

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES
July 21, 2020-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Consent Calendar.
 - a. Minutes of June 16, 2020 Regular Meeting
 - b. Minutes of July 1, 2020 Special Meeting.
 - b. Claims against the Village of **\$61,183.47**
 - c. Claims against the Utilities of **\$ 97,694.87**
 - d. Claims against the Hemingford Community Care Center of **\$166,218.95**
 - e. June 2020 Village Financial Statements and Bank Reconciliation reports.
 - f. June 2020 Library Report.
 - g. KL Wood Application for payment #3 2019/2020 Street Project **\$168,055.00**
 - h. MC Schaff Engineering Services invoice for 6/06/20 thru 6/15/20 **\$3,357.00**
 - i. MC Schaff Engineering Services invoice for 6/16/20 thru 7/10/20 **\$13,158.00**
 - j. Appointment of Joni Frahm to the Hemingford Housing Authority Board to replace Teresa Goff.
 - k. Street Project progress notes 6/16/20 and 6/30/20.
2. Hemingford Community Redevelopment Authority, request for use of funds to provide Storefront Improvement Grants to qualifying Hemingford Businesses. -Riki Hunter.
3. Hemingford Community Redevelopment Authority, request to open a savings account to hold city budgeted funds as well as any funds generated by CRA activities. – Barb Straub
4. Hemingford Community Care Center Report: Census 11 on AL and 21 on NH, remain on lock down and continue to have 1-3 video meetings weekly, outside family visits have started and requires one staff person be present. The new wander guard system is in place, there were no citation during the infection control survey, looking to start admissions in the next week. staffing needs include Full Time RN/LPN, CNA MED Aide Cooks and Part Time activity assistants, and LPN. Sale of minivan- **Lori Dannar**
5. Discussion and possible action: opening a separate account for the Cares Act Provider Relief fund check of \$140,000.00 – **Lori Dannar**
6. Utilities Department Report: Hydrant repair at Niobrara and Box Butte, Transformer at wells 6,7,8, Possible electric project at the school, options for drainage ditch at Box Butte and Crook. -**Kyle Huss**
7. Discussion and possible action: Change Order #2 for the Hemingford Street Project to install a concrete drainage swale on the SE corner of Crook Street and Box Butte Ave.- **Kyle Huss**

8. Discussion and possible action: Planning Commission recommendation allowing Allo Communication to use village easements to add new fiber optic cable and connect to the New Hemingford Clinic. – **Kyle Huss**
9. Discussion and possible action: Cemetery well repairs and potentially using the Perpetual Care funds for the repairs – **Kyle Huss**
10. Hemingford Police Department Report: - **Chief Bryner**
11. Administrators Report: Care Center Staffing Changes, Budget workshop, Budget Hearing -**Barb Straub**
- 11(A). Discussion and possible action: Funding request in the amount of \$200.00 for the Hemingford Pop-Up Drive-Up Movie on Thursday July 30, 2020 – Barb Straub**
12. Discussion and possible action: League Association of Risk Management (LARM) renewal Resolution 2020-02
13. Discussion and possible action: Pool Chemical Distribution System Quote in the amount of \$6431.00 , potential for improvements to the pool facility– **Ammie Frost**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	21-Jul-20	VILLAGE	
Alliance Floral Hoffhaus		replant trees	\$300.00
Amanda McClaren		July cleaning	\$150.00
Bankcard		supplies/zoom mtgs/fees	\$176.65
Bernie’s Ace Hardware		repairs	\$19.53
Bluffs		garbage liners	
Box Butte Ag Service		repairs	\$38.39
Buettner Construction		rock	\$815.00
Bytes Computer & Network Solutions		contract services	\$38.33
Carter's		shop tools	
Caselle Inc		contract services	\$336.33
Century Business Products		printer/copier lease/copy count	\$64.03
Colt Frahm		reimburse vol. insurance	\$160.56
Darren's Carquest Auto Parts		repairs	\$229.00
Farmers Coop		sup	\$141.69
GMC of Chadron		repairs	\$102.63
Hemingford Coop Telephone		phone	\$457.91
Huss Auto		repairs	\$131.45
John Deere Financial		sup	\$224.15
Lawson Products		sup	\$57.17
Michael Todd		pain striper	\$5,850.00
Mobius		internet	\$25.00
Pitney Bowes		postage machine	\$47.51
Raben's		supplies	\$153.64

for approval

for approval

Simmons Olsen Law Firm	pro fees	\$1,819.00
Sorensen Irrigation	sup	\$21.80
Sturdevant Auto Parts	repairs	\$36.74
The Ledger	advertising	\$17.70
The Ledger	subscription	\$55.95
Tritle Plumbing	cemetery potty	\$150.00
Viaero Wireless	cell phone	\$175.09
Westco	fuel	\$576.59
PAYROLL	6/18/2020	\$16,824.50
PAYROLL	7/2/2020	\$15,310.90
PAYROLL	7/18/2020	\$16,676.23
		<u>\$61,183.47</u>

	21-Jul-20	UTILITIES	
Amanda McClaren		July Cleaning	\$150.00
Bankcard		water testing postage	\$28.85
Black Hills Energy		heat	\$151.02 for approval
Bloedorn Lumber Co		repairs	\$10.38
Box Butte Development Corp		dues	\$1,402.50
Bytes Computer & Network Solutions		contract service	\$76.67
Caselle Inc		contract service	\$672.67
Century Business Products		printer/copier lease/copy count	\$128.05 for approval
Core & Main		water supplies	\$185.96
Croell		cement	\$66.96
DHHS		water testing	\$15.00
Farmers Coop		supplies	\$42.50
H&H		trash hauling	\$4,207.18
Hemingford Coop Telephone		phone	\$317.41
Huss Auto		repairs	\$9.45
John Deere Financial		sup	\$224.63
Lawson Products		sup	\$57.18
Menards		repairs	\$71.47
Michael Todd Co.		sup	\$161.45
Municipal Supply		sup	\$175.29
Nebraska Power Review Board		assessment	\$147.64
Nebraska Public Power District		purchased power	\$47,537.55
Nebraska Total Office		sup	\$68.15
One Call Concepts Inc		diggers hotline	\$18.04
Panhandle geotechnical		sampling	\$790.00
Petty Cash		cash drawer	\$353.10

Pitney Bowes	postage machine	\$95.02	for approval
Purchase Power	postage	\$57.14	for approval
Rabens Market	sup	\$104.41	
Rhonda Huff	deposit refund	\$146.99	
Solutions EAP	contract service	\$110.55	
Sorensen Irrigation	sup	\$20.85	
Sturdevant's Auto Parts	sup/repairs	\$19.54	
SWANN	trash disposal	\$6,649.84	
Viaero	cell phone	\$68.02	
Wesco	sup	\$1,470.13	
Westco	fuel	\$396.58	
PAYROLL	6/18/2020	\$10,536.19	
PAYROLL	7/2/2020	\$10,682.06	
PAYROLL	7/18/2020	\$10,418.45	
		<u>\$97,694.87</u>	

HCCC 7/21/20

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Bank Card	Monthly Stmt	\$1,224.36	For Approval
Bank of the West	Interest on Loan	\$318.64	ACH
Bank of the West	Principle only - Loan	\$318.64	
Bernie's	Plumbers putty; strainer; drain	\$33.33	
Black Hills Energy	Utilities - 605 Donald	\$366.63	For Approval
Bloedorn Lumber	Toilets; misc. toilet parts	\$1,323.46	
Bluffs Supply	Misc supplies - HCCC	\$936.37	
Cash-Wa Distributing	Foodservice; Supplies for Housekeep/Act	\$7,317.69	
Century Business Products	Contracts on Copiers / Toner	\$120.52	
Compufact	Background checks	\$203.00	
Crest	Call cords - 3	\$92.19	
Culligan	Repair drain & parts; Ice machine filter	\$457.00	
Dave's Pharmacy	Medical Supplies	\$83.22	
David Randolph, RPh	Pharmacy Reports	\$300.00	
DHHS - QAA	2nd Qtr	\$7,290.50	
Docu-shred	Shredding	\$28.00	
Farmer's Coop	Misc maintenance supplies	\$202.95	
Harris Sales	Misc bread (June / July)	\$774.18	
Hemingford Ledger	Misc hiring ads	\$104.20	
Hemingford Telephone	Phone charges; TV	\$2,273.32	

Hemingford Utilities	605 Donald - Utilities	\$2,393.74
Ideal Linen	Cleaning services - mats	\$76.59
Karen Johnson	Dietician	\$500.00
Lawson Products	Misc tubes - Pantastick	\$138.60
Lori Dannar	Misc supplies - HCCC	\$381.61
Lutz	Audited Financials - 9-30-19	\$4,750.00
Dr Mark Chu	Medical Director	\$750.00
MARC	Room disinfectant	\$161.00
McKesson	Medical Supplies	\$2,833.52
Nationwide	Insurance - Auto; Commercial; Gen Liability	\$2,809.83
NNFA	National & State Media Dues - NH / AL	\$556.00
Nebraska Safety & Fire	Proposal - Wander Guard System	\$12,953.00
Nebraska Total Office	Paper, Multipurpose 20#	\$99.56
Northwest Respiratory	Oxygen	\$66.00
Penner Patient Care	Spring & screw seat lock - bath chair	\$31.66
Petersen Drug	Concentrators	\$80.00
Prime Time Healthcare	Travel Nurses	\$16,149.75
Raben's	Misc groceries	\$515.47
Reif Enterprise	Sprinkler repairs	\$62.00
Solutions	Employee Claims (June - July)	\$147.40
Stericycle	Regulated Medical Waste	\$541.13
Taryn Wood	Mowing & trimming grass - June 2020	\$280.00
Village of Hemingford	Loan Repayment	\$15,000.00
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00
West Bend	Workman's Comp	\$2,699.00
WestCo	Fuel	\$31.22
WPCI	Employee drug screenings	\$117.00
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		\$88,404.28

For
Approval

Farmers State Bank Reconciliation		
Payroll 6/12/20 (Bank of West)	Bonus for employee sign-on	\$550.00
Payroll 6/25/20		\$36,159.31
Payroll 6/25/20 (Bank of West)	Final employee check - paper	\$3,284.47
Payroll 7/9/20		\$37,499.38
Payroll 7/9/20 (Bank of West)	New employee - need set-up DD; Vac / Sick pay	\$321.51
TOTAL		\$166,218.95