

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
June 18, 2018 - 6:00 P.M.

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar.
 - a. Minutes of May 15, 2018 Regular Meeting.
 - b. Minutes of May 18, 2018 Special Meeting.
 - c. Claims against the Village of **\$ 57,716.50**
 - d. Claims against the Utilities of **\$ 82,378.09**
 - e. May 2018 Village Financial Statements.
 - f. Claims against the Hemingford Community Care Center of **\$ 120,853.09**
 - g. Hemingford Community Care Center Variance and P &L reports
 - h. May 2018 Library Report
 - i. Special Events Request by Julie Lawrence for use of the park on August 11, 2018 7am-4pm.
 - j. Approve Resolution 2018-05 amending the 1&6 Year Street Plan to include repair and improvement of three (3) additional blocks of Miles Street.
 - k. Approve Resolution 2018-06 allowing the use of public ways for the Box Butte County Fair Parade August 11, 2018.
 - l. Special Events Request by Viaero Wireless to host a block party on the sidewalk, between The Ledger and the Dental Clinic from 9am-5pm June 22, 2018.
2. Hemingford Pool Report: start up, swim lessons, swim team, Marking Hometown America project, Pool Passes for employees– **Ammie Frost**
3. Hemingford Community Care Center Report: Current Census, Bed Availability, waiting list update, Staff openings and positions filled, Recruitment for open positions, Facility happenings. - **Kristy Bolek**
4. Hemingford Utilities Report: Dirt work at baseball field, water samples, Table Top Meats Transformer, Mosquito spraying, Sewer jetting, new pipe at lagoon cell 2, inspections of the digger and bucket trucks -**Kyle Huss**
5. Discussion and possible action: charging a fee for dumping at the lagoons. – **Kyle Huss**
6. Discussion and possible action: Closure of a portion of north Wyoming St for waste water sampling. – **Kyle Huss**
7. Discussion and possible action: Maquire Iron, Inc. contract for painting the interior lining of the water tower in the fall of 2018 for a fee of \$48,500.00 with payment of 50% due October of 2020 and the remaining balance due October of 2021 and a cleaning and inspection service contract extending 7 years, consisting of three inspections (2021, 2024, and 2027) at a cost of \$1950.00 for each.- **Barb Straub/Kyle Huss**

8. Hemingford Police Department Report: Purchase of new protective Vests, nuisance and parking enforcement. -**Chief Dusty Bryner**
9. Village Administrators Report: Reminder of new meeting time for July and August 6pm Accounting and Finance Conference 6/20-6/22 CDBG Grant Administration training 6/25-6/29 - **Barb Straub**
10. Discussion and possible action: Acceptance of letter of intent to retire from Deb Finley, and advertise the position, beginning the search for a Head Librarian for the Hemingford Library.- **Barb Straub**
11. Discussion and possible action: Signing a Letter of Intent with Gen-Pro for the construction Of a proposed solar project.- **Barb Straub**
12. Discussion and possible action: Loan balance of \$73,310 due to the Village of Hemingford from the Hemingford Community Care Center. Discussion of a repayment plan and the need for this repayment to be placed into the budget for the Care Center.- **Deb Hunter**
13. Discussion and possible action: Box Butte County E911 board information and appointment of a Village of Hemingford Board of Trustees representative.- **Lori Dannar**
14. Discussion and possible action: Hemingford Community Redevelopment Authority Strategic Planning session: CRA Vision and One Year Action Plan. - **Barb Straub**
15. Discussion and possible action: Evaluation and wage increase recommendation for Chief Dusty Bryner- **Barb Straub**
16. Discussion and possible action: Wage increase for the Village Administrator, based on recent employee evaluation. – **John Annen**
17. Discussion and possible action: Review of bids and award for cleaning of the village office and the police station. – **Barb Straub**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

| | 18-Jun-18 | VILLAGE | |
|--------------------------------|-----------|------------------|-------------------------|
| Action Communications | | Contract Serv | \$387.25 |
| Associated Supply Company Inc | | pool sup | \$8,403.24 |
| Bank Card | | sup/edu | \$608.19 |
| Bernies Ace Hardware | | sup | \$542.81 |
| | | Cem building | |
| Bloedorn Lumber | | sup | \$864.79 |
| Bluffs Sanitary Supply | | sup | \$318.25 |
| Bytes Computer | | Contract Serv | \$39.98 |
| Caselle Inc | | Contract Serv | \$336.33 |
| Croell Inc | | street rock | \$429.00 |
| Deb Finley | | library sup | \$29.99 |
| Farmers Coop | | sup | \$245.00 |
| Hemingford Coop Telephone | | phone | \$450.00 |
| Hemingford Rural Fire District | | MFO funds | \$5,339.37 for approval |
| Huss Auto Repair | | repairs | \$217.30 |
| John Deere | | sup | \$88.74 |
| KL Wood & Co. LLC | | rock hauling | \$120.00 |
| Melanie Johnston | | cleaning | \$83.34 |
| Michael Todd | | street paint | \$401.45 |
| Mobius Communications | | library internet | \$25.00 |
| Nebraska Total Office | | sup | \$224.77 |
| Rabens Market | | sup | \$77.10 |
| Simmons Olsen Law Firm | | pro fees | \$1,815.40 |
| Sorensen Irrigation | | sup | \$16.50 |
| Sturdevants Auto Parts | | parts | \$162.99 |
| The Hemingford Ledger | | adv | \$165.66 |
| Tritle Plumbing, Inc | | Contract Serv | \$150.00 |
| Uline | | sup | \$44.73 |
| US Armor Corp | | PD vests | \$1,659.98 |
| Viaero | | cell phone | \$177.43 |
| Walmart | | pool sup | \$198.59 |
| Westco | | gas | \$1,066.50 |

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|----------------|-----------|-------------|
| PAYROLL | 5/24/2018 | \$14,467.62 |
| PAYROLL | 6/7/2018 | \$18,559.20 |

\$57,716.50

18-Jun-18 UTILITIES

| | | | |
|---------------------------|-------------------|-------------|--------------|
| Bankcard | sup/water test | \$148.65 | |
| Black Hills Energy | gas | \$304.78 | for approval |
| Bluffs Sanitary Supply | sup | \$120.17 | |
| Border States | elec sup | \$7,089.93 | |
| Bytes Computer | contract service | \$79.97 | |
| Caselle Inc | contract service | \$672.67 | |
| Core & Main | water sup | \$1,111.81 | |
| Farmers Coop | sup | \$74.02 | |
| H & H Sanitation | trash hauling | \$4,172.00 | |
| Hemingford Coop Telephone | phone | \$306.88 | |
| KCOW | advertising | \$60.00 | |
| Melanie Johnston | cleaning | \$166.66 | |
| Municipal Supply Inc | water sup | \$114.38 | |
| Nebraska Public Power | power | \$39,373.84 | |
| Nebraska Total Office | sup | \$266.60 | |
| One Call Concepts Inc | diggers hotline | \$4.56 | |
| Purchase Power | postage | \$281.99 | |
| Rabens Marker | sup | \$48.24 | |
| Solutions EAP | contract service | \$73.70 | |
| Sturdevants Auto Parts | parts | \$47.26 | |
| SWANN | landfill disposal | \$6,063.84 | |
| The Hemingford Ledger | advertising | \$331.34 | |
| Uline | sup | \$44.73 | |
| USA Bluebook | sup | \$415.81 | |
| Viaero | cell phone | \$87.62 | |
| Westco | gas | \$288.78 | |

| | | |
|----------------|-----------|-------------|
| PAYROLL | 5/24/2018 | \$10,246.44 |
| PAYROLL | 6/7/2018 | \$10,381.42 |

\$82,378.09

HCCC Claims 6/18/2018

| | | | |
|------------------------|-------------------|----------|---------------|
| Aflac | Benefits | 398.84 | |
| Bank Card Center | Supplies | 1,874.65 | |
| Black Hills Energy | GAS | 554.14 | APPROVAL ONLY |
| Bloedorn Lumber | Supplies | 378.26 | |
| Blue Stauta | Software | 512.00 | |
| Bluffs Sanitary Supply | Supplies | \$393.05 | |
| Buds Pest Control | Servcie Contract | 44.00 | |
| Compufact | Recuritment | 33.00 | |
| Dave Randolph | Consultant | 300.00 | |
| Dave's Pharmacy | Resident Supplies | 108.08 | |
| Direct Supply | supplies | \$332.98 | |
| Dish Network | Cable | \$262.57 | |
| Dr. Mark Chu | Consultant | \$750.00 | |

| | | | |
|-------------------------|-------------------|---------------------|----------------------------|
| Echo Sanchez | Vehicle Expense | 15.00 | |
| Ecolab | supplies | 270.23 | |
| Farmers Coop | supplies | \$3.17 | |
| Harris Sales | Food | 360.90 | |
| HCIS | Dues and Subs | \$80.00 | |
| Hemingford Telephone | Telepone | 847.58 | |
| Hemingford Utilities | Utilities | 1,880.89 | |
| Ideal Linen | Servcie Contract | 187.10 | |
| Karen Johnson | Consultant | 500.00 | |
| KCOW Radio | Marketing | 200.00 | |
| | Professional | | |
| Lantern Health Services | fees/con | \$6,910.00 | |
| McKesson | Resident Supplies | 2,186.11 | |
| Nationwide | Insurance | 2,095.26 | for June |
| | | | Approval only this was for |
| | | | May |
| Nationwide | Insurance | 2,095.26 | |
| Nebraska Fire and | | | |
| Safety | Monitoring | 922.34 | |
| Nebraska Healthcare | Supplies | 114.77 | |
| Nebraska Total Office | Supplies | 238.05 | |
| Northwest Respiratory | Resident Supplies | | |
| Pitney Bowes | Servcie Contract | 100.00 | |
| Rabens Market | Food | 550.74 | |
| Reif Enterprise | contract labor | 112.00 | |
| Solutions EAP | Benefits | 73.70 | |
| State Fire Marshalls | | | |
| office | renewal | \$50.00 | |
| The Thompson Co | Food | 8,574.36 | |
| United Healthcare | Insurance | 4,963.99 | |
| West Bend | Work Comp | 2,466.40 | |
| Westco | Vehicle Expense | 386.05 | |
| Total Claims | | \$42,125.47 | |
| | | | |
| | 5-May | 40,078.98 | |
| | 20-May | 38,648.64 | |
| | | | |
| TOTAL | | \$120,853.09 | |