

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES
June 16, 2020-6:00pm
At The Body Shop
703 Box Butte Ave. Hemingford, NE. 69348

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Consent Calendar.
 - a. Minutes of May 19, 2020 Regular Meeting
 - b. Claims against the Village of **\$53,092.74**
 - c. Claims against the Utilities of **\$68,628.76**
 - d. Claims against the Hemingford Community Care Center of **\$128,675.65**
 - e. May 2020 Village Financial Statements and Bank Reconciliation reports.
 - f. May 2020 Library Report.
 - g. KL Wood Application for payment #2 2019/2020 Street Project **\$153,626.40**
 - h. MC Schaff Engineering Services invoice for 5/08/20 thru 5/29/20 **\$12,383.00**
 - i. MC Schaff Engineering Services invoice for 6/1/20 thru 6/05/20 **\$4,146.00**
2. Discussion and possible action: Hemingford Street Project completion schedule- **K L Wood**
3. Discussion and possible action: Enforcement of the liquidated damages clause in the Hemingford Street Project contract between the Village of Hemingford & K L Wood & Co. LLC. – **John Annen/ Megan Dockery**
4. Discussion and possible action: Potential Baseball field contract for use: to reduce the Village liability risk. Allowing the Administrator to enter into a contract on behalf of the village if necessary. – **Barb Straub**
5. Administrators Report: Street Project progress reports, starting the budget process in July, deadline for incumbent filing is July 15, 2020 -**Barb Straub**
6. Utilities Department Report: Valves at well 4 have been replaced, Electric service for the new clinic and for Dannars on Shoshone Ave completed, Memorial Day clean-up was completed Big thanks to the summer the cemetery and the parks and islands looked great for the holiday. Upcoming projects include fixing the fire hydrant in front of the hardware store, new electrical line near Haig St. -**Kyle Huss**
7. Discussion and possible action: New street stripe machine. The current machine is worn out and has become unusable, would like to purchase a new one vs the other option of using spray cans which will be very costly and ultimately more expensive than purchasing a new machine. Approximate cost for a new machine is \$5850 – **Kyle Huss**
8. Hemingford Police Department Report: - **Chief Bryner**

9. Hemingford Community Care Center Report: 11 on assisted living, 23 on the nursing home side, lock down continues with 1-3 video meeting weekly with Covid-19 updates, family visitors are starting to be allowed to visit outside with residents as long as a staff person is present. We continue to look for staff and are looking forward to moving closer to normal life at the care center. - **Lori Dannar**

10. Discussion and possible action: There are two water softeners at the care center, both over 20 years old, one is not working and will need extensive repairs. Replacement of one is approximately \$5499 from Culligan Water Service of Chadron, Culligan has proposed replacing both for a cost of \$10,000.00 saving the facility \$998.00 in installation and labor costs. Quote attached – **Lori Dannar**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	16-Jun-20	VILLAGE	
BankCard		supplies/zoom mtgs/fees	\$202.72
Bauerkemper's		supplies	\$51.84
Bernie's Ace Hardware		repairs	\$63.54
Bluffs		garbage liners	\$31.93
Box Butte County Clerk		recording fee	\$30.00
Bytes Computer & Network Solutions		contract services	\$38.33
Carter's		shop tools	\$10.99
Caselle Inc		contract services	\$336.34
Century Business Products		printer/copier lease/copy count	\$59.08 for approval
Darren's Carquest Auto Parts		tools	\$49.11
Farmers Coop		sup	\$381.88
Hemingford Coop Telephone		phone	\$573.71
Hemingford Rural Fire Protection District		fire protection	\$15,790.55
J&C Lawn Service		mower parts	\$154.00
LARM		workers comp	\$2,564.72
Lori Dannar		contract labor	\$150.00
Michael Todd		parts	\$99.00
Mobius		internet	\$25.00
Northwest Pipe Fittings		park supplies	\$613.95
Panhandle Clerk's Association		dues	\$20.00
Raben's		supplies	\$46.85
Sandberg Implement		mower parts	\$68.26
Simmons Olsen Law Firm		pro fees	\$1,750.00
Star Herald		advertising	\$103.92
Viaero		cell phone	\$172.13
Westco		fuel	\$612.03
PAYROLL		5/21/2020	\$14,044.30
PAYROLL		6/4/2020	\$15,048.56
			\$53,092.74

16-Jun-20 UTILITIES

BankCard	water testing postage	\$28.85	
Black Hills Energy	heat	\$324.23	for approval
Bytes Computer & Network Solutions	contract service	\$76.67	
Caselle Inc	contract service	\$672.66	
Century Business Products	printer/copier lease/copy count	\$118.14	for approval
Core & Main	water supplies	\$332.58	
Farmers Coop	supplies	\$94.54	
H&H	trash hauling	\$4,188.97	
Hemingford Coop Telephone	phone	\$544.78	
LARM	workers comp	\$420.59	
Lori Dannar	contract labor	\$150.00	
Matthew Mayer	deposit refund	\$105.83	
Midwest Farm Service	water supplies	\$27.13	
Nebraska Public Health Environment Lab	coliform	\$15.00	
Nebraska Public Power District	purchased power	\$32,343.29	
One Call Concepts Inc	diggers hotline	\$17.29	
Print Express	office supplies	\$583.30	
Purchase Power	postage	\$292.98	
Simmons Olsen Law Firm	pro fees	\$175.00	
Stephen Puzzo	deposit refund	\$68.92	
Sturdevant's Auto Parts	sup/repairs	\$102.43	
SWANN	trash disposal	\$6,624.13	
Viaero	cell phone	\$66.54	
Westco	fuel	\$175.41	
PAYROLL	5/21/2020	\$10,314.28	
PAYROLL	6/4/2020	\$10,765.22	
		\$68,628.76	

HCCC 6/16/20

COMPANY	PURCHASES	COST	
Bank of the West	Monthly Stmt	\$3,323.16	For Approval
Bank of the West	Interest on Loan	\$321.14	ACH
Bank of the West	Principle only - Loan	\$321.14	
Bernie's	PVR Rod Kit	\$68.46	
Black Hills Energy	Utilities - 605 Donald	\$495.01	For Approval
Ideal Linen (formerly Bluffs)	Misc supplies - HCCC	\$813.67	
Bloedorn Lumber	Misc plugs & outlets; Deadbolt keypads	\$502.58	
Bud's Pest	Monthly Stmt	\$44.00	
Cash-Wa Distributing	Foodservice; Supplies for Housekeep/Act	\$7,876.46	
Cathy Snyder	Mileage	\$192.64	For Approval
Century Business Products	Contracts on Copiers / Toner	\$230.58	
Compufact	Background checks	\$58.00	
Dave's Pharmacy	Medical Supplies (April / May 2020)	\$150.90	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Farmer's Coop	Misc Maintenance supplies	\$336.53	
Harris Sales	Misc bread (Aug - Sept)	\$416.92	
Hemingford Telephone	Phone charges	\$2,145.94	
Hemingford Utilities	605 Donald - Utilities	\$2,260.07	
Horwath Laundry Equipment	On-Off switch for dryer	\$64.74	
Karen Johnson	Dietician	\$500.00	
Lori Dannar	Misc supplies - HCCC	\$280.17	
Dr Mark Chu	Medical Director	\$750.00	
MARC	Super-zyme; disinfectant	\$1,463.25	
MC Signs & Decals	Signs for HCCC outside property	\$75.00	
McKesson	Medical Supplies	\$2,684.07	
Nebraska Health Care Assoc	COVID-19 Webinar - J Bradt	\$55.00	
Nebraska Total Office	Paper, Multipurpose 20#; staples	\$57.74	
Petersen Drug	Concentrators	\$80.00	
Pitney Bowes	Lease	\$100.00	
Prime Time Healthcare	Travel Nurses	\$10,288.50	
Quality First Insurance	Wind / Hail - 4/24/2020-4/24/2021	\$2,979.50	For Approval
Raben's	Misc groceries	\$487.84	
Reif Enterprise	Checked sprinkler system wiring	\$101.00	
Safe 'N Clean	Clean Kitchen Hood Exhaust System	\$550.00	
Solutions	Employee Claims	\$73.70	
Stanley Healthcare	Wander guards	\$129.50	
Star-Herald	Employment ad	\$54.60	

Taryn Wood	Mowing & trimming grass - May 2020	\$210.00
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00
West Bend	Workman's Comp	\$2,699.00
WestCo	Fuel	\$134.60
WPCI	Employee drug screenings	\$39.00
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		\$44,226.41
Farmers State Bank Reconciliation		
Payroll 5/28/20		\$40,588.25
Payroll 5/28/20 (Bank of West)	Final employee check - paper	\$869.46
Payroll 6/11/20		\$41,196.05
Payroll 6/11/20 (Bank of West)	Final employee check - paper	\$1,795.48
TOTAL		\$128,675.65