

MEETING MINUTES  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
June 20, 2017

Pledge of Allegiance and opening prayer

Meeting called to order at 7:00 p.m.

Present: Dannar, Wacker, Hunter, Annen and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council.

Consent Calendar items included the minutes of the May 16, 2017 regular meeting, Minutes of y the May 9 and May 24, 2017 special budget workshop meetings.

Claims against the Village of \$50591.08, claims against the Utilities of \$77449.63, and claims against the Hemingford Community Care Center of \$128421.48. Policy review teams: Police Dept., Lynda Novotny, Rick Wacker, Library Lynda Novotny, Rick Wacker, Utility Dept. Lori Dannar, Rick Wacker, Pool Deb Hunter, Lynda Novotny, and Village Office Deb Hunter, Lori Dannar May Village financial statements, Hemingford Community Care Center, Variance and P&L reports for the month of May 2017 as well as year to date. May 2017 Library report.

Administrator time off request for Friday June 30 2017 and Monday July 3, 2017

Motion by Dannar, Second by Novotny to approve the consent calendar,

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion and possible action: Pool update the Pool is up and running smoothly with the best group of lifeguards in the past several years. There have been 66 pool passes sold so far this season 10 or so more than last year. The attendance for lap swim, water aerobics and general swim is increased from last summer as well. Swim lessons have been split into two sessions.

Ammie ask the board to approve the gift of a family pool pass for the Village employees and their immediate family. The swim meet will be on Saturday the 24<sup>th</sup> of June, 2017

Motion by Novotny second by Hunter to allow the Pool manager Ammie Frost to give each Village employee (both full and part time) a family pool pass, for the employee and their immediate family.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Utility Department update, Kyle Huss reports that Josh discovered a metering error at Farmers Co-Op on the big rack of transformers, and corrected the problem as well as anchoring the rack its self. The crew has been working on sprinklers at the ball park, park and cemetery. Several trees and branches have been trimmed. Josh spent two days with the Village bucket truck in Bayard helping to clean up and restore power after the tornado. The sewer machine has been fixed and when tested it was found to still not be operating correctly, so the company from Rapid City that had done the repairs will be down to re-fix the machine. Part time employees are working on painting curbs starting with the downtown blocks. The cross connections surveys have been completed and repairs made as needed. The next issue on the state survey that needs to be addressed is Well 1 and the old stand pipe with Kyle is still researching options for both. One option for well 1 is to get it back to standards and put it back on line, however a bit more research needs to be done . Maguire Iron will be here at the end of the month to clean the water

tower and replace the vent. Lastly Colt has identified 10 blocks of streets that are in need of the most repairs and gotten rough estimates for both asphalt and concrete repairs. Simmons Corp. from Scottsbluff estimated that for 4 inches of cold and 4 inches of hot pack asphalt would be approximately \$300,000, while Peltz from Alliance estimated \$525,000 for concrete repairs. The life span of asphalt streets is 7-10 years while concrete is close to 30 years. This is information for the board to review and possibility take action on at the next board meeting.

Motion by Hunter second by Dannar to have Kyle and Colt pursue and gather more information for a project of this size.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion and possible action to approve building permits at 604 Park Ave #4, 520 Wyoming and 609 Laramie.

Motion by Wacker, Second by Dannar to approve the building permits at 604 Park Ave #4, 520 Wyoming, and 609 Laramie.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion and possible action: The City of Alliance has three (3) old style clover leaf street lights for sale. The administrator is requesting that the village purchase these three (3) lights, one to be placed at the mini park and the other two to be put at the park near the swimming pool. The cost is \$500 each for a total of \$1500.00, the chamber of commerce will give the village \$250.00 towards the purchase and the remaining \$1250.00 would come from the Lottery Account.

Motion by Dannar Second by Novotny to purchase three (3) old style clover leaf street lights from the City of Alliance using \$250.00 from the Hemingford Chamber of Commerce and another \$1250.00 from the Village Lottery Account.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Motion by Dannar Second by Novotny to have Village employees help move the Michael Family Memorial to the park near the pool in the same area as the new lighting

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion and possible action regarding a Maintenance Agreement with the Nebraska Department of Roads and the municipality of Hemingford. An agreement with NDOR would require the village to sweep, move snow, and light repair work (cold pack) on the 2.04 lane miles of state highway (Niobrara) through town. In return NDOR will compensate the village annually in the amount of \$2366.40.

Motion by Dannar Second by Novotny to approve and enter into a Maintenance Agreement with the Nebraska Department of Roads, where the village will be responsible for sweeping, moving snow, and light repair work (cold pack) on the 2.04 lane miles of state highway (Niobrara) through town. In return NDOR will compensate the village annually in the amount of \$2366.40.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion and possible action: GenPro Energy presented information to the board about the use of solar energy within the Village of Hemingford the benefits and usefulness for the Village to invest in a solar farm operation. Discussion continued with Molly Brown of GenPro Energy. Motion by Dannar Second by Novotny to have Molly Brown continue her assessment of the Village and provide further information for the proposed process.  
Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion on the proper procedure for handling compliments, complaints conflict or concerns regarding employees and their job performance. Village Administrator reminded the board members and department heads that any of the above mentioned situations need to be brought to the Village office so it can be documented in entered into the employee personnel file.

Discussion and possible action on First reading of Ordinance No. 788  
AN ORDINANCE OF THE VILLAGE OF HEMINGFORD TO REVISE THE RATES FOR ELECTRIC SERVICE IN THE VILLAGE OF HEMINGFORD, RULES AND REGULATIONS GOVERNING DISCONTINUANCE OF ELECTRIC ENERGY AND SERVICE, REPEALING ALL OTHER ORDINANCES IN CONFLICT WITH THIS ORDINANCE.

Motion by Dannar Second by Wacker to waive three readings of Village of Hemingford Ordinance No. 788

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny

Motion by Dannar Second by Wacker to pass and publish Village of Hemingford Ordinance No. 788.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny

Discussion and possible action on First Reading of Ordinance No. 796  
AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, AMENDING TITLE XV, CHAPTER 150, SECTION 150.01 RELATING TO THE REQUIREMENT OF BUILDING PERMITS AND THE SAME BEING EXAMINED AND AUTHORIZED BY THE VILLAGE CLERK; AMENDING THE HEMINGFORD VILLAGE CODE OF ORDINANCES AND REPEALING ANY OTHER ORDINANCES OR PROVISIONS IN CONFLICT THEREWITH, DIRECTING THE PUBLICATION OF THIS ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

Motion by Dannar Second by Novotny to waive the three readings of Village of Hemingford Ordinance No.796.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny

Motion by Dannar Second by Novotny to pass and publish Village of Hemingford Ordinance No. 796

Motion to adjourn at 8:39pm by Wacker, second by Novotny  
Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

ATTEST:

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Chairman, John Annen

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Barb Straub, Village Clerk

	20-Jun-17	VILLAGE	
AMMIE FROST		EDU	\$990.00
ASSOCIATED SUPPLY COMPANY INC		SUP	\$7,143.63
BANKCARD		SUP	\$1,770.96
BAUERKEMPERS INC		REPAIRS	\$94.88
BLUFFS SANITARY SUPPLY		SUP	\$270.52
BYTES COMPUTER		CONTRACT SERVICE	\$38.65
CASELLE		CONTRACT SERVICE	\$336.34
CONSOLIDATED MANAGEMENT		MEALS	\$8.74
FARMERS COOP		SUP	\$346.35
FOLLETT		CONTRACT SERVICE	\$727.50
HEMINGFORD COOP TELEPHONE		PHONE	\$216.32
HOLIDAY INN KEARNEY		TRAVEL	\$284.85
HUSS AUTO		REPAIRS	\$108.51
JOHN DEERE		SUP	\$32.09
JOHN GASSELING		LOT BUY BACK	\$200.00
KCOW		ADV	\$73.33
MOBIUS		INTERNET	\$25.00
NDOL UICONNECT		FEES	\$106.39
NEBRASKA LAW ENFORCEMENT TRAINING		TRAIN	\$100.00
NTO		SUP	\$44.31
PURCHASE POWER		POSTAGE	\$88.14
RABENS		SUP	\$76.15
RYAN DANNAR		TRAVEL	\$33.41
SIMMONS OLSEN LAW FIRM		LEGAL	\$3,733.46
STURDEVANTS		SUP	\$563.15
SUSIE CHEEK		CONTRACT LABOR	\$83.33
THE LEDGER		SUPSCRIPTION	\$367.30
VAIREO		PHONE	\$238.54
WESTCO		FUEL	\$662.88
<b>PAYROLL 05/25/2017</b>		<b>PAYROLL</b>	<b>\$14,232.97</b>

**PAYROLL 06/08/2017**

PAYROLL

\$17,593.38

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**\$50,591.08**

20-Jun-17 **UTILITIES**

A&T ELECTRIC	SUP	\$26.54
BANKCARD	SUP	\$51.37
BERNIES ACE HARDWARE	SUP	\$10.60
BLACK HILLS ENERGY	GAS	\$121.10
BYTES COMPUTER	CONTRACT SERVICE	\$77.30
CASELLE	CONTRACT SERVICE	\$672.67
DHHS	TESTING	\$15.00
EAP	CONTRACT SERVICE	\$73.70
GNMSS	VACCINATIONS	\$815.60
GRIMMS PUMP	REPAIR	\$3,187.65
H&H TRASH	HAULING	\$4,336.96
HEMINGFORD TELEPHONE COOOP	PHONE	\$482.93
KCOW	ADV	\$146.67
KRIZ DAVIS	SUP	\$787.82
LANDMARK LINCOLN	PARTS	\$80.72
LAUREN FREIRE	REFUND	\$43.29
MARC	CHEM	\$336.50
MIDWEST	SUP	\$6.02
MUNICIPAL SUPPLY	SUP	\$401.26
NPPD	PURCHASE ELEC	\$36,970.27
NTO	SUP	\$163.63
ONE CALL	CONTRACT SERVICE	\$8.34
PURCHASE POWER	POSTAGE	\$176.27
RABENS	SUP	\$23.46
STAPLES	SUP	\$79.99
STURDEVANTS	SUP	\$93.99
SUSIE CHEEK	CONTRACT LABOR	\$166.67
SWANN	DISPOSAL	\$6,081.83
THE LEDGER	ADV	\$602.30
VAIERO	PHONE	\$66.06
WESTCO	FUEL	\$199.33

**PAYROLL 05/25/17**

PAYROLL

\$9,554.79

**PAYROLL 06/08/17**

PAYROLL

\$11,589.00

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**\$77,449.63**

HCCC Claims	6/20/2017	
AFLAC	BENEFITS	\$427.98
ALLIED INSURANCE	INS	\$2,639.12
	VEHICLE	
AMY SWANSON	EXPENSE	\$10.01
BANK CARD	SUP	\$992.74
BLACK HILLS ENERGY	GAS	\$520.48
BLEDORN LUMBER	SUP	\$234.67
BCBS	INS	\$5,673.58
BLUE STAUTA	SOFTWARE	\$512.00
BLUFFS SANITARY	SUP	\$542.03
ANGIE WAHL	SUP	\$82.01
COMPUFACT	RECURIT	\$99.00
CULLIGAN	SERVICE	\$300.00
BUDS PEST CONTROL	SERVICE	\$109.00
DAVE RANDOLPH	CONSULT	\$300.00
DAVE'S PHARMACY	RESIDENT SUP	\$110.03
DAVE'S PHARMACY	RESIDENT SUP	\$173.42
DAVID JOHNSON	PRO FEE	\$350.00
PERSONAL SAFTEY	EQUIP	\$162.45
DIRECT SUPPLY	SUP	\$2,237.70
DISH NETWORK	CABLE	\$241.15
ECOLAB	SUP	\$691.53
HARRIS SALES	FOOD	\$329.79
FARIS PLUMBING	REPAIR	\$166.96
HCIS	DUES	\$80.00
HEMINGFORD TELEPHONE	PHONE	\$749.40
HEMINGFORD UTILITIES	UTILITIES	\$2,273.82
NEB FIRE AND SAFETY	SERVICE	\$745.79
IDEAL LINEN	SERVICE	\$145.20
KAREN JOHNSON	CONSULT	\$500.00
McKESSON	RESIDENT SUP	\$2,805.81
NTO	SUP	\$289.41
NORTHWEST		
RESPIRATORY	RESIDENT SUP	\$459.00
PETERSON DRUG	RESIDENT SUP	\$353.20
PENNAR PATIENT CARE	SUP	\$472.79
UNITED HEARTLAND	WORK COMP	\$4,093.00
PITNEY BOWES	POSTAGE	\$107.38
RABENS MARKET	FOOD	\$607.26
SENIOR INSIGHT	CONSULT	\$4,000.00
SOLUTIONS EAP	BENEFITS	\$73.70
THE THOMPSON CO	FOOD	\$8,632.82
	VEHICLE	
WESTCO	EXPENSE	\$141.06
THE LEDGER	RECRUIT	\$27.50
BERNIES ACE HARDWARE	SUP	\$5.87
RLC HEATING AND AIR	REPAIR	\$110.75

for approval only

JIM BUTCHER TREE		
SERVICE	REPAIR	\$180.00
RHONDA SWANSON	SUP	\$130.00
PAY ROLL 5/5/17		\$44,336.64
PAYROLL 5/20/17		\$40,195.43
TOTAL		<b>\$128,421.48</b>