

REGULAR MEETING MINUTES
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
May 18, 2021-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348
Zoom Virtual Meeting information
Meeting ID 832 1331 6208 Passcode 129066

Pledge of Allegiance

Opening prayer by -Jake Frost

Meeting called to order at 6:00 p.m.

Present: Frost, Planansky, Wacker, Novotny, and Annen

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council located at the Village office.

Consent Calendar items included the minutes of the April 20, 2021 regular meeting. Claims against the Village of **\$31938.74**, Claims against the Utilities of **\$73099.93**, Claims against the Hemingford Community Care Center of **\$225371.06**. April 2021 Village Financial Statements and bank reconciliation reports. April 2021 Library Report.

Motion by Wacker second by Novotny to approve the consent calendar as read.

Voting Aye: Frost, Planansky, Wacker, Novotny, Annen

Utilities Department Report: The utility crew has been working on the sprinkler system at the ball fields, found some leaks and have the parts to repair the system to get ready to turn it on. Started to work on sewer jetting but had an issue with the jetter, just got the parts and will work on that and resume jetting the sewers. NPPD outages to conduct maintenance on the substation that supplies the village went very smooth and were shorter than expected. The pool is nearly ready for the season by the end of the week it should be good to go for filling. Summer help started on Tuesday 5/18/21 there are two hired would like to have one more but no other applications have come in. – **Kyle Huss**

Hemingford Community Care Center Report: There are 21 residents on the nursing home side and 8 on the assisted living side. We have 2 referrals pending. Staffing has improved but still in search of 1 charge person either LPN or RN for nights, if we could get this position filled, we would no longer need Agency staff. Annual State survey was completed and there were 6 tags for the most part they were paperwork and documentation related, a plan of correction as already been submitted and accepted. State Fire Marshall did a walk through with the state surveyors and gave the facility 2 tags for spot damage to the fire wall in the ceiling. -**Lori Dannar**

Discussion and possible action: Hemingford Community Care Center requested that updates to the employee handbook be approved. Most of the changes involved minor changes in wording, the major change is the effective date of health insurance benefits.

Motion by Novotny, Second by Frost to approve the changes and edits to the Hemingford Community Care Center Employee Handbook.

Voting Aye: Frost, Planansky, Wacker, Novotny, Annen

Discussion and possible action: Hemingford Chamber of Commerce is requesting a \$50 sponsorship from each of the chamber members for the Bands on the Butte Concert in June to help defray the cost of insurance, the band and other items for the event. Hemingford Utilities is a member of the chamber.

Motion by Frost, Second by Planansky to approve a \$50 sponsorship from the Utilities Department for Bands on the Butte to the Hemingford Chamber of Commerce.

Voting Aye: Frost, Planansky, Wacker, Novotny, Annen

Discussion and possible action: Nuisance property ordinance will be evaluated and updated as necessary by the village attorney. The village administrator was directed to draft a letter to be inserted into the monthly utility bills, a sort of “be a good neighbor” “spring cleanup” letter reminding residents to clean up properties, keep grass mowed, and keep up with general maintenance of buildings and storage sheds. The letter will also remind residents that village nuisance ordinances will be enforced. If cleanup is not done or progress made to cleanup properties a door hanger will be hung telling the owner what needs to be cleaned up prior to any citations that could be issued for noncompliance with village ordinances. If a third notice should need to be sent to a specific owner that will then come from the attorney. There was discussion regarding the benefits of a village code enforcement officer, but no action was taken at this time.

Discussion and possible action: Nuisance animals and owner responsibilities. This item will be included in the letter for the above item, making sure to note the leash laws in Hemingford and the good neighbor responsibilities of pet owners.

Hemingford Police Department report: We have hired 2 Box Butte County Deputies to work part-time for the village. Deputy Preston Walls and Deputy Baden Shelmadine will be picking up 2-3 shifts per week. **-Chief Bryner**

Administrators Report: Box Butte Development applied for a Site Readiness grant from NPPD on behalf of the Hemingford CRA for assessments that need to be done to the 10 acres of land that the CRA holds the option on. Unfortunately, we were not awarded the grant. Sonya and Dan Buskirk have nominated the Hemingford Pool Splash pad to receive a \$2500 donation as part of the America’s Farmers Grow Communities program sponsored by the Bayer Fund. The first part of the American Rescue Program Act funds should be disbursed to the state sometime in the next couple of weeks and then passed on to the village. The amount the village will receive to work on water or wastewater infrastructure has not been confirmed yet the first estimate was approximately \$131,000. We should have a better idea later in the week. The pool is scheduled to open with a fundraiser for the Splash Pad on May 29th. There several other fundraising events set to happen one of them being a Quilt Raffle.

Discussion and possible action: Acceptance of Trustee Planansky’s resignation due to health issues.

Motion by Wacker Second by Novotny to accept the resignation of Debra Planansky.

Voting Aye: Frost, Wacker, Novotny, Annen

Discussion and possible action: Direction to the Village Administrator to publish the “Notice of Vacancy” to fill the remainder of the term vacated by Debra Planansky, May 19th 2021 to December 20, 2022.

Motion by Novotny Second by Frost to direct the Administrator to publish the “Notice of Vacancy” immediately.

Voting Aye: Frost, Wacker, Novotny, Annen

Discussion and possible action: Setting a date and time for a special meeting of the Village of Hemingford Board of Trustees, to nominate and appoint a new elector to fill the vacated board position for the duration of the term of that position. By ordinance this special meeting must be held within 2 weeks of the resignation of the board member.

Motion by Frost Second by Novotny to set a special meeting of the Village Board of Trustees to appoint an elector to the vacated board position on Tuesday June 1, 2021 at noon.

Voting Aye: Frost, Wacker, Novotny, Annen

Motion to adjourn at 7:25 by Wacker, second by Novotny

Voting Aye: Frost, Wacker, Novotny, Annen

ATTEST:

John Annen, Chairman

Barb Straub, Village Clerk