

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES

January 19, 2020-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348

Zoom Virtual Meeting information
Meeting ID 843 0626 8960 Passcode 726140

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Consent Calendar.
 - a. Minutes of December 15, 2020 Regular Meeting
 - b. Claims against the Village of **\$60,376.72**
 - c. Claims against the Utilities of **\$95,273.22**
 - d. Claims against the Hemingford Community Care Center of **\$140,134.19**
 - e. December] 2020 Village Financial Statements and Bank Reconciliation reports.
 - f. December 2020 Library Report.
 - g. Annual Library Survey, the full survey is attached in the board packet or can be seen at the village office.
 - h. Resignation of Carol Bennett from Hemingford Library Board.
2. Discussion and possible action: Hemingford Splash Pad Project Team Update. Grant Funds and Village financing, Potential timeline, and contract information. – **Ammie Frost**
3. Discussion and possible action: Hemingford Fire Department update, and tax incentive report. **Barb Keegan**
4. Discussion and possible action: Resolution 2021-01 adopting the Region 23 Emergency Hazard Mitigation Plan Update. Attached to the board packet is the upfront look at the update in its entirety and the Box Butte County Appendix. The full plan can be viewed and downloaded at <https://jeo.com/region-23-hazard-mitigation-plan-update>.
5. Discussion and possible action: Police Reimbursement Agreement, for new officer training and certification expenses.
6. Discussion and possible action: Proclamation Naming January as Radon Action Month.
7. Discussion and possible action: Starting the process of putting well 1 back on line doing the necessary updates and repairs Sargent Drilling quote attached. – **Kyle Huss**
8. Hemingford Community Care Center Report: Covid is still the main objective at the facility, Census is 23 on the nursing home side and 8 on assisted living, we are applying for the 2nd round of Payroll Protection Program funds, the search for staff is a continuing effort, current staff has gone above and beyond dealing with all the regulation changes regarding PPE and general guideline changes that occur on a daily basis. Lori has completed a portion of the Administrators Testing and will be retaking the second portion and servings as Administrator in Training while continuing to manage the social service department, Cathy is working as the Administrator and also working 12 shifts on the floor to help JaeAnn with RN coverage and paper work required, JaeAnn is working as DON and fulfilling requirements for infection control scheduling and recruiting as well as Covid testing within the facility. All department heads are working outside their areas to help fill in gaps where they can – **Lori Dannar**

9. Hemingford Police Department report: Update on Officer Fiscus FTO training. – **Chief Bryner.**
10. Utilities Department Report: The utility crew has been busy moving snow, and making repairs to village equipment and buildings. – **Kyle Huss**
11. Administrators Report: The month has been quiet; I appreciate your understanding with my time off to be with my mom during this uncertain time for her. During the month of February, I will be pulling the committee together to start preparing for BRAN. Bicycle Ride Across Nebraska is scheduled to begin here in Hemingford on Sunday June 6th, 2021 with staff and riders expected to start arriving in Hemingford on Friday June 4th -**Barb Straub**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

19-Jan-21	VILLAGE	
Amanda McClaren	cleaning	\$150.00
Associated Supply Company	Chlorine system @pool	\$6,431.00
BankCard	supplies	\$159.32
Bloedorn Lumber	board room remodel	\$16.42
Box Butte County Clerk	election fees	\$48.09
Box Butte County Clerk	recording fees	\$10.00
Box Butte Development Corp	dues	\$1,402.50
Box Butte General Hospital	physical/evaluation	\$661.00
Bytes	contract service	\$38.67
Caselle Inc	contract service	\$336.33
Century Business Products	printer/copier lease copy count	\$58.72 for approval
Dusty Bryner	uniform	\$433.70
Farmers Coop	supplies	\$71.90
Hart Works	uniform embroidery	\$122.50
Hemingford Coop Telephone	phone/zoom upgrade	\$3,288.10
Huss Auto	repairs	\$21.00
John Deere Financial	Christmas lights	\$215.65
Michael Todd & Co	sweeps for street sweeper	\$527.79
Mobius	library internet	\$25.00
Nebraska Total Office	supplies	\$232.43
Pitney Bowes	postage machine lease	\$47.51
Simmons Olsen Law Firm	pro fees	\$1,819.00
Sturdevant Auto Parts	repairs	\$126.81
The Radar Shop	contract service	\$129.00
Viaero	cell phone	\$165.24
Westco	fuel	\$593.06
PAYROLL	12/17/2020	\$14,888.56
PAYROLL	12/31/2020	\$14,196.58
PAYROLL	1/14/2021	\$14,160.84
		<u>\$60,376.72</u>

14-Jan-21		UTILITIES	
Amanda McClaren	cleaning	\$150.00	
Bank Card	water testing postage	\$28.85	
Bernie's Ace Hardware	supplies	\$98.79	
Black Hills Energy	heat	\$468.57	for approval
Bytes	contract service	\$77.33	
Caselle Inc	contract service	\$672.67	
Century Business Products	printer/copier lease copy count	\$117.43	for approval
City of Alliance	electric sup	\$50.00	
Core & Main	supplies	\$1,137.43	
DHHS	water testing	\$15.00	
Darren's Carquest	repairs	\$102.70	
Farmers Coop	supplies	\$214.80	
H&H	trash hauling	\$4,255.82	
Hemingford Chamber of Commerce	dues	\$50.00	
Hemingford Coop Telephone	phone	\$298.99	
NE Dept of Revenue	sales tax	\$7,536.94	for approval
NPPD	purchased power	\$42,480.47	
NE Rural Water Assoc	dues	\$150.00	
One Call Concepts Inc	diggers hotline	\$3.07	
Pitney Bowes	postage machine lease	\$95.02	
Purchase power	postage	\$281.30	for approval
Rabens Market	supplies	\$6.60	
Roan River Retail	deposit refund	\$150.00	
Sorensen Irrigation LLC	supplies	\$41.05	
Sturdevant Auto Parts	repairs	\$192.05	
Swann	trash disposal	\$6,745.99	
Viaero	cell phone	\$56.48	
Westco	fuel	\$179.74	
PAYROLL	12/7/2020	\$9,613.88	
PAYROLL	12/31/2020	\$10,141.13	
PAYROLL	1/14/2021	\$9,861.12	
		<u>\$95,273.22</u>	

HCCC 01/19/21

COMPANY	PURCHASES	COST	
Bank of the West	Loan Interest Pmt.	\$322.11	ACH

Bank of the West	Loan Principle Pmt.	\$350.00	Principle
Black Hills Energy	Gas	\$858.57	For Approval
Bloedorn Lumber	Toilets/Connectors/Batteries	\$384.39	
Bluffs Supply	Cleaning Supplies	\$1,584.62	
Border States	Lights/Socket	\$54.75	
Box Butte General Hospital	Cultures	\$134.00	
Bud's Pest Control	Pest Control	\$44.00	
Cash-Wa Distributing	Food	\$8,718.61	
Cathy Snyder	Nursing Items	\$99.02	
Century Business Products	Printer Leases	\$153.07	For Approval
Century Business Products	Printers	\$145.89	
Dave's Pharmacy	Medical Supplies	\$314.77	
David Randolph, RPh	Med Services	\$300.00	
Dental Select	Dental Insurance	\$1,496.70	
Direct Supply	Floor Cleaner/Vacuum	\$283.98	
Farmer's Coop	Supplies	\$20.98	
Harris Sales	Bread Products	\$545.16	
Hemingford Telephone	Phone Service	\$2,196.07	
Hemingford Utilities	Utilities	\$2,598.15	
HJ Hudson Consulting	QuickBooks Support	\$140.00	
Ideal Linen	Rugs	\$76.59	
Karen Johnson	Med Services	\$500.00	
Lutz	DHHS Cost Report	\$3,460.00	
Dr Mark Chu	Med Services	\$750.00	
McKesson	Medical Supplies	\$3,149.06	
Nationwide	Insurance	\$2,774.71	
Nebraska Nursing Facility Association	Dues	\$2,691.50	
Nebraska Safety & Fire Equipment	Fire Sprinkler Inspection	\$390.00	
Northwest Respiratory	Oxygen Cylinders	\$118.00	
Penner Patient Care	Control/Batteries	\$922.98	
Petersen Drug	Respironics Concentrator	\$104.99	
Pitney Bowes	Postage	\$50.00	For Approval
Pitney Bowes	Lease	\$114.90	
Raben's	Supplies/Grocery	\$671.01	
WellSky	Nursing Software Subscription	\$512.00	
West Bend	Work Comp	\$2,699.00	
WestCo	Gas	\$137.75	
WPCI	Drug Tests	\$117.00	
		\$39,984.33	
Bank of the West			
Payroll 12/24/20		\$36,327.04	
Payroll 01/07/21		\$43,331.00	
		\$79,658.04	

COVID Relief

Cash WA	Kitchen Supplies	\$114.58
Cathy Snyder	Water for Residents	\$21.92
Direct Supply	Floor Extractor/Vacuum	\$3,125.16
Lori Dannar	Infection Control	\$127.17
MARC	Cleaning/Disinfectants	\$1,034.31
Rock Medical Group	Travel Nurses	\$15,272.25
Stericycle	Sterile Supplies	\$349.53
STAT Staffing	CNA	\$446.90
		\$20,491.82

TOTAL **\$140,134.19**