

SPECIAL BUDGET WORKSHOP MEETING MINUTES  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
July 25, 2017

Pledge of Allegiance and opening prayer

Meeting called to order at 6:30 p.m.

Present: Dannar, Wacker, Hunter, Annen and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council.

Discussion to determine the process by which the evaluation of the Village Administrator would take place. Chairman Annen suggested that each board member complete the evaluation and return it to the Deputy Clerk to forward to the Village Attorney, or directly send the completed evaluation to the Attorney themselves no later than Monday, July 31, 2017. Once the Attorney has all the completed evaluations she will then compile the information into one document. The Administrator will then be evaluated at the August 15, 2017 board meeting.

This budget workshop focused on the Village General fund, Electric, Water, Sewer, Landfill and Fire department expenditures for the up-coming fiscal year. Each department head was asked for suggested budget amounts for each expenditure line as well as a justification for each of the expenses. Based on the Department Heads evaluation and discussion with board members approximate amounts for each expense line was agreed on, pending accounting review and final revenue amounts.

Motion to adjourn at 8:30pm by Dannar, Second by Wacker

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

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Chairman, John Annen

ATTEST:

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Barb Straub, Village Administrator/Clerk-Treasurer