

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
November 19, 2024 6:00 PM
700 Box Butte Ave. Hemingford, NE. 69348
Zoom Virtual Meeting information
Meeting ID 886 9103 6031, Passcode 108724

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar
 - a. Minutes of the October 15, 2024 Regular Meeting.
 - b. Claims against the Village of **\$ 183,398.07**
 - c. Claims against the Utilities of **\$ 230,142.31**
 - d. Claims against the Hemingford Street Project Phase 1 **\$ 268,454.86**
 - e. October 2024 Village Financial Statements and Bank reconciliations.
 - f. October 2024 Library Report.
 - g. Appointment of Pat Franklin to the Hemingford Library Board.
2. Discussion and possible action: Fiscal Year Audit presentation – Jim Gardner

Open The 2025 1- & 6-Year Hemingford Street Improvement Program Public Hearing

3. Discussion and possible action: Review of the 2025 Hemingford 1-6 Year Street Program – Jeff Wolfe.
4. Discussion and possible action: Approval of Resolution 2024-07 adopting the One (1) and Six (6) Year Street Improvement Program for fiscal year 2025.

Close Public Hearing.

5. Information only: Hemingford Planning and Zoning Commission building permit approval. – Barb Straub
6. Discussion and possible action: Hemingford Volunteer Fire Department Quarterly update. – Barb Keegan
7. Discussion and possible action: Utility rates studies were done last year for the electric and water but the sewer rates were not addressed. Suggested rate increase, and Second reading of Ordinance # 829

AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, BOX BUTTE COUNTY, NEBRASKA, TO ESTABLISH REVISED SEWER RATES FOR THE VILLAGE OF HEMINGFORD MUNICIPAL SEWER SYSTEM; PROVIDING AN EFFECTIVE DATE; AND REPEALING ANY EXISTING ORDINANCES OR OTHER PROVISIONS IN CONFLICT THEREWITH; AND DIRECTING THE PUBLICATION OF THIS ORDINANCE.

8. Discussion and possible action: Update on negotiations with Box Butte County Sheriffs Office regarding the agreement for service. – Will Mahony
9. Discussion and possible action: Quote provided by Weathercraft Co. for repair to the library roof in the amount of \$1550.00 became outdated and a second quote was received in the amount of \$1645.00 for the scope of repairs. - Barb Straub
10. Discussion and possible action: All but 7 pole mount Christmas decorations have been replaced, the remaining (old) 7 are in bad shape and need replaced. Approval of MainStreet Quote for 6 Nativity Star decorations and 1 Menorah along with 150 Christmas bulbs in the amount of \$5664.76.
11. Discussion and possible action: Regarding the maturation date of the line of credit, and Street Project CD. – Barb Straub
12. Discussion and possible action: Employee Year End incentives as described and approved in the 2024-2025 Fiscal Year Budget. – Barb Straub
13. Discussion and possible action: Holiday Season utility discount promotion. -Barb Straub
14. Administrators Report: BBCSO reports 11 traffic stops and 56 calls for service, a full report is on file in the Village Clerks office and included in the Board packet. Update on grant opportunities for north CR 71, in cooperation with Box Butte County Roads. Splash Pad payment, close out of splash pad grant, move property tax funds -Barb Straub
15. Utilities Department Report: Hiring of Bobby Henderson, Electric updates to the 700 Block of Sidney, Hydrants have been flushed for the year, AMI update. - Kyle Huss
16. Discussion and possible action: The sinking fund for equipment upgrades has a balance of \$96,727.00. The oldest Village bucket truck needs to be replaced the hydraulics in the boom need repaired, the cost of that repair would be more than the truck is worth. The Village does need two bucket trucks from time to time and in the event of an emergency a second one is needed. The Utility superintendent is requesting permission to search for a second bucket truck and potentially bid on one if found. Average cost of a 55- foot knuckle boom truck is between \$50,000 and \$70,000 right now on the auction sites.
17. Code Enforcement Report: Case updates, Hemingford 's first Spay and Neuter Day, updates to Animal Ordinance #573 - Kyla Cotant
18. Recognition of outgoing Board Member Lynda Novotny – Jake Frost
19. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	19-Nov	Village		
Bloedorn Lumber		Supplies	\$80.73	
Box Butte Ag Service		repairs	\$15.19	
Box Butte County Treasury		BBCSO agreement	\$11,000.00	
Box Butte Development Corporation		dues	\$2,000.00	
Bytes Computer Solutions		computer support	\$41.30	
Cabins and Clover		office cleaning	\$150.00	
Caselle		software support	\$360.66	
Casey Peterson		2023 audit preparation	\$10,272.49	
Century Business Products		printer/copier lease/copy count	\$67.21	for approval
Column Software		advertising	\$46.54	
Commercial Recreation Specialists		splash pad installation	\$110,888.90	for approval
Cornhusker Press		dog tags	\$87.05	
Docu-Shred		contract service	\$35.00	
Elan Financial Bank Card		supplies	\$277.77	for approval
Hemingford Coop Telephone		phone	\$509.00	
Huss Auto		repairs	\$262.45	
Hemingford Rural Fire Protection District		tax levy 2nd half	\$10,013.97	for approval
League of Nebraska Municipalities		dues	\$2,639.00	for approval
Legacy Cooperative		supplies/repairs	\$8.99	
M29 Technology and Design		myboardpacket subscription	\$200.00	
Micheal Todd Industrial Supply		repairs	\$558.26	
Mobius		library internet	\$25.00	
Nebraska Total Office		supplies	\$274.47	
Outlaw Printers		pet licenses	\$51.60	
Rabens Market		supplies	\$5.68	
Simmons Olsen Law Firm		pro fees	\$1,830.40	
Sorensen Plumbing Co., LLC		repairs	\$620.00	
Sturdevants Auto Value		repairs/supplies	\$460.63	
Table Top Meats		CRA storefront grant round 5	\$1,000.00	for approval
Valor General Store		supplies/repairs	\$35.24	
Viaero Wireless		cell phone	\$162.81	
WestCo		fuel	\$196.45	
Western Nebraska Papers				
WPCI		random testing	\$76.00	
WPCI		random pool membership	\$150.00	

