural Water Assoc | dues | \$150.00 |
| Ne Rural Water Assoc | training | \$75.00 |
| NPPD | power | \$52,205.45 |
| One Call | diggers hotline | \$1.89 |
| Print Express | envelopes | \$520.90 |
| Purchase Power | postage | \$446.36 |
| Rabens | sup | \$27.74 |
| Sturdivant's Auto Parts | sup | \$217.97 |
| SWANN | disposal | \$5,785.72 |
| The Ledger | adver | \$282.60 |
| Viaero | cell phone | \$88.04 |
| Wesco | tools | \$115.56 |
| Westco | fuel | \$257.57 |

Core & Main sup \$1,463.43 to be invoiced to customer

| | | |
|----------------|-------------------|--------------------|
| PAYROLL | 12/20/2018 | \$10,625.51 |
| PAYROLL | 1/3/2019 | \$10,510.55 |

\$88,962.29

HCCC 1/15/19

| COMPANY | PURCHASES | COST | |
|-------------------------------|---|---------------------|--------------|
| Aflac | Supplemental Insurance | \$712.90 | |
| Bank of the West | Monthly Stmt - Supplies for HCCC | \$881.42 | |
| Black Hills Energy | Utilities - 605 Donald | \$487.11 | For Approval |
| Bloedorn Lumber | Repair supplies; Paint | \$247.70 | |
| Bluffs Sanitary | Kitchen / HCCC supplies | \$1,146.69 | |
| Bud's Pest Control | Monthly services | \$44.00 | |
| Century Business Products | Contracts on Copiers / Copies for copier | \$133.33 | |
| Dave's Pharmacy | Resident supplies | \$165.81 | |
| David Randolph, RPh | Pharmacy Reports | \$300.00 | |
| DocuShred | Shredding | \$28.00 | |
| Dr Mark Chu | Medical Director | \$750.00 | |
| Ecolab | Laundry | \$987.33 | |
| Farmer's Coop | Maintenance supplies | \$148.95 | |
| Harris Sales | Misc bread | \$333.70 | |
| Hemingford Telephone | Phone charges | \$822.79 | |
| Hemingford Utilities | 605 Donald - Utilities | \$2,640.21 | |
| Ideal Linen | Cleaning services - mats | \$70.82 | |
| Karen Johnson | Dietician | \$500.00 | |
| McKesson | Medical supplies | \$3,529.99 | |
| Nationwide Insurance | Insurance - Auto; Commercial; Gen Liability | \$2,095.28 | |
| Nebraska Nursing Facility | NNFA Dues | \$632.88 | |
| Nebraska Safety & Fire | 12V 7AH Batteries - 2 | \$146.05 | |
| Nebraska Total Office | Misc Office Supplies | \$168.41 | |
| Northwest Respiratory | Bipap Unit / Oxygen Cylinders | \$194.00 | |
| Pitney Bowes | Postage | \$50.00 | For Approval |
| Quality Assurance | Assessment Form - 4th Qtr | \$9,443.00 | |
| Quality First Insurance, LLC | Directors & Officers Renewal | \$3,793.00 | |
| Raben's | Groceries | \$614.87 | |
| Stericycle | Regulated Medical Waste | \$318.87 | |
| The Thompson Co | US Foods - Foodservice | \$6,511.72 | |
| UnitedHealth Care | Insurance | \$489.87 | For Approval |
| WellSky (formerly BlueStrata) | Monthly Software Subscription | \$512.00 | |
| West Bend | Workman's Comp | \$2,466.40 | |
| WestCo | Fuel | \$157.60 | |
| | | \$41,524.70 | |
| Payroll 12/05/18 | | \$48,015.78 | |
| Payroll 12/20/18 | | \$42,283.89 | |
| TOTAL | | \$131,824.37 | |

