

MEETING MINUTES  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
March 21, 2017

Pledge of Allegiance and opening prayer

Meeting called to order at 7:00 p.m.

Present: Dannar, Wacker, Hunter, Annen and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council.

Consent Calendar items included the minutes of the February 21, 2017 regular meeting, claims against the Village of \$41,977.03, claims against the Utilities of \$99,305.97, and claims against the Hemingford Community Care Center of \$121,040.50. Hemingford Community Care Center Variance and P&L reports, Senior Insight February 21, 2017 site visit report. February 2017 Library report.

Motion by Hunter, Second by Novotny to approve the consent calendar.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion on the Hemingford Community Care Center request to purchase new tables and chairs from Direct Supply. Kristy Bolek indicated that the money would be coming out of the Care Center's budget and that there was sufficient amount in there to do that  
Motion by Novotny. Second by Wacker to approve the nursing home to purchase the tables and chairs for \$8429.62.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion on the City of Alliance Public Transit request from Jeanene lossi of funds to help in the cost of the Handi Bus. Last year the board sponsored for \$3,0000. There was inquiry into how much the transit system is used in Hemingford, Hunter asked how much it is used and how much it would be advertised to Village citizens. There were previously issues with having a driver in Hemingford and the board wants Village citizens to have the ability to take it to Alliance to the doctor or to go shopping. Jeanene will get more information about how much the bus is used and what could be done to promote it.

Motion by Novotny, Second by Hunter to do a letter of intent for \$3000, with funds being distributed upon further information received by the Village as to advertising and use.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion of the establishment of the Hemingford Community Foundation. It is an umbrella for non-profit groups that don't qualify for grants or 501C(3) status, to get assistance with receiving grants and other possible financial support. The Foundation would like to use the Hemingford Logo, but plan to make a few changes to incorporate the Foundation.

Motion by Dannar, Second by Wacker to allow the Hemingford Community Foundation to use the Village of Hemingford Logo and allow them to change it to meet their needs.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion on the Body Shop requesting a Special Designated License to sell and serve Alcohol at the 2017 Alumni Banquet on Sunday May 28<sup>th</sup> from 4:00 pm to Midnight. The Alumni Banquet will be held at the Body Shop and the alcohol will be served inside the enclosed fence area.

Motion by Hunter, Second by Dannar to approve the request for a Special Designated License to serve alcohol on May 28<sup>th</sup> from 4 pm to midnight.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion on a request for Gen-Pro to conduct an assessment at no cost to the Village in regard to the needs and benefits of the Village to pursue the use of Solar Energy.

Motion by Hunter, Second by Novotny to allow Gen-Pro to proceed with the assessment since it would cost anything.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion on a pay raise for Officer Ryan Dannar. Chief Bryner stated that Officer Dannar had been employed with the Village for 5 years and hadn't had a raise in the time Chief Bryner had been there. He would like to see him make \$18.50 per hour. Hunter stated that without having a budget to see where the Village stands financially it is difficult to give raises. There was concern that there'd been a lot of raises given. Several board members had concerns about a merit raise vs. a year end cost of living and that there was nothing to go by. Hunter requested this be put on next month's agenda to give the Administrator time to get a year to date budget to the board, and requested to know what the benefit package for Office Dannar is. She'd also like to see a pay schedule set up. No Action was taken.

Discussion on the progress of updating the Local Ordinances. Chief Bryner stated that he had been working on them, lost everything off the computer when it crashed, and found that the Village had been receiving updates from a company they're contracted with. Discussion was had about using the general ordinance book and then making changes that correspond with Hemingford. Village Attorney Leslie Shaver would like to see all ordinances in one book. It was requested that Dusty call the company who provides the updates to the Village and see if they have a service that could consolidate all of our ordinances and then we could just keep it updated. He will look into the cost and report back. No action was taken.

Discussion on the Water and Waste Water 2 & 10 Year Plan. Mike Kesselring presented the plan with Kyle Huss. The only question was on the line cleaning for \$5000 annual through a company and Mike explained that is a very thorough cleaning and inspection of the line with equipment that is too cost prohibitive for the Village to own, but is a proactive step to keep the lines in good shape. Hunter stated that Mike's agreement end-date should be March 31, 2017 instead of 2016. Motion made by Wacker, Second by Hunter to approve the Water and Waste Water 2 & 10 Year plan with the amended date.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Discussion on the 2015-2016 Village Audit. Terry Galloway presented the 2015-2016 Village Audit completed by Almquist, Maltzahn, Galloway & Luth, P.C. Terry suggested setting up Budget Workshops. He wanted the Board to understand that they have to make some tough decisions coming up and would have to be raising rates and cutting costs to work toward getting in better financial shape.

Motion by Hunter, Second by Wacker to accept the 2015-2016 Fiscal Year Village Audit.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

Motion to adjourn the meeting at 9:07 pm by Dannar, Second by Novotny.

Voting Aye: Dannar, Wacker, Hunter, Annen and Novotny.

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Chairman, John Annen

ATTEST:

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Leslie Shaver, Village Attorney