

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES  
November 17, 2020-6:00pm  
700 Box Butte Ave. Hemingford, NE. 69348

**Pledge of Allegiance**  
**Opening Prayer**  
**Meeting Call to Order**  
**Roll Call**  
**Public Meeting Information**

1. Consent Calendar.
  - a. Minutes of October 20, 2020 Regular Meeting
  - b. Claims against the Village of **\$58,888.83**
  - c. Claims against the Utilities of **\$92,547.91**
  - d. Claims against the Hemingford Community Care Center of **\$151,664.13**
  - e. October 2020 Village Financial Statements and Bank Reconciliation reports.
  - f. October 2020 Library Report.
  - g. Approval of Employee Handbook changes regarding business and work hours and grievance procedures
  - h. Payment of \$1000 to CRA grant recipient- Hemingford Community Credit Union
2. Discussion and possible action: Application for Keno License for Bubba's Bar and Grill. – **Amy Honstein**
3. Discussion and possible action: Camera Proposal for zoom meetings in the board room. - **Barb Straub**
4. Discussion and possible action: Removal of Hemingford Community Care Center Business Office manager from signature cards at Bank of the West – **Barb Straub**
5. Hemingford Community Care Center Report: Introduction of Cathy Snyder, there are 8 on assisted living side and 24 on the nursing home side, currently we are advertising for openings on assisted living. Still on lock down continue to advertise for nursing staff LPN's and night staff, waiting on bids for roof repair, looking to replace PTAC units into rooms on the nursing home side as the current system is not maintaining the level of heat appropriated per state regulations. Waiting on bids for this process and can potentially use part of the covid funds for this project. – **Lori Dannar**
6. Hemingford Police Department report: Introduction of new officer Brent Fiscus. – **Chief Bryner.**
7. Utilities Department Report: Kyle is on vacation and will provide a written report upon his return to be sent via email.
8. Administrators Report: NPPD Savings, 2020 Believe update, MY Board Packet service, Board room continued remodel -**Barb Straub**

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

<b>17-Nov-20</b>	<b>VILLAGE</b>		
Amanda McClaren	cleaning	\$150.00	
BankCard Center	sup/trav/ed/fees	\$330.97	
Bernie's Ace Hardware	supplies	\$58.83	
Bytes Computer	contract service	\$38.34	
Carters Home, Hardware &Appliance	supplies	\$7.96	
Caselle, Inc	contract service	\$336.33	
Century Business Products	printer/copier lease/copy count	\$59.45	for approval
Dave's Pharmacy	flu shot	\$26.95	
Fairfield Inn	PD training/travel	\$434.80	
Farmers COOP	supplies/repair	\$49.44	
Hemingford COOP Telephone	phone	\$457.48	
LARM	insurance	\$24,315.79	for approval
MCT Trucking	snow removal	\$500.00	
Macqueen	supplies	\$139.39	
Michael Todd	signs	\$292.52	
Midwest Farm Service	bar & chain oil	\$15.99	
Mobius	internet/library	\$25.00	
Ne Dept of Revenue	reduction/recycling fee	\$25.00	for approval
Nebraska Total office	sup	\$384.48	
Petty Cash	sup	\$96.93	
Purchase Power	postage	\$90.33	
Rabens Market	sup	\$57.77	
Sargent Drilling	repairs	\$1,800.00	
Sturdivant's	sup/repairs	\$380.74	
Simmons Olsen Law Firm	pro fees	\$1,819.00	
Viaero	cell phone	\$175.29	
Westco	fuel	\$674.31	
Western Nebraska Newspapers	advertising	\$22.60	
<b>PAYROLL</b>	<b>10/22/2020</b>	<b>\$14,055.45</b>	
<b>PAYROLL</b>	<b>11/5/2020</b>	<b>\$12,067.69</b>	
		<b>\$58,888.83</b>	

