

MEETING MINUTES
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
Regular Meeting
July 16, 2019 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 6:00 p.m.

Present: Novotny, Wacker, Annen

Absent: Hunter, Planansky

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Motion by Novotny, second by Wacker to excuse Deb Hunter from the July 16, 2019 regular meeting of the Village of Hemingford Board of Trustees meeting.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Consent Calendar items included the minutes of the June 18, 2019 regular meeting. Claims against the Village of \$49181.26, Claims against the Utilities of \$108092.68, Claims against the Hemingford Community Care Center of \$129676.78. June 2019 Village Financial Statements. June 2019 Library Report. Application for payment #1 to KL Wood in the amount of \$45980.00 for construction and to MC Schaff in the amount of \$3237.00 for engineering services for the 2019 Hemingford Street Project.

Motion by Planansky, second by Wacker to approve the consent calendar as read.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Solar Project update: Mike Larson, Molly Brown, and Doug Dykrstra attended the meeting. Mike Larson told the board that the project is in a good place, GenPro engineering is working on a way to curtail excessed energy produced so that it is not put back onto the NPPD power grid. Preliminary numbers show an excess energy production of approximately 2-3% over the course of a year. Curtailing some of the panels to produce less will resolve the issue and should not affect the language in the contracts. Molly will visit with Valta to see where the contract is and if there is any further language needed before the contracts are ready for signatures. Mike Larson added that tentative project start dates are early September 2019.

Discussion and Possible Action: The Second Reading of Ordinance #808

AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA AMENDING THE SOLID WASTE RATES; PROVIDING AN EFFECTIVE DATE AND REPEALING OF DINANCE # 792 AND ANY ORDINANCES OF OTHER PROVISIONS IN CONFLICT THEREWITH, DIRECTIGN THE PUBLICATION OF THIS ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

Motion by Novotny, second by Planansky to waive the third (3rd) reading of Ordinance #808.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Motion by Wacker, second by Novotny to pass and publish Ordinance # 808

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Discussion and Possible Action: Box Butte County Public Transit Funding request and commitment for fiscal year 2019-2020. In past years Hemingford has budgeted \$3000 to help fund Box Butte County Public Transit, (Handi-Bus). During the discussion it was pointed out that there is no longer a van stationed in Hemingford, and regular service for Hemingford residents was limited to Tuesdays and Thursdays from 10am to 3pm, or by appointment. The ridership in

Hemingford has declined over the past year causing the service to go unused most days. During discussion it was recommended that the Village of Hemingford not provide monetary support to the Box Butte County Public Transit system.

Motion by Wacker, second by Novotny to not budget or supply monetary support to the Box Butte County Public Transit System.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Discussion and Possible Action: Chelsie Herian, regarding continued membership and support in the Box Butte Development Corporation. Chelsie highlighted some things that BBDC and the Hemingford Community Redevelopment Authority (CRA) have been working on and identified for redevelopment. The CRA has identified several properties that are in need of cleanup and development throughout the village both residential and commercial. Hemingford has it's first TIF (tax increment financing) project in progress Membership this year is again \$5610.00 with 10% of membership fees going to Box Butte Tourism, Box Butte Tourism now falls under the umbrella of BBDC.

Motion by Planansky, second by Novotny to budget \$5610 for 2019-2020 membership dues to Box Butte Development Corporation.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Discussion and Possible Action: Hemingford Community Redevelopment Authority (CRA) chairperson Joni Jespersen and Chelsie Herian, made a budgetary consideration request. The Hemingford CRA has identified several redevelopment projects and is need of funding. Joni ask that the board consider funding the CRA on an annual basis. Any funding that the village could provide will help the CRA in the redevelopment of commercial and residential sites in Hemingford.

Motion by Planansky, second by Wacker to fund the CRA in an amount to be determined after all essential items are put into the budget.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Discussion and Possible Action: Barb Straub reports, the garden at the Hemingford Community Care Center is a Nebraska Arboretum Registered Garden, and is in need of mulch. Jodine Sorenson volunteers her time to keep the garden beautiful and weed free. Jodine has requested that village purchase 40 bags of mulch for the garden, this mulch is heavier and lasts longer than ordinary mulch keeping the weeds away longer. The mulch comes from J&C Lawn Service at a cost of \$6.50 per bag. J&C will deliver and spread the mulch total approximate cost for mulch and labor is \$600. Village Administrator is asking to use funds from the lottery account to purchase the mulch.

Motion by Novotny, second by Wacker to purchase mulch from J&C Lawn Service with a total cost of not more than \$600 for product and labor to come from the lottery fund account.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Discussion and Possible Action: Barb Straub reports, that the roads in the cemetery are in need of gravel, the roads will require at least two loads of rock. The village administrator would like to use Perpetual Care funds for the purchase of rock.

