

MEETING MINUTES
VILLAGE OF HMEINGFORD BOARD OF TRUSTEES
Regular Meeting Via Zoom Meetings
Meeting ID 897-9178-4581 Phone 1-312-626-6799
May 19, 2020 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 6:00 p.m.

Present: Thomas, Planansky, Wacker, Novotny, and Annen

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council located at the Village office.

Consent Calendar items included the minutes of the April 21, 2020 regular meeting. Claims against the Village of \$30,739.18, Claims against the Utilities of \$84,249.01, Claims against the Hemingford Community Care Center of \$130,602.32. April 2020 Village Financial Statements and bank reconciliation reports. April 2020 Library Report. KL Wood application for payment 2020 #1 for the 2019/2020 Street Project in the amount of \$36,097.62 and MC Schaff Engineering Services invoice for 11/01/2019 through 05/08/2020 in the amount of \$4,926.10.

Motion by Planansky, Second by Novotny to approve the consent calendar as read.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Trustee Novotny has been visiting with GenPro regarding the ground space below the solar panels, and would like to see a pollinator field there if is financially feasible. Something to add to the aesthetics of the array as well as be beneficial to the environment. Michael Larson at GenPro thought that this would be doable and has contact with someone that could do the planting for a low maintenance pollinator field and working on the cost and will get back to Lynda with more information.

Discussion and possible action: Covid-19 Utility Support Agreement with the City of Alliance, the village received a formal copy approved by the Alliance City Council for a Mutual Aid Agreement where Hemingford and Alliance will share manpower, equipment and supplies if needed and requested between the communities during the current Covid-19 health crisis.

Motion by Wacker to approve the Covid-19 Utility Support Agreement with the City of Alliance, Second by Thomas.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Jeff Wolfe of MC Schaff Engineering explained to the board that the engineering time agreed to in the original proposal for the 2019 street project is close to expiring and the project is only approximately half completed. MC Schaff engineering oversight, in the original agreement, was to be onsite anytime work is to be done on the street project. The question before the board is wither or not that should continue knowing that once the original time is completed that the village will be billed hourly for this oversight not to exceed \$1000 per day. Wolfe told the board that should they decide that the oversite is not needed, MC Schaff could not certify the integrity of the remaining work for the project. He also told the board that there is a clause in the contract for liquidated damages that the village could charge the contractor for all hours that MC Schaff is onsite beyond the original agreement time. It was pointed out that the project was bid to start in May of 2019 and did not start until July 1, 2019 and ran past the original contracted completion date of September 30, 2019 and was not even 50% complete.

Motion by Wacker Second by Planansky to have MC Schaff continue with full-time construction oversite anytime work is being done on the Hemingford Street Project, and options involving charging the contractor liquidated damages will be explored and discussed at the June 16, 2020 meeting.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Discussion and possible action: Due to the Covid-19 health crisis the League of Nebraska Municipalities has suggested that it would be a good idea for communities to have an agreement with baseball associations using village facilities, lining out the expectations and responsibilities in meeting the DHM guidelines for youth sports as well as general management and upkeep of the facilities. Village attorney Dockery was ask to prepare a draft and supply it to board members prior to the June meeting so that suggestions or corrections could be made and potentially a final draft approved at the June 16, 2020 Village Board Meeting.

Administrators Report: Amanda McClaren was hired for the utility billing position, started on the 22 of April, and doing very well. It was announced on May 1, 2020 that the Hemingford Village Pool would remain closed for the 2020 swimming season. Since that announcement the Nebraska Governor announce relaxed guidelines for community pools, both the pool manager and village administrator will evaluate the guidance put out and determine if the pool will be opened this summer. Progress meetings for the Street Project were held on 5/12 and 5/19 those meeting notes are available at the village office. Solar project update: the Nebraska State Electrical inspection is scheduled for Monday May 25 with will then trigger the request for Permission to Operate (PTO). Upon completion of the programming of the system the commissioning process will begin and would expect to have the system fully online at the end of June. There is approximately \$8500 in collections with the attorney ready to move to the next step in the process. This amount is also still showing due on the utility's books, it has been nearly 180 days since these accounts started the collection process and is now time to move these amounts to our bad debt write off account, once that is done any funds collected against these accounts will be deposited into the miscellaneous revenue account on the utility side.

Utilities Department Report: Sprinklers have been turned on at the care center, park, ball fields, mini park and islands. Fertilizing and weed spraying is done and the summer help have started and working on getting thigs ready for Memorial Day.

Hemingford Community Care Center Report: The Care Center has 10 residents on assisted living and 23 on the nursing home side. Covid-19 lock down continues, residents are getting restless but for the most part enduring the lack of visitors as well as can be expected. We continue to have 1-3 video meetings daily with updates. The Care Center did qualify and receive funds from the Payroll Protection Program in the amount of \$220,000 deposited into a payroll account for the Care Center at Farmers State Bank in Alliance. There have been 3 state reportable incidents this month.

Discussion and possible action: The Wonder guard system is not functioning properly at the Care Center and is in need of repairing or replacing. The system was put in new from Stanley a few years ago and has never functioned correctly. Stanley customer service is poor, there should have been a yearly inspection of the system that has never happened and maintenance at the care center was told by the representative that is the facilities responsibility to schedule that service. He was also told that a crew would have to be flown out plus pay \$250 per hour for technicians. Stanley also requires an annual fee of \$2045, to pay the annual fee and get the repairs done that are needed the cost from Stanley would be approximately \$5732. It is the suggestion of the Care Center Provisional Administrator that we purchase a new system from a local company (Nebraska Fire and Safety) they have local assistance with no extra cost there is not annual fee, and the specifications on the new system appear to be better and more suitable to the Hemingford Care Center. The cost of a new system would be \$24,849.

Motion by Wacker, Second by Thomas to purchase a new Wonder guard system from Nebraska Fire and Safety at a cost of \$24,849.00.

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.

Motion to adjourn by Novotny, second by Planansky at 7:14pm

Voting Aye: Thomas, Planansky, Wacker, Novotny and Annen.



John Annen, Chairman

ATTEST:



Barb Straub, Village Clerk