

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES

July 20, 2021-6:00pm

700 Box Butte Ave. Hemingford, NE. 69348

**Zoom Virtual Meeting information**

**Meeting ID 81376312578 Passcode 304494**

**Pledge of Allegiance**

**Opening Prayer**

**Meeting Call to Order**

**Roll Call**

**Public Meeting Information**

1. Consent Calendar.
  - a. Minutes of the May 18, 2021 Regular meeting.
  - b. Minutes of the June 1, 2021 Special meeting.
  - c. Claims against the Village of **\$90,460.49**
  - d. Claims against the Utilities of **\$149,762.86**
  - e. Claims against the Hemingford Community Care Center of **\$150,159.23**
  - f. June 2021 Village Financial Statements and Bank Reconciliation reports.
  - g. June 2021 Library Report.
  - h. Appointment of Linda K. Petersen to the Library Board.
  - i. Acceptance of resignation of April Delsing from the Library Board
  - j. Appointment of Charles Isom to the CRA Board to replace Riki Hunter
2. Discussion and possible action: Parking at the corner of Cheyenne and Niobrara, congestion and driving hazards – **Colt Frahm**
3. Discussion and possible action: Farmers Coop inquired about the approach from Roland St. onto the Highway and possibility of upgrading it for the heavy truck traffic. MC Schaff estimates - **Kyle Huss/ Bart Moseman.**
4. Discussion and possible action: SWANN update, landfill hours of operation, help needed. – **Rick Wacker**
5. Discussion and possible action: Nuisance properties to include Silverline Salvage, attorney input regarding the current ordinance, and potential direction to the Hemingford Planning Commission regarding the special use permit held by the salvage yard. – **Lynda Novotny**
6. Discussion and possible action: The reallocation of previously authorized funds for repairs to Well 1 to service and repairs to the Cemetery Well in the amount of \$29,238 -**Barb Straub**
7. Discussion and possible action: Using perpetual care funds for the balance of repairs and upgrades to the cemetery well up to \$30,000- **Barb Straub**
8. Discussion and possible action: Well 1 and Cemetery well upgrades – **Kyle Huss**
9. Discussion and possible action: Resolution 2021-03 for the discharging of indebtedness of the Hemingford Community Care Center prior to 2012. – **Barb Straub**

10. Discussion and possible action: Resolution 2021-04 League Association of Risk Management 2021-2022 Renewal Resolution. Last year we renewed at the 3-year commitment with a 5% discount– **Barb Straub**
11. Discussion and possible action: Resolution 2021-5 Resolution accepting the American Rescue Plan Act Funds and allowing the Village Administrator the ability to take all actions necessary on behalf of the board to receive the CSLRF funds. – **Barb Straub**
12. Discussion and possible action: Resolution 2021-06 For the use of Highway 2 for the Box Butte County Fair Parade. – **Barb Straub**
13. Discussion and possible action: Residency requirements for Village employed Police Officers. – **Chief Bryner.**
14. Discussion and possible action: Questions about the written Pool, Utilities, Police Department, or Administrators reports.

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	<b>20-Jul</b>	<b>Village</b>		
Erin Armstrong		Lifeguard training	\$2,700.00	
Bank Card		supplies	\$594.26	
Bauerkempers		repairs	\$103.68	
Bytes Computer		contract service	\$38.67	
Cabins and Clover		office cleaning	\$150.00	
Caselle Inc		contract service	\$336.34	
Century Business Products		printer/copier lease/copy count	\$61.48	for approval
Dave Swanson		repairs	\$62.00	
Docu-Shred		contract service	\$35.00	
Farmers Coop		supplies	\$267.36	
Hemingford Coop Telephone		phone	\$524.36	
HRFPD		arrears	\$16,563.41	for approval
Hill Top Electric Inc		pool repair	\$261.00	
Huss Auto Repair		fogger repair	\$157.45	
Ideal Facility Solutions		test kit pool	\$261.00	
J&C Lawn Service		repairs	\$111.00	
JP Cooke		supplies	\$20.85	
M29 Technology and Design		my board packet	\$200.00	
Mobius		internet	\$25.00	
Nebraska Total Office		supplies	\$73.89	
Northwest Pipe Fittings		supplies	\$276.90	
Pitney Bowes		postage meter lease	\$47.51	for approval
Simmons Olsen Law Firm		pro fees	\$1,750.00	
Topkote Inc.		N. Box Butte Ave resurface	\$6,432.16	
Tritle Plumbing		porta-potty	\$150.00	
Valor General Store		supplies	\$125.79	
VanDiest Supply Co		supplies	\$83.80	
Viaero		cell phone	\$193.48	

Walmart	pool supplies	\$180.55	
Westco	fuel	\$906.56	
Western Nebraska Newspaper	advertising	\$120.60	
Pool employee reimbursements	PO training and suits	\$806.03	for approval

<b>Payroll</b>	<b>17-Jun</b>	<b>\$14,832.29</b>	
<b>Payroll</b>	<b>1-Jul</b>	<b>\$21,586.03</b>	
<b>Payroll</b>	<b>15-Jul</b>	<b>\$20,422.04</b>	
<b>Total</b>		<b>\$90,460.49</b>	

<b>CRA grants 5 round 1 and 2 round 3</b>	<b>funds were transferred from the CRA Account</b>	<b>\$8,000.00</b>	for approval
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<b>20-Jul</b>	<b>Utilities</b>		
Bank Card	water testing postage	\$95.65	
Barco Municipal Products	tools	\$61.46	
Box Butte Development Corp	3rd Qtr. dues	\$1,402.50	
Black Hills Energy	natural gas	\$12.66	for approval
Buchheit Precision	repairs	\$47.50	
Bytes Computer	contract service	\$77.34	
Cabins and Clover	office cleaning	\$150.00	
Caselle Inc	contract service	\$672.66	
CenCon	Boring for Elec project printer/copier lease/copy	\$6,753.07	
Century Business Products	count	\$122.97	for approval
DHHS	water testing	\$1,197.00	
Farmers Coop	supplies	\$11.47	
H&H	trash hauling	\$4,154.07	
Hemingford Coop Telephone	phone	\$296.34	
<b>John Deere Financial</b>	<b>supplies</b>	<b>\$375.41</b>	
Lawson Products	safety equip	\$113.49	
MC Signs and Decals	caution signs	\$64.20	
Nebraska Dept of Revenue	sales tax	\$5,553.84	for approval
Nebraska Public Power	purchased power	\$46,027.99	
Nebraska Power Review Board	power review	\$163.01	
Nebraska Water Association	dues	\$105.00	
Northwest Pipe Fittings	tools	\$58.84	
One Call Concepts Inc	diggers hotline	\$12.30	
Pitney Bowes	postage meter lease	\$95.02	for approval
Purchase Power	postage	\$270.99	for approval
Rabens Market	supplies	\$15.00	
SWANN	trash disposal	\$6,638.38	
USA BlueBook	tools	\$165.96	

Valta Energy	solar May and June 2021	\$41,364.42
Valor General Store	supplies	\$33.99
Viaero	cell phone	\$56.48
Wesco	Elec supplies	\$1,562.02
Westco	fuel	\$317.38
<b>Payroll</b>	<b>17-Jun</b>	<b>\$10,521.93</b>
<b>Payroll</b>	<b>1-Jul</b>	<b>\$10,859.95</b>
<b>Payroll</b>	<b>15-Jul</b>	<b>\$10,332.57</b>
<b>Total</b>		<b>\$149,762.86</b>

**HCCC 07/20/21**

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Bankcard	Supplies	\$5,188.56	
Bank of the West	Loan Interest Pmt. (ACH)	\$310.44	For Approval
Bank of the West	Loan Principal Pmt.	\$350.00	
Black Hills Energy	Gas	\$238.17	For Approval
Bloedorn Lumber	Bldg. Repair	\$38.24	
Bud's Pest Control	Bug Control	\$44.00	
Cathy Snyder	Cigarette trays/activities	\$55.32	
Cash-Wa Distributing	Food	\$6,167.58	
Century Business Products	Printer Leases	\$174.47	
David Randolph, RPh	Med Services	\$300.00	
Dave's Pharmacy	Pharmacy Meds/Supplies	\$589.96	
DocuShred	Shredding	\$28.00	For Approval
Encounter Telehealth	Psychiatric and Mental Health	\$625.00	
Farmer's Coop	Supplies	\$127.35	
Fire & Ice Mechanical	Ice Machine/Oven Door Repair	\$160.75	
Harris Sales	Bread Products	\$320.72	
Hemingford Telephone	Phone Service	\$2,150.38	
Hemingford Utilities	Utilities	\$2,366.37	
Horwath Laundry Equipment	Sensor	\$66.95	For Approval
Ideal Linen	Rugs	\$159.30	
Industrial Chem Labs	Disinfectant	\$151.23	
Karen Johnson	Med Services	\$600.00	
Lori Dannar	Supplies	\$211.19	
Dr Mark Chu	Med Services	\$1,000.00	
McKesson	Medical Supplies	\$2,686.15	
Merissa Ruiz	Activities	\$78.48	
Nationwide	Insurance	\$2,753.41	For Approval
Nebraska Department of Labor	Unemployment Insurance Qtrly	\$464.55	For Approval
Nebraska Nursing Facility Association	Advertising	\$20.00	For Approval
Nebraska Total Office	Labels	\$53.35	
Pitney Bowes	Lease	\$138.90	For Approval
Pitney Bowes	Postage	\$50.00	For Approval

Raben's	Supplies/Grocery	\$417.92	
Red Beard Garage	Vehicle Repairs	\$6,374.90	
Rock Medical Group	Agency Staff	\$1,500.00	
Seron Dillard	Blade	\$35.30	For Approval
	Replace Light Sockets in Fan		
Snell Services Inc	light/combo	\$3,402.80	
Stat Staffing	Agency Staff	\$2,364.06	
Stericlye	Battery Cradle	\$191.00	
Taryn Wood	Yard Work	\$280.00	
Valor General Store	House Keeping Supplies	\$8.55	
WellSky	Nursing Software Subscription	\$512.00	
West Bend	Workers Comp	\$2,623.90	For Approval
WestCo	Gas	\$230.25	
		<b>\$45,609.50</b>	

**General**

Payroll 06/24/21	Payroll	\$32,776.30	
Payroll 07/08/21	Payroll	\$32,947.55	
Federal Withholding	Tax for Payroll 06/24/21	\$9,468.46	
Federal Withholding	Tax for Payroll 07/08/21	\$9,670.21	
NE - Withholding	June 501N	\$3,125.96	

**Benefits**

Alflac	Payment for June ACH	\$1,256.40	For Approval
Allied	Health Insurance ACH	\$12,781.05	For Approval
Dental Select	Dental Insurance ACH	\$1,751.20	For Approval
VSP	Employee Vision ACH	\$772.60	For Approval
		<b>\$104,549.73</b>	

TOTAL **\$150,159.23**