

REGULAR MEETING MINUTES

VILLAGE OF HEMINGFORD BOARD OF TRUSTEES

June 20, 2023-6:00pm

700 Box Butte Ave. Hemingford, NE. 69348

Zoom Virtual Meeting information

Meeting ID 811 6581 8588

Pledge of Allegiance

Opening prayer by – Kay Bakkehaug

Public Open Meeting Act poster location was pointed out on the north wall of Council Chambers located at the Village office.

Meeting called to order at 6:05 p.m.

Present: Novotny, Frost, Hunter, Wacker

Motion by Novotny Second by Hunter to excuse Trustee Frost from the June 20, 2023 regular meeting of the Village of Hemingford Board of Trustees.

Voting Aye: Hunter, Novotny, Wacker

Trustee Mahony entered the meeting at 6:08pm.

Consent Calendar items included the minutes of the May 16, 2023 regular meeting. Claims against the Village of \$88,757.23, Claims against the Utilities of \$113,7120.62. Claims against the Hemingford Community Care Center of \$8,100.36. May 2023 Village Financial Statements and Bank Reconciliations reports. May 2023 Library Report. Resignation of Debra Finley from the Hemingford Public Library Board.

Motion by Novotny, second by Mahony to approve the consent calendar as read.

Voting Aye: Mahony, Hunter, Novotny, Wacker.

Discussion and possible action: Second reading of Ordinance #816

AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, BOX BUTTE COUNTY, NEBRASKA, TO ESTABLISH A NO PARKING ZONE ON THE EAST SIDE OF OGALLALA AVENUE, BETWEEN THE INTERSECTIONS OF CUSTER STREET AND HIGHWAY 2 a/k/a NIOBRARRA; PROVIDING AN EFFECTIVE DATE; AND REPEALING ANY EXISTING ORDINANCES OR OTHER PROVISIONS IN CONFLICT THEREWITH; AND DIRECTING THE PUBLICATION OF THIS ORDINANCE.

Motion by Novotny to waive the Third (3rd) reading of Ordinance # 816.

Voting Aye: Mahony, Hunter, Novotny, Wacker.

Motion by Hunter, Second by Mahony to pass and publish Ordinance # 816 to establish a no parking zone on the east side of Ogallala Avenue between the intersections of Custer Street and Highway 2.

Voting Aye: Mahony, Hunter, Novotny, Wacker.

Discussion and possible action: First reading Ordinance #817

AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA AMENDING THE SOLID WASTE RATES; PROVIDING AN EFFECTIVE DATE AND REPEALING ANY ORDINANCES OF OTHER PROVISION IN CONFLICT THEREWITH, DIRECTING THE PUBLICATION OF THIS ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

Motion by Mahony, Second by Novotny to waive further readings of Ordinance #817

Voting Aye: Mahony, Hunter, Novotny, Wacker.

Motion by Novotny, Second by Mahony to pass and publish Ordinance # 817 amending the Solid Waste Rates.

Voting Aye: Mahony, Hunter, Novotny, Wacker.

Information only items: It was discovered that a Sub-Transmission Service Agreement with Nebraska Public Power District was approved, but not signed in 2016 at the time of the original agreement. To rectify, it will now be signed and sent to NPPD. This service agreement does not change any terms of service energy costs.

AMI metering quotes were included to give the Board an idea the cost of a project to change the meters for both Village water and electric to automatic reads. This process would save Village staff significant time with billing and alert the Village to potential leaks or higher than normal usages The Village Administrator and Utilities Superintendent are asking that these quotes be reviewed for consideration when preparing the next fiscal year budget.

Potential street project estimated costs were also included for the Board's information and consideration. Andy Forney and Jeff Wolfe will be at the next regular meeting to discuss financing and project area options so that a street project can be considered during budget preparation.

Discussion and possible action: The Air conditioning unit at the Village office is completely out, making the temperature in the Village office uncomfortably warm. Bids for replacement included Jacks Heating and Cooling for a cost of \$15,614.00 and a bid from MPC Heating and Cooling for \$12,194.40.

Motion by Mahony, Second by Hunter to accept the bid from MPC Heating and Cooling Option 1 in the amount of \$12,194.40

Voting Aye: Mahony, Hunter, Novotny, Wacker.

Discussion and possible action: Under limited circumstances department heads could be permitted to apply and sign small grant applications. The suggested requirements would be for grants without any financial obligation by the Village, including no matching funds. There are several grants available, particularly to the library, that require no matching funds or difficult grant administration activities that are on a first come first served basis, so allowing the department heads the ability to rapidly complete and sign grant applications would significantly increase the chances of being awarded the grant. The Board ask that Attorney Stobel prepare a resolution to allow department heads to apply for grants under \$2500 as long as there is no financial obligation from the Village.

Utilities Department Report: Fixed the bump on Box Butte Ave. in front of the Village Office- and have been putting cold patch down to fill pot holes. The cemetery was prepared and ready for Memorial Day, fixed a pressure switch in the water tower, replaced a primary pole behind the school's south campus and will be sewer jetting throughout town. -Kyle Huss

Administrators Report: Received \$500 Safety Grant from Larm, for safety equipment, received a \$250 grant from Panhandle Public Health District for mosquito control. Box Butte County Sheriffs Office reports 17 calls for service and 3 traffic stops during the month of May. June 22-23 will be the Accounting and Finance Conference in Lincoln. New Utility Biller, Cindy Jones will be starting on Monday June 26 – Barb Straub

Code Enforcement Report: The first Yard of the Month for June 2023 was Ken Bryner. Thank-you Ken for your part in making our community look it's best.

Discussion and possible action: Direction of the Board regarding a 5-day notice to abate the property at 604 Park Ave. to include all lots without tenants.

Motion by Novotny, Second by Hunter to have Attorney Stobel move forward and send the property owner of 604 Park Ave. a 5-day notice to abate the property.

Voting Aye: Mahony, Hunter, Novotny, Wacker.

Public Comment:

Motion: by Hunter Second by Mahony to adjourn at 7:12pm

Voting Aye: Mahony, Hunter, Novotny, Wacker.

ATTEST:

Barb Straub, Village Clerk

Richard Wacker, Chairman