Motion by Wacker, second by Novotny to purchase rock for the cemetery roads not to exceed \$2500 using Perpetual Care funds.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Discussion and Possible Action: Barb Straub- Hemingford is part of Region 23 emergency management agency, Region 23 has recently applied for Federal Emergency Management Agency (FEMA) grant funding in the amount of \$63000 for

the update of the current Region 23 Multi-Jurisdictional Multi-Hazard Mitigation Plan(HMP), there is a local match of 25%. The HMP is required to be kept current and up to date, the last update was 2013. As a part of the interlocal agreement the village of Hemingford match share would be \$475.00. Participation in a FEMA approved Hazard Mitigation Plan is a requirement for any hazard mitigation grant funding, i.e. emergency backup generators, tornado shelters/safe rooms, etc.

Motion by Wacker, second by Planansky to resign the inter-local government agreement multi- jurisdictional hazard mitigation plan, and to forward the village of Hemingford's match share of \$475.00 to Region 23 Emergency Management Agency.

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Hemingford Pool Report: Ammie Frost – Things are going well; with warmer weather the daily attendance is up , 40-70, above the average from last year. The Swim team finished the season with the medal meet in Hemingford on the 13th of July. There have been several private swim lessons given and there is one more session for group lessons scheduled. Tentative last day for the pool will be August 17th.

Hemingford Community Care Center Report: Lori Danner – Census is 11 on Assisted living and 30 on the Nursing home side. Medicaid reimbursement is coming in slowly, Heather is working on contacting tow other facilities that complete their own billing to see what might be the cause for some of our rejections. There is potential for handicap door opener and small wash machine from the Good Sam facility. Owners are removing all equipment and fixtures, in August it is possible that we will be able to go to the facility and see what is left and if is usable in our facility, obtaining these items for little or nothing. On July 23rd Bluffs Sanitary will be in the facility to change out the cleaning and laundry products saving the facility money on monthly purchases. CashWa will be in on the 18th to review food service supply needs and changes that will provide a significant savings to the facility. There was two state reportable incidents that triggered a state survey. Staffing still remains a need there is advertising for Maintenance, cooks, CAN/MA, RN/LPN for days and CNA/MA for nights RN waiver paperwork is completed. There are two potential preceptors in the area so that Administrator in Training can be completed.

Discussion and Possible Action: The fire alarm panel at the Care Center is in need of repair, quoted repair cost is \$2250.00.

Motion by Wacker, second by Novotny to approve the repair of the fire alarm panel at the Hemingford Community Care Center at a cost of \$2250.00

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Discussion and Possible Action: Employees at the care center have from time to time forgotten to use the time clock for reporting hours on duty and have in the past expected that the business office pay hours based on written schedule rather than hours documented by the time clock. HCCC administrator is asking that an addendum to the employee handbook be adopted "Time Reporting Policy" to make the employees of HCCC accountable for missing time punches, but requiring a time adjustment from be completed by the employee and signed by a supervisor on the shift during the missing time punch.

Motion by Novotny, second by Wacker to adopt the addendum to the HCCC employee handbook entitled "Time Reporting Policy"

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

Administrators Report: Barb Straub - Street Project Progress Meeting was held at the village office on the 16th of July, the contractor tentative schedule is to continue pouring curb and gutter on Park street with surface pour on Tuesday (7/23/19), "An Evening in the Park " swim, dinner and movie will be held on Friday July 26th, Budget Planning is started, village administrator will be attending the SWANN board meeting on Thursday July 18, 2019 to talk about tire removal.

Insurance funds for the shop building damaged as a result of the chemical spill at Framers Coop in the amount of \$2239.57 and damage to the village office roof and upstairs apartment as a result of heavy and melting snow in the amount of \$3811.71 have been deposited.

Hemingford Police Department Report: Chief Bryner- for the second quarter of 2019 there have been 402 service calls, 58 of those were traffic calls. So far for the month of July there have been 102 calls.

Hemingford Utilities Report: Kyle Huss – Whisper has resigned July 19th will be her last day, she has taken a position in Alliance, we are advertising for a full -time employee. New service projects completed are Lux LLC (Ryan and Katie Danner), Buchheit Precision, Doug Armstrong water service and Farmers Coop. All that is left at the Coop is to wreck the old line out. Water lead and copper testing was done and all results came back good, and below the limits. The mosquito fogger is starting to act up, it was purchased in 1991, and the company has since gone out of business, just a heads up that it might be time to start looking to purchase a new one. Water Tower painting is starting this week.

Motion to adjourn at 7:48pm by Wacker, second by Planansky

Voting Aye: Planansky, Wacker, Novotny, and Annen

Absent: Hunter

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk