

MEETING MINUTES
VILLAGE OF HMEINGFORD BOARD OF TRUSTEES
Regular Meeting
November 18, 2019 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 6:00 p.m.

Present: Novotny, Hunter, Wacker, and Annen

Absent: Planansky

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Motion by Hunter, Second by Novotny to excuse Trustee Planansky from the November 18, 2019 regular meeting of the Village of Hemingford Board of Trustees.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Motion by Novotny, Second by Wacker to add Resolution 2019-13 adopting the One (1) and Six (6) Year Street Plan to the agenda in the #5 position.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Consent Calendar items included the minutes of the October 21, 2019 regular meeting. Claims against the Village of \$33,680.67, Claims against the Utilities of \$94,728.89, Claims against the Hemingford Community Care Center of \$126,160.14. October 2019 Village Financial Statements. October 2019 Library Report. Application for payment #5 to KL Wood in the amount of \$64,490.75 for construction and to MC Schaff in the amount of \$10,070.50 for engineering services for the 2019 Hemingford Street Project.

Motion by Hunter, second by Wacker to approve the consent calendar as read.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Open Public Hearing One (1) and Six (6) Year Street Improvement Plan at 6:05pm

The Village of Hemingford 2019-2020 One (1) and Six (6) Year Street Improvement Plan has no revisions as compared to the 2018-2019 plan. There is only one addition to the One (1) year plan to include North Box Butte Ave. from the railroad tracks to the cooperate limits to coincide with Box Butte County Roads Department plans for North C.R. 70. The Main thing on the plan is to finish up the big street project that was started this year.

With no questions or comments from the Board or the public the Public hearing for the Village of Hemingford One (1) and Six (6) Year Street Improvement Plan was closed at 6:10pm in a motion by Wacker, seconded by Novotny.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Motion by Hunter, Second by Wacker to approve and pass Resolution 2019-13 adopting the Village of Hemingford One (1) and Six (6) Year Street Improvement Plan as presented.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Motion by Novotny, Second by Wacker to approve Resolution 2019-11 for the year end certification of the Village of Hemingford Street Superintendent, Jeff Wolfe, from January 1, 2019 – December 31, 2019.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Third reading of Ordinance #809

AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, BOX BUTTE COUNTY, NEBRASKA, TO ESTABLISH REVISED SEWER RATES FOR THE VILLAGE OF HEMINGFORD MUNICIPAL SEWER SYSTEM; PROVIDING AND EFFECTIVE DATE; AND REPEALING ANY EXISTING ORDINANCES OR OTHER PROVISIONS IN CONFLICT THERE WITH; AND DIRECTING THE PUBLICATION OF THIS ORDINANCE.

This ordinance increases the sewer rate from \$12 to \$14.50 per customer account.

Motion by Wacker, Second by Hunter to pass and publish Ordinance #809

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Solar Project update: Michael Larson of GenPro Energy updated the board on the construction of the Solar Project, saying that the foundation is down and trenching will begin so that wiring can be placed and set up to the point of interconnection. GenPro is working with the developers to use local businesses to build fencing and to install the communications systems needed to support the project. Felton Fencing will be erecting the fencing. Typically for the communications systems cell phone companies have been used, where Hemingford is the home of Mobius Communications, Michael is working with the developer and Mobius officials to take care of the communication needs of the project. GenPro Energy is committed to using local companies and contractors wherever and whenever possible. The majority of the system will be installed by January of 2020, the transformer has been ordered and is expected to arrive late February or early March once that is installed the system should be online in April of 2020. Michael is also going to check on the possibility of putting a camera up and sharing the link to be put on the Village website as well as Facebook so that progress can be viewed by residents.

Discussion and possible action: Librarian, Marley Pehoviack has been reviewing library policies and submitted updates to Policies #1 Mission Statement, #2 Who may use the Library, #3 Library Card, #4 Circulation, #5 Collection Development, #8 Library Services, #9 Confidentiality, #10 Patron Complaints, #11 Bulletin Boards and Meeting Rooms, #12 Personnel Policy, #13 Financial Management, #14 Emergency and Safety, #15 Library closed on the following Holidays, to the village board for consideration and adoption. The policies had been reviewed and approved by the Library board as well. It was agreed that policy #15 regarding Holidays that the library is closed is fine with the exception of Christmas Eve. It was pointed out that designating Christmas Eve as an additional holiday effects not only the library employees but all village employees and would need to be changed in the personal handbook and then could be reflected in the policies of the library. This will be considered at the December regular meeting of the Village Board of Trustees.

