

MEETING MINUTES

VILLAGE OF HMEINGFORD BOARD OF TRUSTEES

January 16, 2018

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 7:00 p.m.

Present: Danner, Wacker, Hunter, Annen, and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Consent Calendar items included the minutes of the December 19, 2017 regular meeting, , claims against the Village of \$32739.20, Claims against the Utilities of \$94880.52, and claims against the Hemingford Community Care Center of \$142743.08 (**Corrected by \$304.62 billing from Stericycle was omitted from the claims list**). December 2017, Village financial statements. Hemingford Community Care Center Variance and P & L reports for the Month of December 2017 as well as year to date. December 2017 Library report.

Motion by Dannar, second by Hunter to approve the consent calendar with the correction to the total for the claims against the Hemingford Community Care Center.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Hemingford Community Care Center Report: Kristy Bolek, Tim Groshans, and Angie Wahl were present. Administrator Bolek told the board that the State of Nebraska Surveyors had been at the facility January 8 through January 11 2018 and that the survey went very well with only a few minor deficiencies. Director of Nursing Wahl added that she was very proud of the facility as they were told by the surveyors that this group of staff was the best that they had seen working at the care center. Also, financial auditors were at the facility during the middle of the week, performing the annual financial audit. Tim Groshans, Senior Insight consultant commented favorably about the State Survey and Audit processes. Groshans explained to the board that the facility was operating on the lowest Medicaid reimbursement in the state, making the facility very efficient. Groshans is also expecting that the Medicaid reimbursement will increase in July of 2018 by approximately \$4 per resident per day. The Care Center is fully staffed, and only have 3 empty beds on the skilled nursing side of the facility, the new whirlpool tub is expected to be delivered Monday January 22, 2018. While discussing the financial status of the care center Groshans expressed the need to up date the call light system as well as some other technological upgrades, but would also like to look into expanding the facility by 8 rooms. The board agreed that these items should be looked into for further information and reevaluation at a later meeting.

Hemingford Police Department Report: Chief Bryner reviewed draft copies of ordinances pertaining to truck parking, RV parking, and parking as "T" intersections. After discussion with the board there were a few changes made to the penalty portion of the ordinance drafts and Leslie Shaver, of Simmons Olsen Law Firm was directed by the board to draw up the ordinance with the modifications for the February 20th board meeting.

Hemingford Utilities Department Report: Supervisor Huss reported that the water testing done in January all came back good, making it one year since the Village had a Coliform hit in the water system. Johnson Service Co. completed the cleaning jetting and video recording of the sewer system from the railroad crossing at Niobrara going east towards the cemetery. Andy Hardin is working with the crew as a lineman apprentice. As soon as weather allows the crew will begin to break concrete around the standpipe to be removed so that project can be completed and painting of the water tower is scheduled for the fall of 2018. Huss was able to purchase a used street sweeper to replace the unusable one for \$23000.00, a savings of \$2000.00. The new sweeper will be delivered as weather allows and will be available for inspection by the utility crew and board prior to finalizing the purchase.

Discussion and possible action: Core & Main bid proposal for Hemingford upgrade to radio read meter equipment and processes. It was discovered that at some point in the past the process was started and equipment to electronically read meters was purchased as well as software to enter the data into the software program, it is unclear why this project was ended in the middle of the changeover. The board directed Huss and Straub to gather information finding out if the service is still compatible to the office software and exactly what is need to proceed with the project and a clear cost of required equipment.

At 8:23pm Trustee Hunter was excused from the meeting.

Hemingford Village Administrators report: Administrator Straub told the board that she had successfully secured a \$500.00 grant for rubber mulch at the playground in the park from LARM. The One & Six Year Street Improvement Plan Public Hearing will be held at the February 20, 2018 regular board meeting, Straub also relayed the information that the village contact at Maguire Iron is retiring but wanted the board to know how impressed he was with the choice the board made to hire Kyle Huss as Utility Supervisor.

Application Review and Appointment of Community Redevelopment Authority (CRA) board members. Applications were reviewed and recommendations were made as follows: Ryan Gasseling 5yr. term, Joni Jespersen 4yr. term, Dave Randolph 3yr term, Riki Hunter 2yr. term, and Jay Johnson 1yr. term.

Motion by Dannar Second by Novotny to appoint CRA board members as follows Ryan Gasseling 5yr. term, Joni Jespersen 4yr. term, Dave Randolph 3yr term, Riki Hunter 2yr. term, and Jay Johnson 1yr. term.

Voting Aye: Dannar, Wacker, Annen, and Novotny

Absent: Hunter

First Reading of Ordinance # 800: AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, AMENDING TITLE XI, CHAPTER 111, SECTION 111.48 RELATING TO HOURS OF SALE FOR ALCOHOLIC LIQUOR, BEER, AND WINE, REMOVING THE RESTRICTION OF SALE ON SUNDAYS; AMENDING THE HEMINGFORD VILLAGE CODE OF ORDINANCES AND REPEALING ANY OTHER ORDINANCES OR PROVISIONS IN CONFLICT THEREWITH, DIRECTING THE PUBLICATION OF THIS ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

Motion to waive the second and third reading of Ordinance #800 by Dannar, Second by Wacker.

Voting Aye: Dannar, Wacker, Annen, and Novotny

Absent: Hunter

Motion to pass and publish Ordinance #800

Voting Aye: Dannar, Wacker, Annen, and Novotny

Absent: Hunter

Straub ask that the Board of Trustees begin to consider, as the 2018 street improvement project draws nearer to consider what length of term the board is interested in for bonds, (15yr vs. 20yr) as well as in what amount and how many series, to fund the street project.

Motion by Dannar, second by Novotny to adjourn at 8:50pm

Voting Aye: Dannar, Wacker, Annen and Novotny.

Absent: Hunter.

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk

	16-Jan-18	VILLAGE	
21st Century		Sup	\$259.37
Bankcard		Sup	\$78.88
Bomgaars		Sup	\$27.98
Box Butte Co Court		Court Fees	\$57.47
Box Butte Co Tres		Deed	\$10.00
Bytes		Cont. Serv	\$33.32
Caselle		Cont. Serv	\$336.33
Gardner, Loutzenhiser & Ryan, PC		Prof Serv	\$1,806.58
Hemingford Coop Telephone		Phone	\$443.11
Huss Repair		Sup/Repair	\$28.35
John Deere		Sup	\$109.13
KCOW		Adv	\$40.00
MCT Trucking		Cont. Serv	\$600.00
Mobius		Phone	\$25.00
NE Police Chief Assoc.		Dues	\$30.00
NTO		Sup/Repair	\$116.30
Phillips F & T		Sup/Oil	\$50.45
Pitney Bows		Sup	\$54.12
Ryan Dannar		Grant Purch	\$199.99
Staples		Sup	\$3.98
Sturdevants		Sup	\$109.58
Susie Cheek		Cont. Labor	\$83.33
The Hemingford Ledger		Adv	\$298.84
The Radar Shop		Cont. Serv/Sup	\$177.00
Viaero		Phone	\$277.74
Westco		Gas	\$772.24

PAYROLL	12/21/2017	\$12,810.73
PAYROLL	1/4/2018	\$13,899.38
		\$32,739.20

	16-Jan-18	UTILITIES	
Black Hills Energy		Heat	\$383.08 For Approval
Bankcard		Water Test	\$26.45
Bloedorn		Sup	\$20.20

Bytes	Cont. Serv	\$66.63
Caselle	Cont. Serv	\$672.67
Core & Main	Sup	\$96.76
Farmers Coop	Sup	\$29.90
Gardner, Loutzenhiser & Ryan, PC	Prof Serv	\$3,613.17
H & H	Hauling	\$4,151.86
Hemingford Coop Telephone	Phone	\$302.44
John Deere	Sup	\$2.39
Johnson Service Co	Cont. Serv	\$5,053.40
KCOW	Adv	\$80.00
Kriz-Davis	Sup	\$1,254.20
NPPD	Power Purch	\$50,799.22
NTO	Sup	\$27.60
Pitney Bows	Sup	\$108.23
Rabens	Sup	\$17.98
Staples	Sup	7.94
Sturdevants	Sup	\$69.32
Susie Cheek	Cont. Labor	\$166.67
SWANN	Trash	\$6,066.50
The Hemingford Ledger	Adv	\$597.66
Viaero	Phone	\$66.48
Westco	Gas	\$261.66

PAYROLL	12/21/2017	\$10,310.53
PAYROLL	1/4/2018	\$10,627.58
		\$94,880.52

HCCC Claims	16-Jan-18	
Aflac	Benefits	437.32
Allied Insurance	Insurance	\$ 1,761.09
Bank Card Center	Supplies	\$ 413.31
Bernie's Ace Hardware	Supplies	42.69
Black Hills Energy	GAS	\$ 657.51
Bloedorn Lumber	Supplies	\$ 33.47
Blue Stauta	Software	512.00
Bluffs Sanitary Supply	Supplies	\$ \$642.32
Buds Pest Control	Service Contract	\$ 44.00
Compufact	Recruitment	44.00
Dave Randolph	Consultant	\$ 300.00
	Resident	
Dave's Pharmacy	Supplies	73.56
Dish Network	Cable	\$298.99
DOC U SHRED	service contract	\$28.00
Dr. Mark Chu	Consultant	\$750.00
Ecolab	supplies	\$ 1,148.28
Harris Sales	Food	\$ 319.49
HCIS	Dues and Subs	\$ \$80.00
Hemingford Telephone	Telephone	\$ 709.93
Hemingford Utilities	Utilities	\$ 2,489.59
Horwath Laundry	Supplies	158.15
Huss Auto	Service Repair	\$ \$226.80

Ideal Linen	Service Contract		138.40
Karen Johnson	Consultant	\$	500.00
KCOW radio	Marketing	\$	\$65.00
Kristy Bolek	Education		\$573.75
	Resident		
McKesson	Supplies	\$	2,946.26
Nebraska Total Office	Supplies	\$	454.31
NNFA	Dues and Subs		\$1,179.50
	Resident		
Northwest Respiratory	Supplies		227.00
Pitney Bowes	Postage		100.00
QAA Payment			\$9,880.50
Quality First Insurance	Insurance		3,793.00
Rabens Market	Food	\$	527.84
Senior Insight	Consultant	\$	4,000.00
Solutions EAP	Benefits		73.70
The Thompson Co	Food	\$	5,903.84
United Healthcare	Insurance		7,356.29
United Heartland	Workcomp		4,093.00
Westco	Vehicle Expense	\$	259.58
Total Claims		\$	\$53,242.47
Stericycle	contract service		\$304.62
	5-Dec	\$	44,009.09
	20-Dec	\$	45,186.90
TOTAL		\$	\$142,743.08