	<b>17-Nov-20</b>	<b>UTILITIES</b>	
21st Century Equipment		repairs	\$4.18
Amanda McClaren		cleaning	\$150.00
BankCard Center		postage	\$31.15
Black Hills Energy		heat	\$177.04
Bytes Computer Service		contact service	\$76.66
Caselle, Inc.		contract service	\$672.67
Century Business Products		printer/copier lease/ copy count	\$118.89
DHHS		water samples	\$15.00
DHHS LIHEAP		utility refund	\$558.19
David Johannes		utility refund	\$68.33
Farmers Coop		supplies	\$140.36
H&H		trash hauling	\$4,204.18
Hemingford COOP Telephone		phone	\$314.26
LARM		insurance	\$16,122.21
Lyle Coker		utility refund	\$100.00
Nebraska Public Power		purchased power	\$39,893.64
Municipal Supply		repairs	\$1,086.31
One Call Concepts Inc		diggers hotline	\$4.23
Petty Cash		supplies	\$32.05
Print Express		supplies	\$128.65
Purchase Power		postage	\$180.66
Rabens Market		supplies	\$27.57
Solution EAP		contract service	\$36.85
Sturdevant		sup/repairs	\$89.78
SWANN		trash disposal	\$6,679.02
Viaero		cell phone	\$68.12
Wesco Receivables		sup	\$148.73
Westco		fuel	\$177.87

<b>PAYROLL</b>	<b>10/22/2020</b>	<b>\$10,540.90</b>
<b>PAYROLL</b>	<b>11/5/2020</b>	<b>\$10,700.41</b>
		<b><u>\$92,547.91</u></b>

**HCCC 11/17/20**

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Alliance Times-Herald	Job Ad	\$60.06	
Bank of the West	Loan Interest Pmt.	\$324.84	ACH
Bank of the West	Loan Principle Pmt.	\$350.00	Principle
BankCard	Supplies	\$2,238.07	
Bernie's Ace Hardware	Supplies	\$6.41	
Black Hills Energy	Energy	\$353.37	For Approval
Bluffs Supply	Cleaning Supplies	\$250.33	

Bud's Pest Control	Pest Control	\$44.00	
Cash-Wa Distributing	Food	\$6,382.87	
Carquest	Batteries	\$370.62	
Century Business Products	Toner	\$123.43	
Dave's Pharmacy	Medical Supplies	\$320.45	
David Randolph, RPh	Med Services	\$300.00	
Dept of Health - QAA	QAA Assessment Form - 3rd Qtr. 2020	\$6,709.50	For Approval
DocuShred	Shredding	\$28.00	
Farmer's Coop	Supplies	\$72.75	
Fire & Ice Mechanical	Freezer/AC repair	\$204.68	
Harris Sales	Food	\$106.59	
Hemingford Telephone	Phone Service	\$2,376.70	
Hemingford Utilities	Utilities	\$2,235.10	
Ideal Linen	Late Fee	\$5.85	
Karen Johnson	Med Services	\$500.00	
Lori Dannar	Supplies	\$121.96	
Dr Mark Chu	Med Services	\$750.00	
McKesson	Medical Supplies	\$1,926.01	
Nationwide	Insurance	\$2,774.69	
Nebraska Safety & Fire Equip	Fire Extinguisher Inspection/Parts	\$804.00	
Pitney Bowes	Postage	\$13.99	
Raben's	Supplies/Grocery	\$438.97	
Solutions	Employee Assistance	\$73.70	
West Bend	Work Comp	\$2,699.00	
WestCo	Gas	\$174.49	
WPCI	Drug Testing	\$195.00	
		<hr/>	
		<b>\$33,335.43</b>	

Bank of the West		
Payroll 10/29/20		\$44,843.13
Payroll 11/12/20		\$41,192.05
		<b>\$86,035.18</b>

**COVID Relief**

BankCard	Infection Control/Med Supplies	\$462.54
Primetime Healthcare LLC	Travel Nurses	\$14,891.25
Rock Medical Group	Travel Nurses	\$2,483.75
MARC	Cleaning/Disinfectants	\$1,478.52
Horwath Laundry Equipment	Washer	\$13,440.00
		<b>\$32,293.52</b>

---

TOTAL **\$151,664.13**

