

MEETING MINUTES
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
JULY 19, 2016

Pledge of Allegiance and opening prayer

Meeting called to order at 7:00 p.m.

Present: Dannar, Luce, Keegan, Annen, Planansky

Absent: none

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council.

Consent Calendar items included June 21, 2016 Regular Meeting Minutes, July 7, 2016 Town Hall Forum Minutes, Claims against the Village and Utilities, as well as correction to the claims for the months of May and June 2016. Resignation of Police Officer Greg Howden, effective 6/22/16 and the Resignation for Administrator/Clerk-Treasurer Ronda Skinner, effective 7/7/16. Motion by Dannar, Second by Keegan to approve the consent calendar.

Voting Aye: Dannar, Luce, Keegan and Annen. Abstaining: Planansky

Kristy Bolek, HCCC Administrator and Tim Groshan of Senior Insight, reported that Hemingford Community Care Center is now debt free. They also shared information regarding the Medicaid rate of reimbursement, Tim stated that the reimbursement rate has increased by \$3.00 per day. Tim urged the board to reinvest these funds in the facility by offering Care Center employees health insurance benefits. Kristy added that 22 out of the 32 full time employees would be interested in this benefit.

Motion by Dannar, Second by Keegan to move forward, gathering information regarding Employee Health benefits for the Hemingford Care Center Employees. Should offering these benefits fall within the Care Centers budgetary means go ahead and purchase the employee health insurance policy.

Voting Aye: Dannar, Luce, Keegan and Annen. Abstaining: Planansky.

The Care Center would also like a credit line increase on the Bank of the West Credit card. The Village Clerk/Treasurer will look into this and the item will be revisited at the next board meeting. Another item that will be revisited at the next board meeting the heating and air conditioning system in the facility.

Discussion and Possible action on advertising for Village Administrator/Clerk-Treasurer and/or appointing a current employee to the position. Dannar pointed out that our policy allows for the appointment of a current employee that is qualified for the position without publicly advertising for the open position.

Motion by Dannar, Second by Planansky to appoint Barb Straub as Administrator/Clerk-Treasurer at \$20.00 per hour with a 6 month probationary period. At the end of the probationary period a review and set a salary.

Voting Aye: Dannar, Keegan, Annen and Planansky. Voting Nay: Luce.

Discussion on advertising and/or hiring for an open position in the Village Office.

Motion by Dannar, Second by Planansky to advertise for a full time Village Utilities Billing Clerk/Deputy Clerk with a starting wage of \$16.00 per hour depending on experience. The ad will run for two (2) weeks.

Voting Aye: Dannar, Luce, Keegan, Annen and Planansky

Discussion of annual budget workshops, Planansky would like the department Supervisors to work on their budget items so that during the last half of August the board can be prepared to work on the annual budget for the next year.

Discussion on ratifying the waiving of three (3) readings of Ordinance #792- Trash and Disposal rates.

Motion by Keegan, Second by Dannar to waive the three (3) readings of Ordinance #792

Voting Aye: Dannar, Luce, Keegan, Annen and Planansky.

Motion by Dannar, Second by Keegan to pass and publish Ordinance #792 Trash and Disposal rates effective as of July 1, 2016.

Voting Aye: Dannar, Luce, Keegan, Annen and Planansky

Discussion on Resolution 2016-5 League Association of Risk Management (LARM) Renewal Coverage Proposal for the 2016-2017 Pool Year.

Motion by Dannar, Second by Luce to approve Resolution 2016-5 using option one that requires written notice of termination of at least 180 days prior to the desired termination date, and a three (3) year commitment that would create a 5% discount.

Voting Aye: Dannar, Luce, Annen and Planansky. Abstaining: Keegan, due to position on LARM board

Motion to Adjourn at 7:44 by Annen, Second by Dannar

Voting Aye: Dannar, Luce, Keegan, Annen and Planansky

	19-Jul-16	VILLAGE	
ALLIANCE FAMILY MEDICINE		POLICE PHYSICAL	210.01
BANKCARD CENTER		SUP	450.78
BCBS		HEALTH INS	5445.74
BLUFFS SANITARY		SUP	404.88
BOMGAARS		SUP	152.94
BOX BUTTE DEVELOPMENT		DUES	458.33
BYTES		CONTRACT SERVICE	37.99
CASELLE		CONTRACT SERVICE	336.33

FARMERS COOP	SUP	49.03
GARDNER, LOUTZENHISER & RYAN PC	CONTRACT SERVICE	1738.77
GNMSS	POLICE PHYSICAL	25
HEMINGFORD TELEPHONE COOP	TELEPHONE	1033.92
HUSS AUTO REPAIR	REPAIRS	459.91
J & C LAWN SERVICE	SUP	\$177.29
JESKE LAWN SPRINKLERS	REPAIRS	\$220.00
LATHEM TIME	CONTRACT SERVICE	\$43.00
MOBIUS	INTERNET	\$25.00
NICOLE SCHLEDEWTIZ	REFUND	\$75.00
NMPP	DUES	\$248.71
NMVCA	SPRAYING WORKSHOP	\$60.00
NTO	SUP	\$16.71
O' MAGAZINE	SUBSCRIPTION	\$12.00
RABENS MARKET	SUP	\$75.16
SIMMONS OLSEN LAW FIRM PC	PRO FEE	\$1,792.12
SORENSEN IRRIGATION LLC	SUP	\$16.00
STAPLES	SUP	\$197.79
STATE OF NEBRASKA	PD TESTING	\$10.00
SUSIE CHEEK	CONTRACT LABOR	\$166.68
THE LEDGER	SUBSCRIPTION	\$33.00
THE LEDGER	ADVER	\$68.07
TRITLE PLUMBING INC	CONTRACT SERVICE	\$150.00
VIAERO	PHONE	\$316.84
WALMART	POOL SUP	\$140.17
WESTCO	GAS	\$813.72
WY LAW ENFORCE ACADEMY	TRAINING	\$25.00
PAYROLL 06/23/16	PAYROLL	\$19,785.85
PAYROLL 07/07/16	PAYROLL	\$19,197.66
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		\$54,469.40

21-Jun-16

UTILITIES

A&T ELECTRIC	CONTRACT SERVICE	575
A1 JANITORIAL	SUP	346.23
BOX BUTTE DEVELOPMENT	DUES	916.67
BYTES	CONTRACT SERVICE	75.96
CASELLE	CONTRACT SERVICE	672.67
DHHS	WATER TESTING	70
GARDNER, LOUTZENHISER & RYAN PC	CONTRACT SERVICE	3477.53
H & H	TRASH COLLECTION	\$4,880.94
HEMINGFORD TELEPHONE COOP	TELEPHONE	314.05
HUSS AUTO REPAIR	REPAIR	189

KRIZ-DAVIS CO	SUP	\$47.08
LATHEM TIME	CONTRACT SERVICE	\$86.00
MENARDS	SUP	\$317.38
NMPP	DUES	\$497.42
NORTHWEST PIPE FITTINGS INC	SUP	\$150.08
NPPD	ELECTRIC/MAY 2016	\$40,541.39
NPPD	ELECTIC/MAINTENANCE	\$687.60
NPPD	ELECTRIC/JULY	\$55,969.11
NTO	SUP	\$33.42
ONE CALL	SUP	\$15.93
SOURCE GAS	GAS	\$264.55
SUSIE CHEEK	CONTRACT LABOR	\$333.32
SWANN	TRASH DISPOSAL	\$5,080.17
THE LEDGER	ADVER	\$136.15
VIAERO	PHONE	\$138.69
WESTCO	GAS	\$314.42
PAYROLL 06/23/16	PAYROLL	\$6,174.89
PAYROLL 07/07/16	PAYROLL	\$6,609.23
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		\$128,914.88

	19-Jul-16	HCCC CLAIMS	
Aflac		Benefits	\$831.38
A&T		repair	\$218.35
Alliance Times Herald		Recruitment	\$143.40
Allied Ins		Ins	\$1,976.65
Bank Card Cnt		sup	\$199.86
Bank of the West		fees	\$58.13
BJ Harris		Contract Service	\$650.00
Bloedorn		sup	\$311.78
Blue Stauta		software	\$5,289.67
Bluffs Sanitary		sup	\$737.35
Bolek Kristy		sup	\$1,050.98
Bolek-Bilt		vehicle exp	\$318.75
Buds Pest Control		Contract Service	\$44.00
Compufact Research		Recruitment	\$22.00
Culligan		repair	\$55.00
Dave Randolph		Consult	\$300.00
Daves Pharmacy		sup	\$145.23
David Johnson		Pro Fee	\$350.00
Direct Supply		sup	\$476.72
Dish Network		cable	\$433.00
Doc U Shred		Contract Service	\$28.00
Ecolab		sup	\$2,080.90

Harris Sales	food	\$826.69
HCIS	dues	\$80.00
Hemingford Telephone Coop	phone	\$860.22
Hemingford Utilities	utilities	\$2,472.35
Ideal Linen	Contract Service	\$110.19
Jodi Sutphen	Educ	\$521.70
Karen Johnson	Consult	\$500.00
McKesson	sup	\$2,795.76
NTO	sup	\$215.73
NNFA	dues	\$565.94
Peterson Drug	sup	\$538.50
Phillips F & T	sup	\$113.62
Pitney Bowes	postage	\$71.80
Pitney Bowes	Contract Service	\$202.24
QAA Pymt	pymt	\$9,740.50
Rabens Market	food	\$511.94
RLC Heating and Air	repair	\$442.98
Senior Insight	Consult	\$4,000.00
Solutions EAP	Benefits	\$73.70
Source Gas	gas	\$478.08
Standley Healthcare	sup	\$289.20
The Thompson Co	food	\$7,372.26
VSP Vision	Benefits	\$178.05
Westco	vehicle exp	\$360.26
PAYROLL 06/05/16	PAY	\$46,487.28
PAYROLL 06/20/16	PAY	\$42,702.89

\$138,233.03

Chairman, John Annen

ATTEST:

Barb Straub, Administrator/ Clerk-Treasurer

