

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
January 21, 2020 - 6:00 P.M.

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar.
 - a. Minutes of December 16, 2019 Regular Meeting.
 - b. Minutes of December 27, 2019 Special Meeting.
 - c. Claims against the Village of **\$37,724.23**
 - d. Claims against the Utilities of **\$101,781.24**
 - e. Claims against the Hemingford Community Care Center of **\$154,319.96**
 - f. December 2019 Village Financial Statements and Bank Reconciliation reports.
 - g. December 2019 Library Report.
2. Open Public Hearing: For council consideration; the rezoning of property owned by Daniel H. Skavdahl, dba/Apex Storage, LLC. The property is located at 708 Wyoming Ave. and is currently zoned R2-M., Mr. Skavdahl is requesting that be changed to C (commercial) to use the property for rental of storage units.
3. Recommendation of the Planning Commission regarding the rezoning of the property with a common street address of 708 Wyoming Ave. Hemingford Ne.
4. Close Public Hearing.
5. Solar Project update: - **Michael Larson, GenPro Energy Solutions.**
6. Hemingford Fire Department: Annual update – Barb Keegan
7. Hemingford Housing Authority: Annual update – Vickie Elder
8. Discussion and possible action: Payment to MCT Trucking for snow removal on 1/4/20 and 1/5/20 for \$1100.00
9. Discussion and possible action: Payment of first annual land lease to Box Butte County Ag Society, for lease on the solar array property, in the amount of \$1000.00. This will be the first payment of the 20-year lease.
10. Discussion and possible action; First Reading: Ordinance # 810
AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, BOX BUTTE COUNTY, NEBRASKA, TO ESTABLISH A NO PARKING ZONE ON CUSTER STREET, BETWEEN THE INTERSECTIONS OF SHOSHONE AVENUE AND HIGHWAY 2; PROVIDING AN EFFECTIVE DATE; AND REPEALING ANY EXISTING ORDINANCES OR OTHER PROVISIONS IN CONFLICT THEREWITH; AND DIRECTING THE PUBLICATION OF THIS ORDINANCE.
11. Discussion and possible action: Removing ex-board members L. Dannar and D. Hunter from Village, Utilities, and Hemingford Community Care Center bank account signature cards and adding D. Planansky and M. Thomas. - **Barb Straub**
12. Discussion and possible action: Addition of L. Dannar and H. Kresl on the signature card for the Hemingford Community Care Center Resident Trust Account and removing B. Straub – **Barb Straub**

13. Discussion and possible action: Increasing the credit limit on the Bank of the West Credit card held by Hemingford Community Care Center from \$2500.00 to \$5000.00. – **Lori Dannar**
14. Discussion and possible action: Moving the March meeting from Tuesday March 17th to Tuesday March 24th due to Clerk School
15. Administrators Report: Bands on the Butte June 26th, January 18th Vet Clinic - **Barb Straub**
16. Utilities Department Report: Josh is back to work, Office remodel, Snow removal, Equipment repairs and maintenance - **Kyle Huss**
17. Hemingford Police Department Report: - **Chief Bryner**
18. Hemingford Community Care Center Report: Census, 10 AL, 26 NH, 1 State reportable item, State survey New Refrigerator, thank you to village employees, new hires, available positions - **Lori Dannar**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

21-Jan-20	VILLAGE		
Bankcard Center	edu/sup	\$592.99	
Bauerkempers	repairs	\$110.00	
Bloedorn Lumber Company	repairs	\$318.89	
Bytes Computer	contract service	\$40.31	
Carters Home, Hardware & Appl	sup	\$180.44	
Caselle Inc	contract service	\$336.33	
Century Business Products	printer/copier lease/copies	\$70.21	for approval
Diesel Machinery Inc	repairs	\$45.24	
DocuShred	contract service	\$490.00	
Farmers COOP	sup	\$72.82	
Gardner, Loutzenhiser & Ryan, PC	2019 Audit	\$4,000.00	
Hemingford COOP Telephone	phone	\$464.65	
Ideal /Bluffs Facility Solutions	sup	\$17.22	
J.P. Cooke	sup	\$31.65	
John Deere Financial	sup	\$128.37	
Koke's Auto Parts	sup	\$7.98	
LARM	property insurance	\$159.29	
Lori Dannar	cleaning	\$150.00	
Mobius Communications	library internet	\$25.00	
Ne Municipal Clerks Assoc	dues	\$70.00	
Nebraska Total Office	sup	\$10.43	
Phillips F & T Inc	sup	\$35.78	
Rabens Market	Believe misc.	\$95.92	
Radar Shop	contract service	\$129.00	
Shelmadine Print Shop	gifts	\$369.12	for approval
Simmons Olsen Law Firm	pro fees	\$1,919.80	
Sturdevants Auto Parts	sup	\$456.07	
The Ledger	adv	\$136.32	