Payroll	17-Oct	\$10,423.39
Payroll	31-Oct	\$9,023.27
Payroll	14-Nov	\$9,548.62
Total		\$183,398.07

	19-Nov	Utilities/Care Center		
Black Hills Energy		gas	\$215.00	for approval
Box Butte Ag Service		repairs	\$32.44	
Bytes Computer Solutions		computer support	\$82.60	
Cabins and Clover		office cleaning	\$150.00	
Caselle		software support	\$721.34	
Casey Peterson		2023 audit preparation	\$20,545.00	
Century Business Products		printer/copier lease/copy count	\$134.42	for approval
Core & Main		AMI project/repairs	\$98,923.71	
Eagle		advertising	\$135.00	
Elan Financial Bank Card		supplies/training	\$73.32	for approval
Estate of Rodney Kriz		utilities refund	\$743.56	
Hemingford Coop Telephone		phone	\$1,709.63	
Legacy Coop		supplies/repairs	\$44.99	
Municipal Supply Inc		repairs	\$480.02	
Nebraska Public Power District		purchased power	\$28,685.49	
Nebraska Department of Revenue		October sales tax	\$6,065.15	for approval
		extinguisher inspection and		
Nebraska Safety and Fire Equipment		recharge	\$292.00	
One Call Concepts		diggers hotline	\$6.36	
Purchase Power		postage	\$350.00	for approval
Sturdevants Auto Value		repairs	\$40.98	
SWANN		trash disposal	\$13,114.88	
USA BlueBook		supplies/repairs	\$576.48	
Valor General Store		supplies/repairs	\$198.92	
Valor General Store		supplies/repairs	\$67.39	for approval
Viaero Wireless		cell phones	\$122.79	
Verizon		AMI SIM Card	\$43.90	
VS Hemingford Ne Solar LLC		Solar PPA	\$10,336.19	
Wesco		supplies/safety equipment	\$814.92	
WestCo		fuel	\$566.98	

Payroll	17-Oct	\$16,484.96
Payroll	31-Oct	\$14,125.37
Payroll	14-Nov	\$14,258.52
Total		\$230,142.31

	19-Nov	Street Project	
MC Schaff and Associates		Pro Fees drawdown #3	\$33,231.50
Eric Reichert Insulation & Construction Inc.		street project phase 1 drawdown #3	\$235,223.36
Total			\$268,454.86

