

MEETING MINUTES
VILLAGE OF HMEINGFORD BOARD OF TRUSTEES
Regular Meeting
March 26, 2019 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 6:00 p.m.

Present: Novotny, Annen, Hunter, Wacker, and Planansky

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Kyle Huss explained to the board that there was storm damage to the east approach to the fairgrounds that could cause potential accidents with the school buses.

Motion by Novotny and second by Planansky, agreeing that this is an emergency item and will be placed first on the agenda.

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

Discussion and possible action: The east approach to the fairgrounds, used by the school with buses entering and exiting through this approach, is washing out due to rain, snow and snow melt. State of Nebraska Department of Roads inspected the damage and did determine that it would be the school responsibility. The school is willing to take care of costs incurred to repair this. The repair would include connecting to our storm drain, and would require a permit from the state in order to work on the state highway right of way. The board directed Kyle to let the Superintendent of Schools know that they would not be required to use the village engineering firm.

Consent Calendar items included the minutes of the February 19, 2019 regular meeting, Claims against the Village of \$50837.19. Claims against the Utilities of \$129457.12. Claims against the Hemingford Community Care Center of \$116326.76. February 2019 Village Financial Statements. February 2019 Library Report. And the reappointment of Rozie Wax to the Hemingford Housing Authority Board.

Motion by Hunter, Second by Planansky to approve the consent calendar as read.

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

Discussion and possible action: The Vice-Chairman position is vacant, Chairman Annen ask for nominations from the board. Trustee Rick Wacker was nominated for the position and accepted the nomination.

Motion by Hunter Second by Novotny to approve Trustee Rick Wacker as the Vice- Chairman on the Village of Hemingford Board of Trustees.

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

2019 Hemingford Street Project, bid Tabulation and Letter of Recommendation from MC Schaff, Mike Olson. 10 contractors purchased bid packets with 7 submitting bids for the project using concrete material for the improvements. Mid to late May a pre-construction meeting will be scheduled with the contractor and village employees. Anticipated project start will be June 2019 with a completion day towards the middle of September.

KL Wood from Alliance had the lowest bid of \$989,100.00 that included a 5% bid bond. KL Wood is the recommended contractor by MC Schaff.

Discussion and possible action: 2019 Hemingford Street Project Resolution #2019-02 accepting the bid form KL Wood and Company LLC, of Alliance, Nebraska appearing to be the lowest, responsive and reasonable bid in the amount of nine hundred eight-nine thousand and one hundred dollars (\$989,100.00), including a bid bond in the amount of five percent (5%).

Motion by Novotny, Second by Wacker to approve and pass Resolution #2019-02.

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

Discussion and possible action: First reading of Ordinance No. 808

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE BY THE VILLAGE OF HEMINGFORD, NEBRASKA OF ITS GENERAL OBLIGATION HIGHWAY ALLOCATION FUND PLEDGE BONDS, SERIES 2019, IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED ONE MILLION ONE HUNDRED THOUSAND DOLLARS (\$1,200,000) TO PAY THE COSTS OF CONSTRUCTING AND IMPROVING CERTAIN STREETS AND OTHER RELATED IMPROVEMENTS OF THE VILLAGE; AUTHORIZING CERTAIN OFFICIALS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, MATURITIES, RATES, REDEMPTION PROVISIONS, TERMS AND OTHER DETAILS OF SUCH BONDS; PLEDGING FUNDS RECEIVED FROM THE NEBRASKA HIGHWAY ALLOCATION FUND AND PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON THE BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; ADOPTING CERTAIN POST-ISSUANCE TAX COMPLIANCE AND DISCLOSURE POLICIES AND PROCEDURES WITH RESPECT TO THE BONDS; REPEALING PRIOR ORDINANCE NO. 798 OF THE VILLAGE; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH

Motion by Planansky, Second by Novotny to waive reading 2 & 3 of Ordinance No. 808

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

Motion by Hunter Second by Wacker to pass and publish in pamphlet form Ordinance No. 808 with the correction to the principal amount not to exceed, to read one million two hundred thousand dollars (\$1,200,000.00)

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

Discussion and possible action: Box Butte Public Transit; Hemingford update, Jeff Sprock, Alliance City Manager explained to the board, due to grant fund restrictions that have changed in the recent past that the public transit service could not be used for the sole purpose of delivery of meals on wheels, if the delivery service was incidental to carrying passengers to and from the nutrition center or other establishments within town it would be an acceptable activity. For some-time the public transit service has had few or no riders and meal delivery was the only activity in Hemingford for the Handi-Bus. Because the service is a Box Butte County service Jeff is interested in ideas and input from Hemingford on ways to make the service logistically and financially feasible in Hemingford. The board suggested advertising that includes a rate schedule, staging a driver and van in Hemingford 2-3 days a week, Jeff offered the possibility of a free ride day, to increase ridership. The village Administrator will interact with Jeff Sprock monthly to follow the progress while trying to increase ridership, and will reevaluate the service in 3 months.

Hemingford Community Care Center report: Current census is 40 staffing needs include 2 RN/LPN fulltime, 1 night CNA, Recently hired a Social Service Director and a Certified Dietary Manager. After the loss of a resident there was memorial donations for the installation of an automatic door at the front entrance of the facility, Thompson Glass has provided a bid for that project. There are still some funds that need to be raised in order to complete the project but Peggy will keep the board updated on that progress.

Hemingford Utilities report: All monthly water samples continue to come back good and within normal ranges. Quarterly samples for Nitrates and VOC came back good the pesticide sample had to be repeated and results were not available at the time of the board meeting. Due to water main breaks at Ogallala and Sheridan street a special monthly water test was required, results are not yet available. The Farmers Coop project is underway with about half of the needed parts already ordered and here (wire, basements and cabinets) the rest of the parts will be ordered in the next week. At this time project construction is on time according to the projected time line.

Administrators Report: Update on 600 Park Street Nuisance property, Utility Supervisor supplied a rough estimate of cost to the village to clean the property up of \$14,000.00 which does not include the cost for the removal of vehicles and other large or oversized waste hauling. The board directed the administrator to invite the property owners to the April 16th meeting for review and discuss the estimate. New H&H contract ordinance is being sent to Ralph (H&H) for review and will try to have ready for the April 16th board meeting. High School non-potable water usage will be put on the agenda for April so that issue can be resolved prior to the need to begin watering the football field. During Clerk School Municipal Code was contacted regarding the consolidating and updating of the Hemingford Ordinances and State Statute in to one book. A rough (ballpark) figure for that service was \$7,000- \$8,000 but would not include legal review. Simmons Olsen Law Firm will do this work that also includes the legal review and codification for the village ordinances and consolidating with the state statutes. Approximate cost would be \$20,000. Administrator was directed to include this project when working on the next fiscal year budget, for board review at that time. Due to the March 13, 2019 blizzard Box Butte County was declared a disaster area and relief initiatives are in progress for the Village due to street damage as well as any other potential infrastructure damage from the storm, and consequential flooding.

Discussion and possible action: As a result of a certificate of deposit maturing on February 20, 2019 in the amount of \$51217.00 with an interest rate of 1% the administrator was directed to withdraw the funds and deposit them to be in the village general fund until such time as a better interest rate could be found. Sandhills State Bank offered the Village an interest rate of 2.25% for 12 months. Resolution 2019-03 was introduced for the deposit of \$51217.00 into a Certificate of Deposit account at Sandhills State Bank located at 420 Box Butte Ave. Alliance Ne. 69301.

Motion by Hunter, Second by Wacker to pass resolution 2019-03 depositing \$51217.00 into a certificate of deposit account at Sandhills State Bank with an interest rate of 2.25% for 12 months.

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

Administrator directed to open the account and make a deposit of \$51217.00

Motion to adjourn at 7:47pm by Wacker, Second by Hunter

Voting Aye: Planansky, Wacker, Hunter, Novotny, and Annen.

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk