

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
May 21, 2019 - 6:00 P.M.

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. **Consent Calendar.**
 - a. Minutes of April 16, 2019 Regular Meeting.
 - b. Minutes of the April 23, 2019 Public Hearing.
 - c. Claims against the Village of **\$103,095.48**
 - d. Claims against the Utilities of **\$81,136.71**
 - e. Claims against the Hemingford Community Care Center of \$
 - f. April 2019 Village Financial Statements.
 - g. April 2019 Library Report
2. **Discussion and possible action:** LARM Disaster Grant Presentation – **Mike Nolan LARM Exec. Director**
3. **Discussion and possible action:** Panhandle Area Development District update – **Jeff Kelly**
4. **Discussion and possible action:** Appointment of a representative and alternate to the MFO Joint Board. – **Barb Straub**
5. **Discussion and possible action:** Resolution No. 2019-06 for the appointment of a representative and alternate to the Public Alliance for Community Energy Board. – **Barb Straub**
6. **Hemingford Community Care Center Report:** Census 11 Assisted Living, 32 Nursing Home, Actively advertising to fill nursing staff positions as well as Dietary, Housekeeping and Laundry. -**Lori Danner**
7. **Administrators Report:** Public Transit, Cemetery data entered into Caselle, Village and Care Center Audits, Insurance claims for the Shop Building and the roof of the Village office building, Bad Debt write off \$7197.70, Accounting and Finance Conference, Pay adjustment for the Interarm Administrator at the Care Center to \$42,000 annually, making it a salary position. Solar Project update. Street Project update. - **Barb Straub**
8. **Discussion and possible action:** Administrators annual evaluation and salary review. – **John Annen**
9. **Discussion and possible action:** Promotion of Kyle Huss from Utilities Supervisor to Utilities Superintendent with pay increase of \$3.00/hr. Leaving him an hourly employee. – **Barb Straub**
10. **Hemingford Utilities Report:** The Pool is ready for opening on Memorial Day, Summer help has been hired, Russ Frahm, Todd Wells, Cheryl Kaman, and Mataya Wilson. New Bucket truck has been purchased for \$18,775.00 and is here. High School water meter will be installed for watering the Football Field. – **Kyle Huss**
11. **Discussion and possible action:** Purchase of Zero-Radius turn Mower. JC Lawn Service quote.
12. **Discussion and possible action:** Bill Simmerman of Municipal Automation and Control proposal letter for the purchase of a VFD used for pressure control. – **Kyle Huss**
13. **Discussion and possible action:** Nuisance property at 600 Park. Review of estimate for clean-up by Village employees, property owners' comments and potential further Village action regarding the condition of the property.

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

21-May-19 VILLAGE

21st Century	sup	\$11.18	
Alliance Tractor	repairs	\$47.42	
Associated Supply Company	sup	\$5,382.63	
Bankcard	sup	\$218.98	
Bauerkempers Inc	repairs	\$150.00	
Bernies Ace Hardware	sup	\$48.12	
Bluffs Sanitary Supply	sup	\$237.65	
Box Butte County Clerk	recording fees	\$30.00	
Bytes Computer	contract serv	\$40.31	
Caselle	contract serv	\$336.33	
Century Business Products	lease/copies	\$58.88	for approval
DHHS	provisional NH Lic	\$110.00	for approval
Farmers COOP	sup	\$25.38	
Galls	uniform	\$671.92	
Hemingford COOP Telephone	phone	\$453.56	
Huss Auto	repairs	\$17.85	
Lori Dannar	cleaning	\$150.00	
MC Schaff	pro fees	\$59,550.00	
MCT Trucking	gravel	\$105.00	
Michael Todd	sup	\$481.90	
Mobius	internet	\$25.00	
Nationwide Insurance	Clerk Bond	\$100.00	
Northwest Pipe Fittings	sup	\$516.20	
NTO	sup	\$434.46	
Petty Cash	sup	\$56.72	
Power Plan	repairs	\$340.14	
Rabens Market	sup	\$30.17	
Right to Bear Arms	sup	\$640.00	
Simmons Olsen Law Firm	pro fees	\$4,458.68	
Sturdevants	sup	\$251.25	
The Hemingford Ledger	adver	\$231.44	
The Hemingford Ledger	renewal	\$52.00	
Viaero	cell phone	\$277.44	
WestCo	fuel	\$920.85	
Western Sugar	dump truck liner	\$213.64	for approval
Whisper Connor	sup reimbursement	\$8.10	
WPCI	drug testing	\$747.00	

