

MEETING MINUTES
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
Regular Meeting
November 17, 2020 6:00pm
700 Box Butte Ave. Hemingford NE. 69348
308.487.3465

Pledge of Allegiance

Opening prayer by Jake Frost

Meeting called to order at 6:00 p.m.

Present: Novotny, Wacker, Planansky, Thomas, and Annen

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council located at the Village office.

Motion by Novotny, **second by** Planansky to remove the claim invoice to MCT Trucking from the Village claim list for separate approval action.

Voting Aye: Thomas, Planansky, Wacker, Novotny, and Annen.

Consent Calendar items included the minutes of the October 20, 2020 regular meeting. Claims against the Village of \$58,388.83, Claims against the Utilities of \$92,547.91, Claims against the Hemingford Community Care Center of \$151,644.13. October 2020 Village Financial Statements and Bank Reconciliation reports. October 2020 Library Report. Approval of Employee Handbook changes regarding business and work hours and the grievance procedure. Payment of \$1000.00 to CRA grant recipient – Hemingford Community Credit Union.

Motion by Wacker, **second by** Thomas to approve the consent calendar as read, with the removal of the MCT Trucking invoice for \$500.00

Voting Aye: Thomas, Wacker, Novotny, and Annen

Voting Nay: Planansky

Motion by Wacker, **second by** Novotny to approve the payment of MCT Trucking invoice of \$500.00 for snow removal.

Voting Aye: Planansky, Wacker, Novotny, and Annen.

Abstaining: Thomas due to conflict of interest

Discussion and possible action: Bubba's Bar and Grill would like to apply for a Keno License. Bubba's would be the only place in Hemingford that has a license, creating some lottery income for the village. Amy has not applied yet the person she spoke with at the state lottery commission told her to get the Village approval first and then complete the application process.

Motion by Novotny, **second by** Thomas for the approval of Bubba's Bar and Grill to apply for a Nebraska State Lottery (Keno) license.

Voting Aye: Thomas, Planansky, Wacker, Novotny, and Annen.

Discussion and possible action: Acceptance of Mobius Camera Proposal for equipment to allow for zoom meetings in the board room. Earlier in the year \$5000.00 was budgeted for this upgrade, so that with the continued use of zoom meetings the board could function more effectively. The proposal came in at \$2,830.00, \$2,170.00 under the budgeted amount.

Motion by Thomas, **second by** Planansky to accept the Mobius proposal of \$2,830.00 for installation of camera and equipment to provide Zoom or zoom-like electronic access to various board meetings in the Village Board room.

Voting Aye: Thomas, Planansky, Wacker, Novotny, and Annen.

Discussion and possible action: The Hemingford Community Care Center Business Office Manager, Heather Kresl is no longer employed by the Care center and her signature needs to be removed from Care center signature cards at Bank of the West, Hemingford Branch.

Motion by Thomas, **second by** Novotny to remove Business Office Manager, Heather Kresl, from all signature cards associated with the Hemingford Community Care Center for accounts at Bank of the West, Hemingford Branch.

Voting Aye: Thomas, Wacker, Novotny, and Annen.

Abstaining: Planansky

When ask by Board Chairman the reason for abstaining, Planansky replied, "I was uncomfortable making that decision and need further information."

Hemingford Community Care Center Report: Lori Dannar introduced Cathy Snyder who will be the Administrator at the Hemingford Community Care Center. Cathy will work with Lori, Jaeann and the nursing staff on training. Cathy will also be able to fill a few of the nursing hours needed on the floor. Lori will, once she has passed her certification testing continue to learn, practice, and train with Cathy to become a great administrator. Cathy is a wealth of knowledge for all departments at the care center, she has been an administrator for 20+ years, she is a fully licensed RN as well as instructor for CNA training. Lori will work Social Services while she continues her learning experiences. There are 8 residents on the Assisted Living side and 24 currently living on the Nursing Home side. COVID-19 continues to keep the facility on lock down, staff and residents are managing as best they can during these trying times. Currently advertising for residents to fill the assisted living side as well as various staff position that are open. The stage 3 of the heating and cooling system that was installed several years ago is not working properly one cold morning some resident rooms were under the state threshold. Z and S Sheet metal installed the system and will be meeting with staff to try to remedy the issues, replacement of the system could be between \$80,000 and \$100,000. The roof damage was examined by an engineer from the insurance company who thought that the work would be right around the \$9,000 mark however bids have been solicited and the final cost is yet to be determined, the insurance deductible is \$10,000 we are waiting for the rest of the bids and will hopefully be able to use part of the COVID-19 funds to repair the roof. – **Lori Dannar**

Hemingford Police Department Report: Introduction of new Officer Brent Fiscus. Brent is from Rushville, is married with two young daughters and a third on the way due in March. Brent is a non-certified officer who will complete 12 weeks of FTO training with Dusty and will be read to attend the training academy in Grand Island hopefully in May. Academy attendance will depend upon the number of spaces available, currently there is a waiting list. - **Chief Bryner**

Utilities Department Report: Kyle Huss is on vacation and will supply a written report to the Village Board of Trustees upon his return. - **Kyle Huss**

Administrators Report: The first rough estimate of savings due to the solar array is \$2393.01 for the month of October, that may not sound like a lot but it is the equivalent to the salary of one utility worker for one month. We knew the savings would be small to start with but with each month the savings should increase if the financial model projections are correct. Due to the increased risk of COVID-19 in large social gatherings 2020 Believe will take on a different look this year being more virtual with a Facebook live of the tree lighting and caroling, but the committee have several things planned to help take the place of the annual meal and fundraising event that promise to make December 2020 Merry and Bright. Again, this winter the board room will see further updating and remodeling starting with the removal of the wood paneling on the board table. I am exploring the use of a program called my board packet, it is a secure software that allows access to the board packets by board members via internet connection. The packets are stored in the cloud and would not be e-mailed to each board member, thus meaning that village documents are not stored or located on personal devices. The company allows for a 30-day free trial of the system so I will be setting that up hoping to use it for the December board meeting so we can all see how the program preforms. Lastly, I wanted you all to know that I have been appointed the Box Butte General Hospital Board of Directors. – **Barb Straub**

Motion to adjourn at 6:40 by Wacker, second by Planansky

Voting Aye: Thomas, Planansky, Wacker, Novotny, and Annen.

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk