

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
March 19, 2024 6:00 PM  
700 Box Butte Ave. Hemingford, NE. 69348  
**Zoom Virtual Meeting information**  
**Meeting ID 835 8414 2374, Passcode 821951**

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar
  - a. Minutes of the February 20, 2024 Regular meeting.
  - b. Minutes of the February 26, 2024 Special Meeting.
  - c. Claims against the Village of **\$45,354.32**
  - d. Claims against the Utilities of **\$151,783.82**
  - d. Claims for 2024 Street Project Phase 1 **\$86,820.00**
  - e. February 2024 Village Financial Statements and Bank reconciliations.
  - f. February 2024 Library Report.
  - g. Annual Hemingford Housing Authority (Apollo Court) report.
  - h. Appointment of Marley Pehoviack to the Hemingford Community Redevelopment Authority, (CRA).
2. Discussion and possible action: Hemingford Community Foundation project ideas, potential grant applications. – Jessica Davies, Joni Jespersen, Tonya Mayer.
3. Discussion and possible action: Consider deadline extension for removing the mobile homes abated on February 26, 2024 – Jacob Rogers and Sara Leisy.
4. Discussion and possible action: Employee Sick time payout policy at time of retirement or resignation from the Village of Hemingford – Rick Wacker
5. Discussion and possible action: approval of Resolution 2024-01  
**A RESOLUTION ESTABLISHING A POLICY FOR THE PAYMENT OF PAYROLL AND OTHER REGULAR OR TIME-SENSITIVE CLAIMS BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF HEMINGFORD.** – Libby Stobel
6. Discussion and possible action: West side of the 800 Block of Box Butte Ave. Alley paving estimate. - Kyle Huss
7. Discussion and possible action: Search for Bobcat Toolcat utility vehicle with a spending cap of \$50,000. -Kyle Huss

8. Utilities Department Report: New radar signs at the school arrived and have been installed, alleys have been cleaned up and rock added, the transformers from Sidney have been purchased and are in Hemingford now, and the 1<sup>st</sup> quarter water tests have been completed. Kyle and Seth attended a water operator training class in Chadron on the 5<sup>th</sup>, Josh and Austin will attend an electrical training in Sidney on the 26<sup>th</sup>. – Kyle Huss
  
9. Information Only: Street Project Phase 1: from Don Dye, MC Schaff 3/11/24 “We are making good progress on the project and still on schedule for a bid letting in the May/June time frame. You will probably see a crew in town this week doing some coring and testing of the subgrade.”- Barb Straub
  
10. Administrators Report: New Director (Hannah Robinson) at Box Butte Development started on 3/11/24, Clerk school attendance, transfer for payment of MC Schaff invoices, Box Butte County Sheriffs Office reports 17 service calls and 6 traffic stops. Sick Leave April 8, 2024 – April 12, 2024. – Barb Straub
  
11. Discussion and possible action: Discussion regarding the potential creation of an Ordinance for the use of “shipping containers” for storage in residential areas. – Kyla Cotant
  
12. Code Enforcement Report: Case and status updates. - Kyla Cotant.
  
13. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

**Executive Session:** Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

<b>19-Mar</b>	<b>Village</b>	
Box Butte County Treasury	BBCSO agreement	\$11,000.00
BMO Bank Card	supplies/education/fees	\$551.09
Bytes Computer Solutions	February computer support	\$49.30
Bytes Computer Solutions	Laptop computer support	\$20.84
Cabins and Clover	office cleaning	\$150.00
Caselle	software support	\$346.66
Casey Peterson	Yearend Payroll Service	\$933.34
Column Software	meeting notice publication	\$33.36
Farmers COOP	supplies	\$68.71
Hemingford Coop Telephone	phone/upgrades/laptop	\$883.33
Huss Auto Repair	repairs	\$329.70
Ideal/Bluffs Facility Solutions	supplies	\$76.60
J&C lawn Service	service/repairs	\$372.84
M29 Technology and Design	my board packet subscription	\$200.00
MARC	supplies	\$512.66
Michael Todd Industrial Supply	repairs	\$781.52
Mobius	library internet	\$25.00

Nebraska Total Office	supplies	\$130.94	
Pitney Bows	postage machine lease	\$47.51	
Purchase Power	postage	\$83.33	for approval
Radarsign	school speed signs	\$7,883.00	
Simmons Olsen Law Firm	pro fees	\$1,808.90	
Sturdevants Auto Value Alliance	supplies/repairs	\$952.12	
Table Top Meats	CRA round 4 grant	\$1,000.00	for approval
Valor General Store	supplies/repairs/tools	\$49.58	
Viaero Wireless	cell phone	\$428.44	
WestCo	fuel	\$653.12	
Western Nebraska Papers	ledger advertising	\$23.00	

<b>Payroll</b>	<b>22-Feb</b>	<b>\$8,255.91</b>
<b>Payroll</b>	<b>7-Mar</b>	<b>\$7,703.52</b>
<b>Total</b>		<b>\$45,354.32</b>

	<b>19-Mar</b>	<b>Utilities/Care Center</b>	
Bauerkemper's		repairs	
Black Hilles Energy		heat	\$557.80
		water testing postage/	
BMO Bank Card		fees/supplies	\$330.97
Bytes Computer Solutions		February computer support	\$98.60
Bytes Computer Solutions		laptop computer support	\$41.66
Cabins and Clover		office cleaning	\$150.00
Caselle		software support	\$693.34
Casey Peterson		Yearend Payroll Service	\$1,866.66
Chadron Motor Company		repairs	\$157.38
Core & Main		supplies	\$1,798.34
Diesel Machinery INC.		Sewer Repairs	\$156.75
Farmers Coop		supplies	\$31.94
H&H		trash hauling	\$4,205.34
Hemingford Coop Telephone		phone/upgrades/laptop	\$1,273.61
Lauren Morava		deposit refund	\$150.00
MC Schaff and Associates		test well	\$47,273.13
MeBulbs		supplies	\$364.12
Michael Todd Industrial Supply		repairs	\$526.66
Midwest Farm Service		repairs	\$172.80
NE Dept of Revenue		sales tax	\$6,541.58
Ne. Public Health Enviro Lab		water testing	\$15.00

Nebraska Public Power District	purchased power		\$36,072.03
Northwest Pipe Fittings	repairs		\$335.43
One Call Concepts	diggers hotline		\$3.20
Pitney Bows	postage machine lease		\$95.02
Purchase Power	postage		\$166.67
Sturdevants Auto Value Alliance	supplies/repairs		\$372.17
SWANN	trash disposal		\$7,173.46
Valor General Store	supplies/repairs/tools		\$51.34
Viaero Wireless	cell phone		\$225.81
VS Hemingford Ne Solar LLC	solar power purchase agree		\$8,986.02
Wesco	supplies		\$5,868.00
WestCo	fuel		\$211.76
<b>Payroll</b>		<b>22-Feb</b>	<b>\$12,982.09</b>
<b>Payroll</b>		<b>7-Mar</b>	<b>\$12,835.14</b>
<b>Total</b>			<b>\$151,783.82</b>

for approval

	<b>19-Mar</b>	<b>Street Project</b>	
MC Schaff and Associates		Pro Fees through Jan. 26, 2024	\$41,178.00
MC Schaff and Associates		Pro Fees through March 8, 2024	\$45,642.00
<b>Total</b>			<b>\$86,820.00</b>