

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
July 16, 2019 - 6:00 P.M.

**Pledge of Allegiance**  
**Opening Prayer**  
**Meeting Call to Order**  
**Roll Call**  
**Public Meeting Information**

1. **Consent Calendar.**
  - a. Minutes of June 18, 2019 Regular Meeting.
  - b. Claims against the Village of **\$49,181.26**
  - c. Claims against the Utilities of **\$108,092.68**
  - d. Claims against the Hemingford Community Care Center of **\$129,676.78**
  - e. June 2019 Village Financial Statements.
  - f. June 2019 Library Report
  - g. Application for payment #1 2019 Street Project **\$45980.00**
  - h. MC Schaff engineering Services invoice thru 7/5/19 **\$3237.00**
2. **Discussion and possible action:** Update, Hemingford Solar Project, number analysis and strategy to curtail Excess generation. – Molly Brown/ Michael Larson
3. **Discussion and possible action:** Second Reading of Ordinance #808  
AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA AMENDING THE SOLID WASTE RATES; PROVIDING AN EFFECTIVE DATE AND REPELAINING ORDINANCE #792 AND ANY ORDINANCES OF OTHER PROVISIONS IN CONFLICT THEREWITH, DIRECTING THE PUBLICATION OF THIS ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.
4. **Discussion and possible action:** Box Butte County Public Transit Funding request and commitment for fiscal year 2019-2020. – **Barb Straub**
5. **Discussion and possible action:** Box Butte Development Corporation funding request, and Letter of intent. -**Chelsie Herian**
6. **Discussion and possible action:** Hemingford Community Redevelopment Authority (CRA) funding request, and Letter of Intent. – **Chelsie Herian**
7. **Discussion and possible action:** The garden at the Care Center is a Nebraska Arboretum Registered Garden. Jodene Sorenson volunteers her time to keep the garden beautiful and weed free, she has requested the Village purchase 40 bags of mulch for the garden at a cost of \$6.50 per bag, and J and C Lawn Service will Deliver the mulch and spread it in the garden. Total approximate cost for mulch and labor is \$600. Asking if These funds can be taken from the lottery account. – **Barb Straub**
8. **Discussion and possible action:** Request for purchase of rock for the Cemetery roads using the Cemetery Perpetual Care funds at a cost of approximately \$1500. – **Barb Straub**
9. **Discussion and possible action:** Inter-Local Government Agreement Multi-Jurisdictional Hazard Mitigation Plan. (HMP) Participation in a FEMA approved Hazard Mitigation Plan is a requirement for any hazard Mitigation grant funding, i.e. emergency backup generators, tornado shelters/safe rooms etc. The Village cost share would be \$475 – **Barb Straub**
10. **Hemingford Pool Report:** The Pool is going well, with warmer weather the daily attendance is up, Swim team finishes the season with the medal meet in Hemingford on the 13<sup>th</sup> of July. There has been several private lessons given and there is one more session for group lessons scheduled.  
– **Ammie Frost**
11. **Hemingford Community Care Center Report:** Census, 11 on Assisted living & 30 on Nursing home side,

Medicaid reimbursement is coming in slowly, Heather is working on contact two other facilities that complete their own billing to see what might be the cause for ours to be rejected. Potential for handicap door opener and small wash machine from Good Sam. Bluffs Sanitary will be supplying cleaning and laundry products saving the facility money and will be in on July 23<sup>rd</sup> to change out the laundry equipment necessary. CashWa will be in the facility on the 18<sup>th</sup> to go over food supply changes again providing a savings for the facility. Staffing We are advertising for Maintenance, cooks CNA/MA, RN/LPN for days and CNA/MA for nights and evenings. RN waiver paperwork is being completed, there are two potential preceptors so that Administrator in Training can be completed. -**Lori Dannar**

12. **Discussion and possible action:** approval for fire alarm panel repair at the Hemingford Community Care Center cost is \$2250.00. – **Lori Dannar**
13. **Discussion and possible action:** Approval of addendum to the employee handbook: “Time Reporting Policy” to be effective July 17, 2019 – **Lori Dannar**
14. **Administrators Report:** Street Project Progress meeting, An Evening in the Park (Swim, Dinner, & Movie), Budget planning, SWANN board meeting, Insurance funds for shop building damage \$2239.57 and Village office damage \$3811.71 - **Barb Straub**
15. **Hemingford Police Department Report:** Quarterly call report. - **Chief Bryner**
16. **Hemingford Utilities Report:** Whisper’s resignation, need for full time employee, New Service projects completed Lux LLC (Ryan & Katie Dannar), Buchheit Precision, Doug Anderson water, and Farmers Coop Water lead and copper testing was done. Update on Mosquito fogger. Water Tower painting schedule.  
– **Kyle Huss**

