

## MEETING MINUTES

### VILLAGE OF HMEINGFORD BOARD OF TRUSTEES

November 21, 2017

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 7:00 p.m.

Present: Danner, Wacker, Hunter, Novotny

Absent: Annen

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Motion to excuse Trustee Annen due to illness by Hunter and Second by Novotny

Voting Aye: Novotny, Hunter, Wacker, and Dannar.

Consent Calendar items included the minutes of the October 17, 2017 regular meeting, claims against the Village of \$38305.81, Claims against the Utilities of \$79008.41, and claims against the Hemingford Community Care Center of \$123788.13. October 2017, Village financial statements. Hemingford Community Care Center Variance and P & L reports for the Month of October 2017 as well as year to date. October 2017 Library report. Resolution 2017-08 for the adoption of annual reporting information for the Village of Hemingford Street Department. Resolution 2017-09 Establishing Fees for utility deposits and disconnections for vacant, landlord, snowbird, and temporary tenant properties. Appointment of Blanche Randolph to the Planning Commission.

Motion by Wacker, second by Novotny to approve the consent calendar.

Voting Aye: Dannar, Wacker, Hunter, Novotny

Discussion and possible action: Hemingford Community Care Center reported that all beds are full and waiting on authority from the State of Nebraska to convert three currently private rooms to semi-private. New residents from Alliance are adjusting well and are very happy in their new home. Bolek requested the board allow her to purchase a new, larger whirlpool tub for the facility. A new tub will give the facility two tubs, with the new one being able to accommodate patients that had previously only been able to shower.

Motion to allow the Hemingford Care Center to purchase a new Cascade Aqua Air wide whirlpool tub at a cost not to exceed \$22033.00 as quoted by Penner Patient Care Inc. by Novotny and second by Hunter.

Voting Aye: Dannar, Wacker, Hunter, Novotny

Hemingford Police Chief Bryner reported that he, Trustee Dannar, and Trustee Novotny met to discuss the current village truck parking ordinance and the options for revising it. It is the goal of the group to have draft copy available at the December 19, 2017 board meeting.

Administrator Straub reported that the "Treats on the Street" event for Halloween was successful and there was lots of interest expressed to continue the event next year. Believe in Hemingford Christmas tree Lighting is on Wednesday November 29, 2017, starting with a spaghetti dinner at the Fire Hall at 5:30pm and tree lighting at 7:15pm. The administrator and the deputy clerk are both registered for Clerk School the last week of March 2018 and will be using Whisper Connor (Utility Employee) to fill in the office for the time period. Panhandle Area Development District (PADD) representatives were at the village office to explain the blight and substandard study process. Attended the Box Butte Development Corporation Annual Luncheon meeting with Trustee Dannar. Box Butte General Hospital has purchased land in Hemingford to develop at a future date. Table Top Meats has also purchased property to the east of Hemingford

as a location for their future “kill floor”. Cross Training between the Clerk and the Deputy Clerk continues and is on schedule with goals that were previously set.

Utility Supervisor Huss reported that all the Christmas Ornaments are being hung and the tree decorated for the tree lighting on 11/29/2017, the Crew is preparing to do line work, getting electricity to what will be the “kill floor” for Table Top Meats. The jetting of sewer lines is nearly complete, only one section and the trunk line remain. Within the next day or so all servicing of equipment will be caught up. Tire chains for some snow removal equipment had to be ordered. All water samples have come back good and within normal ranges.

Discussion and possible action: The current street sweeper has broken down once again, repairs are nearly as costly as what the trade-in value of the vehicle is, approximately \$5000.00. In speaking with a representative with Elliot Equipment in Lincoln Nebraska it was thought we could trade with Elliot for a new sweeper for approximately \$16000, with Elliot Equipment delivering the new sweeper and taking the old one on trade.

Motion by Hunter, second by Novotny to have Supervisor Huss gather further information on the purchase of a Street Sweeper, such as warranty, financing options, and see if it is possible to make a similar transaction with a closer to Hemingford while keeping in mind a budget of \$16,000.00. When information is compiled to return to the board with a purchase request.

Voting Aye: Dannar, Wacker, Hunter, Novotny.

Discussion and possible action: The last sewer maintenance and inspection was in 2015, done by Work Force company from Brush Co. Johnson Service Company from Kearney Nebraska quoted the village services including cleaning vacuuming and video of the system at a rate of \$1.40 per lineal foot, 10 cents less a foot that work previously done, and no mobilization fee if done in conjunction with surrounding communities.

Motion by Wacker, second by Hunter to enter into a Maintenance and Inspection agreement with Johnson Service Company not to exceed \$5000.00

Voting Aye: Dannar, Wacker, Hunter, Novotny.

Discussion and possible action: It has come to the attention of the utility department that there is a potential opportunity to hire part-time temporary employee to help complete some electrical projects as well and other utility department related projects. It is the thought of the Administrator that the budget may need to be amended to accommodate the salary for such an employee.

Motion by Hunter second by Wacker to Amend the budget as needed to accommodate the salary of a temporary part time employee not to exceed \$2500.00.

Voting Aye: Dannar, Wacker, Hunter, Novotny.

Discussion and possible action: approval of the general obligation highway allocation fund pledge bonds not to exceed \$1,200,000.00, for potential street projects.

Motion by Wacker second by Novotny to approve the general obligation highway allocation fund pledge bonds not to exceed \$1,200,000.00 for potential street projects.

Discussion and possible action: First Reading of Ordinance #798 authorizing general obligation highway allocation fund pledge bonds in the amount not to exceed \$1,200,000.00.

**ORDINANCE NO. 798**

**AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE BY THE VILLAGE OF HEMINGFORD, NEBRASKA OF ITS GENERAL OBLIGATION HIGHWAY ALLOCATION FUND PLEDGE BONDS, SERIES 2017, IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) TO PAY THE COSTS OF CONSTRUCTING AND IMPROVING CERTAIN STREETS AND OTHER RELATED IMPROVEMENTS OF THE VILLAGE; AUTHORIZING CERTAIN OFFICIALS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, MATURITIES, RATES, REDEMPTION PROVISIONS, TERMS AND OTHER DETAILS OF SUCH BONDS; PLEDGING FUNDS RECEIVED FROM THE NEBRASKA HIGHWAY ALLOCATION FUND AND PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON THE BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; ADOPTING CERTAIN POST-ISSUANCE TAX COMPLIANCE AND DISCLOSURE POLICIES AND PROCEDURES WITH RESPECT TO THE BONDS; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.**

Motion by Hunter, second by Wacker approving the first reading of Ordinance # 798 authorizing general obligation highway allocation fund pledge bonds in the amount not to exceed \$1,200,000.00.

Voting Aye: Dannar, Wacker, Hunter, Novotny.

Discussion and possible action: MC Schaff Engineering Services Proposal including Civil Design and Bidding services for 2018 Village of Hemingford Street Improvement Project.

Motion by Novotny, second by Hunter to approve the Proposal/ Service contract as described, in the amount up to \$59550.00 payable at the end of the project.

Voting Aye: Dannar, Wacker, Hunter, Novotny.

Motion by Wacker, second by Novotny to adjourn at 8:40pm

Voting Aye: Dannar, Wacker, Hunter, Novotny.

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John Annen, Chairman

ATTEST:

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Barb Straub, Village Clerk