Motion by Hunter, Second by Novotny to approve and adopt the updates to Library Policies 1,2,3,4,5,8,9,10,11,12,13,14, as presented and 15, Holidays that the Library is closed was approved except for Christmas Eve, until the regular meeting on December 16, 2019

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Discussion and possible action: Resolution 2019-12 for the Participating Members of LARM to ratify the Election of Members of the LARM Board of Directors. LARM has been operating with two boards, a Purported Board, and a Duly Elected Board. Judgement in the court case rules that the Duly Elected Board is the true Board of Directors for LARM. As a result, it is necessary for LARM members to ratify the election of the Board of Directors.

Motion by Wacker Second by Hunter to approve resolution 2019-12 ratifying the election of the LARM Board of Directors.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Hemingford Utilities Report: Superintendent Huss was absent and supplied the board with a written report that is on file at the Village Office and can be viewed during regular business hours, Monday through Friday.

Administrators Report: The Hemingford street project is closed up for the winter, with just under half the project completed, and will restart in the spring. The applications for payment from KL Wood and MC Schaff approved earlier in the meeting will be the last payments for the project until work starts again in the spring. Treats on the Street was a big success with approximately 175 children out on Box Butte Ave trick or treating at over 20 businesses that participated. Plans for the 3rd Annual Believe in Hemingford Tree Lighting Celebrations are going well, and will be held on Sunday December 8th. There is still a need for volunteers to help with preparing and serving the meal. The meal this year will consist of Chicken and Noodles, mashed potatoes, a hot roll and a slice of pie. Both school and area church youth groups have volunteered their time and talents to the event. This year a short movie will be shown at 4pm, "The Small One" sponsored by the Hemingford Chamber of Commerce. BRAN 40 (Bicycle Ride Across Nebraska) will start their 40th year in Hemingford, Barb has agreed to chair the organizational committee to make this a positive event for riders as well as the residents and businesses of Hemingford. There is a potential of nearly 1000 extra people in town the weekend of June 5, 2020 through June 7, 2020.

Action items included:

Barb has been asked to sit on the Executive Board of Directors for Box Butte Development Corporation.

Motion by Hunter Second by Novotny to appoint Barb Straub as the Village of Hemingford representative on the Executive Board of Directors for Box Butte development Corporation.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

It is time to give thought to the holidays and if employee bonuses will be given again this year.

Motion by Hunter Second by Wacker to give Christmas bonuses to village employees equal to last year, \$225.00 for full time and \$125.00 for part time.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Hemingford Police Report: E911 funding request by Chief Bryner to purchase software where Alliance PD would be the server for the programs (Zuchor) has been rescinded. Chief Bryner felt there were too many unanswered questions as it relates to future costs to the village after the initial software purchase and training was completed. Chief will continue to research and get the answers required before again going to the E911 board with a funding request.

E911 Board Report: Deb Hunter attended the last E911 board meeting. Hunter reported that there is no real consistency of meeting times for the board and the next one would be held in March as needed. There were no financial reports available for review. Hunter was told that the funds for the E911 came from surcharges on phone service both land line and cellular. Approximately 79.6% of the funds go to the city of Alliance and the remainder going to Box Butte County. The portion that Box Butte County receives is also the portion that could be potentially available for needs in Hemingford. There were no real guidelines on how funding is spent or what the funds could be use for. Village Attorney was asked to check into federal mandates for the funds, if any and spending guidelines.

Hemingford Community Care Center Report: there are currently 11 residents on the Assisted Living side and 22 on the Nursing home side, there have been no state reportable incidents this month, at the first of the year Aflac and Allied claims will no longer show on the claims list as they are reported in the payroll amounts, Black Hills Energy will be out to change gas meters to accommodate the HVAC system, a preceptor has been contracted, Linda Anderson from Madison Ne. and Lori is now in the Administrator in Training program, there is a potential for one or two college coursed. At this time the facility is waiting on a letter of release so that they can start admitting Medicaid residents again.

Discussion and possible action: Purchase and installation of a new Trane HVAC unit and the Hemingford Community Care Center. The current unity is a 30-year-old system in need of replacement. At one time during the colder weather this fall the temperatures in the activity room, commons area, dining room and some of the resident's rooms ranged from the low 60's to mid-50's, which is much to cold for the health of the residents. Snell Services Inc has supplied a quote for \$20350.00 for a Trane HVAC unit. The quote includes installation, crane service and system startup. Motion by Wacker, Second by Novotny to purchase a new Trane HVAC system for the Hemingford Community Care Center from Snell Services, Inc. in the amount of \$20,350.00.

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

Motion to adjourn by Wacker, second by Novotny at 7:42pm

Voting Aye: Novotny, Hunter, Wacker, Annen

Absent: Planansky.

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk