

MEETING MINUTES  
VILLAGE OF HMEINGFORD BOARD OF TRUSTEES  
Regular Meeting  
October 16, 2018 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 7:00 p.m.

Present: Dannar, Wacker, Hunter, Annen, and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Consent Calendar items included the minutes of the September 17, 2018 Special meeting, minutes of the September 17, 2018 town hall forum, minutes of the September 18 regular meeting and minutes of the September 26 emergency meeting. Claims against the Village of \$68018.62, Claims against the Utilities of \$133820.57, and claims against the Hemingford Community Care Center of \$141166.36. September 2018, Village financial statements. September 2018 Library Report. Appointment of Susan Winten to serve another term as Commissioner for the Hemingford Housing Authority/Apollo Court.

Motion by Dannar Second by Hunter to approve the consent calendar

Voting Aye: Novotny, Annen, Hunter Wacker Dannar.

Discussion and possible action: Information regarding the possibility of petitioning to make Hemingford a Railroad crossing quiet zone. Dan Smaha presented information regarding railroad crossing quiet zones, before putting to many manhours into the project Smaha is seeking input from the board of trustees. Board members offered suggestions for BNSF contacts and ask that Smaha to gather further information regarding the cost to the village for such a project and return with this information before the Village Board of Trustees will consider the project. No Action Taken.

Discussion and possible action: Motion to affirm the personnel decisions made by the Hemingford Public Library to hire a new Library Director, by Hunter, Second by Wacker

Voting Aye: Novotny, Annen, Hunter Wacker Dannar.

Sue Hennings introduced the new Library Director, Marley Pehoviack.

Hemingford community Care Center Report: Peggy Ratzlaff reported that there are 28 nursing home residents and 11 assisted living residents. All department head positions are filled and will be starting on education and training in the near future. There are 2 applications for RN's and 3 CNA applicants that are awaiting background checks, there was only one state reportable incident during the month of September and there are 3 resident referrals for the next week.

Hemingford Utilities report: Utility Supervisor reported that the power outage and pole replacement wat Custer and Wyoming streets was caused by a truck hitting the pole that held primary lines in two directions. With the help of a three-man crew from Alliance the pole was replaced and the outage lasted approximately half the time originally expected without any major issues. Winterization of the sprinkler systems and the well houses are being taken care of. Water tower renovations will possible start the last part of October weather permitting, board members shared concern starting this project so late in the fall because of cold temperatures, and ask that Maguire Iron be contacted to ensure that cooler temperatures wont effect the

integrity of the paint. Supply inventory for the water and electric department is completed. Huss would like to start looking into a newer bucket truck for the Village. Mobius Communications has one but does not have the required safety equipment for working with electrical lines. Board members suggested that he take a look and see what is available and bring back a cost range for potential purchase consideration.

Hemingford Police Department report: During the last quarter there were 401 service calls and 54 traffic stops conducted by the village police department.

Discussion and possible action: Given the fact that one nuisance hearing has been held Board member Novotny ask the police chief for an update on other properties that are in possible violation. She stressed the new nuisance ordinances has been in effect for over a year and it is time to move forward on properties that are in violation. Ordinance 803 was passed earlier in the year that restricted parking of campers and other trailers on the streets between November 1<sup>st</sup> and April 1<sup>st</sup>, Chief Bryner was ask if there were campers and trailers that needed to be moved and if the residents and owners had been contacted and reminded that these vehicles and trailers need to be moved. Bryner was going to remind those with campers and trailers parked on the streets of the parking restrictions, Clerk is going to post on social media, the Post Office and Library.

Administrators Report: Treats on the Street will again this year be on Halloween from 4pm to 5:30pm a kid's costume contest has been added this year with 3 age groups, it will be held at the body shop at 4 on the 31<sup>st</sup>, with two winners per age group. Original Utility Support Agreement with Alliance has been signed by both Alliance and Hemingford, Box Butte Development Corporation is working with the Village CRA to fill empty buildings and businesses in town while the planning commission will be looking at zoning, variances and easements that might possibly be needed for new projects. The Chairman and Clerk spent an afternoon with Governor Ricketts here in Hemingford as he visited Mobius Communication and Hemingford Telephone Coop and Table Top Meats. The Governor talked about the importance of education and ongoing community development to keep younger generations closer to hometowns to preserve the viability of smaller municipalities.

Discussion and possible action: Suggestion to change regular meeting time to 6pm. One board member expressed some concern at moving the time forward to 6pm, could cause some hardships.

Motion by Dannar Second by Wacker to move the meeting time to 6pm for the November 20<sup>th</sup> meeting and to have the attorney draft an ordinance that would make 6pm the regular time for the regular monthly Board of Trustee's meeting.

Voting Aye: Novotny, Annen, Hunter Wacker Dannar.

Discussion and possible action: Salary increase for the Village Administrator. Chairman Annen reminded the board that the administrator was not given an increase in April at the time of her annual evaluation. Increases have by policy been made at the time of annual employment evaluations, in an effort to remain consistent with the timing of pay increases it was agreed that a portion of the budgeted increase be given now with the remainder at the time of the next annual evaluation.

Motion by Hunter Second by Wacker to increase the salary of the Village Administrator by \$6000.00 per year effective with the current pay period.

Voting Aye: Novotny, Annen, Hunter Wacker Dannar.

Discussion and possible action: Land lease with Box Butte County Fair Board for the solar project. A committee of two members from the Fair Board and the Village Board of Trustee's met to discuss the possibility of leasing land to the village of Hemingford for placement of a solar farm. Trustees explained the need to the Fair Board members and give opinions regarding the terms of the lease. It was suggested that if the Fair Board was willing, the village would be interested in leasing the entire golf course. Both Fair board members agreed to take the request and suggestions to the full Fair Board at the next scheduled meeting for action.

Discussion and possible action: Offering flu shots to the employees of the Village and the Hemingford Community Care Center. The board directed the Village Administrator to contact Dave's Pharmacy to set up flu shots for employees of the Village and the Hemingford Community Care Center.

Motion by Dannar Second by Novotny to offer flu shots to the employees of the Village and the Hemingford Community Care Center. Any cost not covered by insurance for village employees will be covered by the Village of Hemingford, and costs not covered by insurance for Care Center employees will be covered by the Care Center.

Voting Aye: Novotny, Annen, Hunter Wacker Dannar.

Motion to adjourn at 8:37pm by Wacker, Second by Hunter

Voting Aye: Novotny, Annen, Hunter Wacker Dannar.

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John Annen, Chairman

ATTEST:

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Barb Straub, Village Clerk

**16-Oct-18 VILLAGE**

Bankcard	sup	\$690.81	
Bauerkempers Inc	repairs	\$1,240.00	
Bernies Ace Hardware	sup	\$38.87	
Bytes Computer	contract service	\$40.32	
Caselle Inc.	contract service	\$336.33	
City of Alliance	transport/interlocal	\$3,000.00	
Coast to Coast Solutions	sup	\$117.86	
Consolidated Management Co	meals	\$17.48	
			for
Croell Inc	concrete	\$890.50	approval
Farmers Coop	repairs/sup	\$275.77	
Hemingford Coop Telephone	phone	\$452.05	
Holiday Inn Kearney	travel	\$391.80	
Kirby Built	repairs	\$2,082.32	
LARM	insurance	\$20,842.88	
Lori Dannar	sup	\$170.12	
Lori Dannar	contract labor	\$175.00	
Mobius	internet	\$25.00	
NTO	sup	\$43.18	
Rabens	sup	\$32.75	
RDJ Specialties	sup	\$282.11	
Reif Enterprise	contract labor	\$75.00	
Right to Bear Arms LLC	sup	\$290.00	
Running Water Gravel Co	rock	\$5,580.00	
Simmons Olsen Law Firm	pro fees	\$1,857.91	
Sturdevants	tools	\$1,258.90	
The Hemingford Ledger	adv	\$50.53	
Viaero	cell phone	\$199.40	
Westco	fuel	\$699.91	
Woman's Day	subscription	\$9.99	

<b>PAYROLL</b>	<b>9/27/2018</b>	<b>\$12,746.40</b>	
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<b>PAYROLL</b>	<b>9/13/2018</b>	<b>\$14,105.43</b>	
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**\$68,018.62**

**16-Oct-18 UTILITIES**

Bankcard	sup	\$246.48	
Bauerkempers Inc	safety equip	\$700.00	
Bernies Ace Hardware	sup	\$6.46	
			for
Black Hills Energy	heat	\$163.61	approval
Bloedorn Lumber Company	tools	\$118.65	
Border States	repairs/safety equip	\$1,045.21	
Bytes Computer Support	contract service	\$80.63	

Caselle Inc.	contract service	\$732.67
Core & Main	tools	\$498.40
Emily Hurst	deposit refund	\$61.56
Farmers Coop	repairs	\$9.98
H&H	hauling	\$4,265.12
Hemingford Coop Telephone	phone	\$307.77
Hemingford Public Schools	adv	\$50.00
Huss Auto	tools	\$319.15
John Deere Financial	safety equip	\$40.14
LARM	insurance	\$13.92
LARM	insurance	\$13,104.37
Lori Dannar	contract labor	\$175.00
Maguire Iron Inc	repairs	\$26,922.00
MC Signs and Decals	advertising	\$80.25
Nebraska Rural Water Assoc.	education	\$360.00
NPPD	purchase power	\$56,114.43
NTO	sup	\$134.24
One Call Concepts Inc	diggers hotline	\$7.95
Purchase Power	postage	\$168.49
Rabens	sup	\$19.82
Sturdevants	tools/safety equip	\$370.11
Swann	disposal	\$5,885.21
The Hemingford Ledger	adv	\$101.07
Viaero	cell phone	\$66.60
Wesco	safety equip	\$208.15
WestCo	fuel	\$374.45

<b>PAYROLL</b>	<b>9/27/2018</b>	<b>\$10,834.33</b>
<b>PAYROLL</b>	<b>10/11/2018</b>	<b>\$10,234.35</b>

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**\$133,820.57**

**HCCC 10/16/18**

<b>COMPANY</b>	<b>PURCHASES</b>	<b>COST</b>		
Aflac	Supplemental Insurance	\$797.68		
Bank of the West	Monthly Stmt - Supplies for HCCC	\$1,312.91		
Bloedorn Lumber	Repair supplies	-\$564.30		
BlueStrata E H R	Monthly Software Subscription	\$512.00		
Bluffs Sanitary	Kitchen / HCCC supplies	\$925.67		
Culligan	1 Pallet of Salt	\$300.00		
David Randolph, RPh	Pharmacy Reports - Aug / Sept 2018	\$600.00		
Dr Mark Chu	Medical Director	\$750.00		
Ecolab	Laundry	\$1,388.55		
Farmer's Coop	Maintenance supplies	\$43.23		
FDC	Phone book listings	\$0.00		
Harris Sales	Misc. bread	\$290.93		
Health Care Info Systems	HCIS Purchasing Systems	\$0.00		
Hemingford Ledger	Misc. job ads	\$124.58		
Hemingford Telephone	Phone charges	\$777.43		
Hemingford Utilities	605 Donald - Utilities	\$2,104.06		
Ideal Linen	Cleaning services - mats	\$149.68		
Karen Johnson	Dietician	\$500.00		
Erin Kontogiannis	Social Work Oversight	\$250.00		
Lux Travel Nurse	Travel Nurses	\$18,811.09		
McKesson	Medical supplies	\$2,394.95		
	Insurance - Auto; Commercial; Gen			
Nationwide Insurance	Liability	\$2,095.27		
Nebraska Nursing Facility	Resident Rights - AL / Nursing Home	\$61.95		
Nebraska Total Office	Misc. Office Supplies	\$1,095.75		
Northwest Respiratory	Bipap Unit / Oxygen Cylinders	\$1,548.34		
Phillips F&T	Fuel	\$188.20		
Pitney Bowes	Leased Equipment	\$100.00		
Quality Assurance	Assessment Form - 2nd Qtr	\$9,939.00	10/12/18	For Approval
Raben's	Groceries	-\$397.07		
Stanley Healthcare	Mag Lock - Washing Machine (Laundry)	\$812.98		
STAT Staffing, LLC	RN / LPN Staff	\$4,333.51		
Stericycle	Compliance solutions	\$318.87		
The Thompson Co	US Foods - Foodservice	\$8,147.57		
UnitedHealth Care	Insurance	\$7,663.47	10/10/18	For Approval
West Bend	Workman's Comp	\$4,925.80	10/08/18	For Approval
WestCo	Fuel	\$177.76		
		<b>\$72,479.86</b>		
Payroll 09/20/18		\$34,995.10		
Payroll 10/05/18		\$33,691.40		
<b>TOTAL</b>		<b>\$141,166.36</b>		