

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
May 21, 2024 6:00 PM  
700 Box Butte Ave. Hemingford, NE. 69348  
**Zoom Virtual Meeting information**  
**Meeting ID 853 8189 4475, Passcode 674968**

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar
  - a. Minutes of the April 16, 2024 Regular meeting.
  - b. Claims against the Village of **\$ 46,445.49**
  - c. Claims against the Utilities of **\$128,463.06**
  - d. Claims against the 2024 Street Project Phase 1 **\$70,594.75**
  - e. April 2024 Village Financial Statements and Bank reconciliations.
  - f. April 2024 Library Report.
2. Discussion and possible action: Hemingford Foundation, request permission to prepare and submit grant application on behalf of the Village of Hemingford. - Joni Jespersen
3. Discussion and possible action: Hemingford Chamber of Commerce requesting permission to close the 700 block of Box Butte Ave. for the annual Bands on the Butte event, the evening of Friday June 21, 2024 from 4pm to 10pm. -Barb Straub
4. Discussion and possible action: Street Project Phase 1, bid review and recommendation from MC Schaff and Associates -Don Dye
5. Discussion and possible action: Handicap parking at the Body Shop and at the Pharmacy.
6. Discussion and possible action: Follow-up on the possibility of drawing Wheatridge under the Village umbrella or options. USDA recommendations. – Barb Straub.
7. Discussion and possible action: Follow up on abatement of mobile homes at 604 Park Ave. – Jacob Rogers/Kyla Cotant
8. Discussion and possible action: Follow up, Employee Sick time payout policy Resolution 2024-02 – Rick Wacker.
9. Discussion and possible action: Animal Control in Hemingford. Potential education for Kyla and full-time status - Barb Straub

10. Administrators Report: BBCSO reports 24 calls for service. A full description of service calls is provided in the Board Packet, open application period for Utility Crew position on May 20, 2024 and will remain open until filled. Installation Crew for the splash pad should be out here just after Memorial Day and the splash pad should be up and running by middle June weather dependent. Check washing fraud in the panhandle and positive pay protection. – Barb Straub
11. Information Only: Splash Pad Project: Installation crews anticipate being on site shortly after Memorial Day with the project to be up and functional by mid-June. – Barb Straub
12. Utilities Department Report: several projects completed, seasonal help has started, preparations for Memorial Day– Kyle Huss
14. Code Enforcement Report: Case and status updates. Also working on vacant or abandon property listing. – Kyla Cotant.
15. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

<b>21-May</b>	<b>Village</b>		
American Legion	strategic planning	\$128.40	
Box Butte County Treasury	BBCSO agreement	\$11,000.00	
BMO Bank Card	interest charges	\$26.60	
Buettner Construction	base rock	\$3,750.00	
Bytes Computer Solutions	computer support	\$41.30	
Cabins and Clover	office cleaning	\$150.00	
Caselle	software support	\$346.66	
Century Business Products	printer/copier lease/copy count	\$62.00	for approval
Column Software	meeting notice publication	\$32.11	
Hemingford Chamber	Chamber Bucks Memorial	\$150.00	
Hemingford Coop Telephone	phone	\$418.69	
Legacy Cooperative	repairs/supplies	\$548.22	
M29 Technology and Design	my board packet subscription	\$200.00	
Mobius	library internet	\$25.00	
Nationwide Insurance	Public Official Bond	\$100.00	
Nebraska Clerks Institute	repayment of clerk school room	\$461.24	for approval
NMVCA	mosquito spray cert.	\$115.00	for approval
Nebraska Total Office	supplies	\$77.48	
Petty Cash	travel	\$49.76	
Purchase Power	postage	\$83.34	for approval
Rabens Market	supplies	\$62.96	
Sandberg Implement	repairs/supplies	\$127.62	

Simmons Olsen Law Firm	pro fees		\$1,830.40
Sturdevants Auto Value Alliance	supplies/repairs		\$49.99
Viaero Wireless	cell phone		\$105.52
WestCo	fuel		\$541.17
Western Nebraska Papers	ledger advertising		\$161.65
Payroll		<b>18-Apr</b>	<b>\$8,737.79</b>
<b>Payroll</b>		<b>2-May</b>	<b>\$7,641.44</b>
<b>Payroll</b>		<b>16-May</b>	<b>\$9,549.55</b>
<b>Total</b>			<b>\$46,445.49</b>

	<b>21-May</b>	<b>Utilities/Care Center</b>	
Barco Municipal Products		safety equipment	\$362.00
Black Hilles Energy		heat	\$480.33
Bytes Computer Solutions		computer support	\$82.60
Cabins and Clover		office cleaning	\$150.00
Caselle		software support	\$693.34
Century Business Products		printer/copier lease/copy count	\$123.98
Crescent Electric Supply		repairs	\$286.37
H&H		trash hauling	\$4,210.50
Hemingford Coop Telephone		phone	\$351.72
Holiday Inn N. Platte		S. Heitz W. Wtr. Training	\$321.00
Lacey Randolph		deposit refund	\$122.88
Legacy Cooperative		supplies	\$8.99
Lawson		supplies/safety equip	\$242.78
Municipal Supply Inc		supplies	\$42.52
Ne. Dept. of Energy & Enviro		W. Wtr. Recertification K. Huss	\$150.00
NE Dept of Revenue		sales tax	\$7,104.66
Ne. Public Health Enviro Lab		water testing	\$528.00
Nebraska Public Power District		purchased power	\$29,530.77
NE. Rural Water Association		dues	\$300.00
Northwest Pipe Fittings		supplies	\$201.50
One Call Concepts		diggers hotline	\$9.14
Petty Cash		travel	\$117.66
Print Express		billing envelopes	\$688.95
Purchase Power		postage	\$166.66
Rabens Market		supplies	\$125.94
Sorensen Irrigation		supplies	\$46.00
Sturdevants Auto Value Alliance		supplies/repairs	\$428.55
SWANN		trash disposal	\$7,181.06

for approval

for approval

for approval  
for approval

for approval

USA BlueBook	tools	\$717.85
Valor General Store	supplies/repairs/tools	\$91.81
Viaero Wireless	cell phone	\$63.38
VS Hemingford Ne Solar LLC	solar power purchase agree	\$15,971.17
Wesco	supplies	\$17,036.74
WestCo	fuel	\$439.77
Wester Nebraska Papers	Quality on Tap Advertising	\$332.00

<b>Payroll</b>	<b>18-Apr</b>	<b>\$13,461.90</b>
<b>Payroll</b>	<b>2-May</b>	<b>\$13,196.52</b>
<b>Payroll</b>	<b>16-May</b>	<b>\$13,094.02</b>
<b>Total</b>		<b>\$128,463.06</b>

	<b>19-Mar</b>	<b>Street Project</b>	
MC Schaff and Associates		2024 Street Project Phase 1 April	\$43,348.00
MC Schaff and Associates		2024 Street Project Phase 1 May	\$27,246.75
<b>Total</b>			<b>\$70,594.75</b>