Viaero	cell phone	\$160.23
WestCo	fuel	\$843.70

PAYROLL	12/19/2019	\$13,254.30
PAYROLL	1/2/2020	\$13,002.17
		\$37,724.23

21-Jan-20

UTILITIES

BankCard Center	edu/water testing	\$419.80	
Bauerkempers	repairs	\$55.00	
Black Hills Energy	heat	\$487.77	for approval
Bytes Computer	contract service	\$80.64	
Carters Home, Hardware & Appl	sup	\$42.99	
Caselle	contract service	\$672.67	
Century Business Products	printer/copier lease/copies	\$140.40	for approval
Core & Main	sup	\$1,134.81	
DHHS Licensure dept	grade 6 Kyle/Colt	\$230.00	for approval
DHHS Public Health	water testing	\$771.00	for approval
Erickson & Sederstrom P. C.	pro fees land lease	\$4,531.50	
Farmers COOP	sup	\$69.95	
Gardner, Loutzenhiser & Ryan, PC	2019 audit	\$8,000.00	
H & H	trash hauling	\$4,200.30	
Hemingford COOP telephone	phone	\$318.10	
Lori Dannar	cleaning	\$150.00	
Ne Rural Water Assoc	dues	\$150.00	
Nebraska Total Office	sup	\$20.87	
NPPD	purchased power	\$48,627.50	
Print Express	sup	\$454.65	
Purchase Power	sup	\$489.72	for approval
Sargent Drilling	sup	\$111.14	
Simmons Olsen Law Firm	solar project	\$150.00	
Solutions EAP	contract service	\$36.85	
Sturdevants Auto Parts	sup	\$173.14	
SWANN	disposal fees	\$6,594.15	
The Ledger	adv	\$272.65	
USA Bluebook	sup	\$121.07	
Viaero	cell phone	\$89.51	
WesCo Receivables	sup	\$3.48	
WestCo	fuel	\$126.88	

PAYROLL	12/19/2019	\$11,570.38
PAYROLL	1/2/2020	\$11,484.32

\$101,781.24

HCCC 1/21/20

COMPANY	PURCHASES	COST	
Bank of the West	Monthly Stmt	\$624.32	For Approval
Bank of the West	Interest on Loan	\$452.08	ACH
Black Hills Energy	Utilities - 605 Donald	\$426.91	For Approval
Bluffs	Misc supplies - HCCC	\$584.63	
Box Butte Ag	Replaced new shaft for dryer	\$75.00	
Bud's Pest	Monthly Stmt	\$44.00	
CarQuest	Batteries - bath house	\$149.16	
Cash-Wa Distributing	Foodservice; Supplies for Housekeep/Act	\$7,558.84	
Century Business Products	Contracts on Copiers / Copies; Toner	\$122.44	
Compufact	Background checks	\$87.00	
Dave's Pharmacy	Medical Supplies	\$857.80	
DHHS	Medicaid Remittance Advice	\$20.00	For Approval
DHHS - QAA	4th Qtr	\$7,570.50	
Docu-shred	Shredding	\$28.00	
Farmer's Coop	Misc Maintenance supplies	\$233.12	
Harris Sales	Misc bread (Aug - Sept)	\$320.22	
Hemingford Telephone	Phone charges	\$2,207.95	
Hemingford Utilities	605 Donald - Utilities	\$3,167.63	
Honstein Repair	2001 Dodge van - replaced battery; O2 sensors	\$454.22	
Ideal Linen	Cleaning services - mats	\$73.64	
Karen Johnson	Dietician	\$500.00	
Lori Dannar	Supplies for Activities; Smoke detectors	\$2,291.68	
Dr Mark Chu	Medical Director	\$750.00	
McKesson	Medical Supplies	\$3,250.72	
MES	Durable medical equipment	\$200.00	
Nationwide Insurance	Insurance - Auto; Commercial; Gen Liability	\$2,383.10	For Approval
Nebraska Safety & Fire	Service call - fire in bath house	\$297.40	
Nebraska Total Office	Paper; W-2 & 1099 forms	\$201.32	
NNFA	Intensive Training - A Allen; J Bradt	\$1,026.00	
Northwest Respiratory	Oxygen	\$126.00	
Onestaff Medical	Travel Nurses	\$2,028.00	
Petersen Drug	Concentrators	\$27.09	
Pitney Bowes	Postage refill	\$50.00	For Approval
Quality First Insurance, LLC	Directors & Officers Renewal	\$3,792.00	For Approval
Raben's	Misc groceries	\$555.73	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Rock Medical Group	Travel Nurses	\$5,856.25	
Snell Services	HVAC System; Repairs to furnace	\$22,000.00	
Snell Services	Assisted Living - New PTAC Unit	\$1,455.00	
Solutions	Employee Claims	\$73.70	

Stericycle	Regulated Medical Waste	\$333.84	
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp	\$2,586.40	For Approval
WestCo	Fuel	\$525.30	
WPCI	Employee drug screenings	\$117.00	
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		\$76,295.99	
Payroll 12/26/19		\$36,760.15	
Payroll 1/9/20		\$41,263.82	
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TOTAL		\$154,319.96	