PAYROLL	4/25/2019	\$12,986.05
PAYROLL	5/9/2019	\$12,679.23
		<u>\$103,095.48</u>

21-May-19 UTILITIES

Bankcard	sup	\$62.87	
Barco Municipal Products	sup	\$162.88	
Bernies Ace Hardware	sup	\$38.49	
Black Hills Energy	heat	\$438.01	for approval
Bytes Computer	contract serv	\$80.64	
Caselle	contract serv	\$672.67	
Century Business Products	lease/copies	\$117.78	for approval
Core and Main	sup	\$2,571.73	
DHHS	water test	\$262.00	
Farmers COOP	sup	\$27.08	
H&H	trash hauling	\$4,555.46	
Hemingford COOP Telephone	phone	\$312.43	
Lawson Products	sup	\$180.67	
Lori Dannar	cleaning	\$150.00	
Municipal Supply	sup	\$774.57	
NPPD	power	\$38,074.82	
NTO	sup	\$55.51	
One Call	diggers hotline	\$13.84	
Petty Cash	sup	\$59.33	
Purchase Power	postage	\$325.30	
Rabens Market	sup	\$25.16	
Solutions EAP	contract serv	\$73.70	
Sturdevants	sup	\$9.34	
SWANN	disposal	\$6,092.75	
The Hemingford Ledger	adver	\$341.28	
Viaero	cell phone	\$202.75	
Wal-Mart	sup	\$32.12	
Wesco	sup	\$3,644.83	
WestCo	fuel	\$322.99	
Whisper Connor	sup reimbursement	\$16.18	

PAYROLL 4/25/2019 \$10,787.26

PAYROLL 5/9/2019 \$10,652.27

\$81,136.71

HCCC 5/21/19

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Aflac	Supplemental Insurance	\$1,266.08	
Allied Benefits	Employee Insurance	\$9,493.07	
Bank Card	Monthly Stmt	\$1,870.29	
Bernie's	Plugs & outlets-dietary; wall plate	\$186.43	
Black Hills Energy	Utilities - 605 Donald	\$552.09	For Approval
Bloedorn Lumber	Misc halogen bulbs	\$80.91	
Bluffs Sanitary	Misc supplies - HCCC	\$573.91	
Cabins & Clover Home & Yard Svcs	Spring clean-up	\$175.00	
Century Business Products	Contracts on Copiers / Copies; Toner	\$238.25	

Compufact	Background checks	\$89.82	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Deluxe	Laser Checks - General Account	\$270.98	For Approval
Department of Health & Human Svc	QAA - 2nd Qtr. 2018 (Reconcile)	\$297.50	
DocuShred	Shredding	\$28.00	
Dr Mark Chu	Medical Director	\$750.00	
Ecolab	Laundry / Housekeeping supplies	\$2,108.44	
Farmer's Coop	Maintenance supplies	\$73.61	
Harris Sales	Misc bread	\$283.94	
Hemingford Telephone	Phone charges	\$805.42	
Hemingford Utilities	605 Donald - Utilities	\$3,549.80	
Ideal Linen	Cleaning services - mats	\$73.64	
Karen Johnson	Dietician	\$500.00	
Lux Travel Nurse	Travel Nurses	\$654.68	
Lux Travel Nurse	Finance Charges	\$427.42	For Approval
MC Signs & Decals	Employee Name Badges - HCCC	\$224.70	
McKesson	Medical Supplies	\$4,251.02	
	Insurance - Auto; Commercial; Gen		
Nationwide	Liability	\$2,383.07	
Nebraska Safety & Fire			
Equipment	Annual Monitoring & Inspection	\$1,129.00	
Nebraska Total Office	Paper	\$48.05	
Northwest Respiratory	Oxygen Cylinders	\$206.00	
Quality First Insurance, LLC	Wind / Hail	\$2,972.29	
Raben's	Misc groceries	\$349.90	
Scottsbluff Care & Rehab Center	*Payment 4-3-19	\$1,260.00	
Scottsbluff Care & Rehab Center	*Payment 4-29-19	\$1,260.00	For Approval For Approval
Social Security Administration	*Refund money deposited into account	\$1,264.00	
Solutions EAP	Employee Claims - April / May	\$147.40	
Stanley	Wander Guards / Wristbands	\$425.50	
STAFF Staffing	Travel Nurses	\$7,312.78	
The Thompson Co	US Foods - Foodservice	\$5,619.02	
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp	\$5,165.80	
WestCo	Fuel	\$471.81	
		\$59,651.62	
Payroll 4/4/19		\$33,776.88	
Payroll 4/18/19		\$33,752.21	
TOTAL		\$127,180.71	

* Wrong facility paid for Room & Board (Bruce Cordell) - sent to correct facility

* Refund money deposited into account for Sandy Rhodes