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

**16-Jul-19 VILLAGE**

Alliance Floral Hoffhaus	Arbor Day trees	\$429.00	
Bank Card	Travel/Sup	\$1,097.23	
Barb's Blossoms	Funeral Flowers	\$110.00	
Bernie's	sup	\$41.86	
Bluffs Sanitary	Sup	\$39.89	
Box Butte Ag	sup	\$44.20	
Box Butte County Clerk	Rec Fees	\$10.00	
Bytes	cont serv	\$40.31	
Carquest	repairs	\$68.22	
Caselle	cont serv	\$336.33	
			For
Century Business Products	Printer/Copier lease/ copy count	\$72.62	Approval
Diamon Vogel	sup	\$691.80	
Farmers Coop	Supp	\$58.04	
Fit-it Frosty	repairs	\$170.80	
HCCC	Sup	\$208.32	
Hemingford Coop Tele	phone	\$627.01	
Huss Auto	repairs	\$10.50	
Int'l Institute of Municipal Clerks	dues	\$330.00	
J&C Lawn	repairs	\$59.32	
J.P. Cooke	Sup	\$32.35	
John Deere	sup	\$29.99	
LARM	Work Comp	\$308.26	
Lori Dannar	cleaning	\$150.00	
Mobius	internet/library	\$25.00	
Rabens	sup	\$332.80	
Reif Enterprise	Cont labor	\$140.98	
Simmons Olsen Law Firm	Prof Serv	\$1,914.20	
Simon Materials	Sand/gravel/asphalt	\$1,333.80	
Sturdevants	sup/tools	\$19.04	
The Ledger	advertising	\$82.36	
Tritle Plumbing	Sup	\$150.00	
Viaero	cell phone	\$405.66	
WESTCO	fuel	\$999.76	
WPCI	drug testing	\$562.00	
<b>PAYROLL</b>	<b>6/20/2019</b>	<b>\$19,232.23</b>	
<b>PAYROLL</b>	<b>7/4/2019</b>	<b><u>\$19,017.38</u></b>	
		<b>\$49,181.26</b>	

**16-Jul-19 UTILITIES**

Bank Card	Sup	\$147.60	
Bernie's	Sup	\$74.97	
Black Hills Energy	Gas	\$300.93	For Approval
Bytes	cont serv	\$80.64	
Caselle	cont serv	\$672.67	
Century Business Products	Printer/Copier lease/ copy count	\$145.25	For Approval
Core & Main	Sup	\$401.24	
DHHS	water testing	\$1,567.00	
Fairs Plumbing	Cont labor	\$137.97	
Farmers Coop	Sup/Safety Equip	\$42.02	
H & H	hauling	\$4,573.10	
Hemingford Coop Tele	phone	\$311.14	
Hydraulic Equip Service	Safety Equip	\$2,648.13	
J&C Lawn	Capital Outlay	\$10,200.00	
John Deere	Safety Equip	\$49.82	
LARM	Work Comp	\$154.14	
Lori Dannar	cleaning	\$150.00	
NPPD	purchased power	\$51,020.99	
NTO	SUP	\$32.70	
One Call	cont serv	\$31.08	
Panhandle Geotechnical & Envior	Cont Serv	\$790.00	
Purchase Power	postage	\$446.21	
Simmons Olsen Law Firm	solar contracts	\$3,598.20	
Solutions EAP	cont serv	\$110.55	
Sorensen Irr	sup	\$39.50	
St of NE Power Review Board	Cont serv	\$176.42	
Sturdevants	sup	\$32.32	
SWANN	disposal	\$6,138.40	
The Ledger	advertising	\$164.74	
Viaero	cell phone	\$67.56	
WESCO	sup	\$494.64	
WESTCO	fuel	\$185.67	

<b>PAYROLL</b>	<b>6/20/2019</b>	<b>\$11,647.12</b>
<b>PAYROLL</b>	<b>7/4/2019</b>	<b>\$11,459.96</b>
		<b><u>\$108,092.68</u></b>

**HCCC 7/16/19**

<b>COMPANY</b>	<b>PURCHASES</b>	<b>COST</b>	
Aflac	Supplemental Insurance	\$2,082.90	
Bank of the West	Monthly Stmt	\$93.00	
Bank of the West	Interest on Loan	\$250.00	
Black Hills Energy	Utilities - 605 Donald	\$352.88	For Approval
Bloedorn Lumber	Misc repair supplies	\$50.73	
Bluffs Sanitary	Misc supplies - HCCC	\$547.35	
Bolek, Kristy	Overpayment - UnitedHealthcare Insurance	\$3,410.76	For Approval
Century Business Products	Contracts on Copiers / Copies; Toner	\$118.97	
Dale Collins	Reimburse payment for Martin & Lois	\$9,000.00	
Compufact	Background checks	\$232.00	
Dave's Pharmacy	Monthly Stmt	\$634.30	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Docushred	Shredding	\$28.00	
Farmer's Coop	Maintenance supplies	\$233.71	
Hansen's Locksmithing	Keys for building	\$182.42	
Harris Sales	Misc bread	\$316.94	
Hemingford Ledger	2019 Graduation Sponsor	\$65.00	
Hemingford Ledger	Help Wanted Ads May - June 2019	\$213.80	
Hemingford Telephone	Phone charges / Anti-virus	\$1,144.72	
Hemingford Telephone	Networking / Wireless Access upgrade	\$4,791.10	**
Hemingford Utilities	605 Donald - Utilities	\$2,546.39	
Ideal Linen	Cleaning services - mats	\$73.64	
Karen Johnson	Dietician	\$500.00	
Dr Mark Chu	Medical Director	\$750.00	
McKesson	Medical Supplies	\$2,394.14	
Mobley, Angel	Dietary Manager License	\$182.82	
Nebraska Nursing Facility	NNFA Dues	\$632.88	
Nebraska Total Office	Desk / Return; Paper	\$473.03	
Petersen Drug	Airsep Concentrator cleaning	\$60.00	
Raben's	Misc groceries	\$711.59	
Solutions EAP	Employee Claims - June	\$73.70	
STAFF Staffing	Travel Nurses	\$13,035.86	
State Fire Marshal	Assisted Living Inspection	\$50.00	
Stericycle	Regulated Medical Waste	\$318.87	
The Thompson Co	US Foods - Foodservice	\$5,225.43	
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp	\$5,165.80	
WestCo	Fuel	\$327.00	
		<b>\$57,081.73</b>	
Payroll 6/13/19		\$40,156.64	
Payroll 6/27/19		\$32,438.41	
<b>TOTAL</b>		<b>\$129,676.78</b>	

\*\* These upgrades were due to donations

