

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
October 19, 2021-6:00pm  
700 Box Butte Ave. Hemingford, NE. 69348  
Zoom Virtual Meeting information  
Meeting ID 841 8636 8339 Passcode 058528

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar
  - a. Minutes of the September 21, 2021 Regular meeting.
  - b. Claims against the Village of **\$63,110.97**
  - c. Claims against the Utilities of **\$147,195.62**
  - d. Claims against the Hemingford Community Care Center of **\$112,747.22**
  - e. September 2021 Village Financial Statements and September bank reconciliations.
  - f. September 2021 Library Report.

Open Public Hearing on the 2022 One (1) and Six (6) Year Street Improvement Program for the Village of Hemingford.

2. Discussion and possible action: Review and discussion with public comment of the One (1) and Six (6) year Street Improvement Program. – Jeff Wolfe

Close Public Hearing

3. Discussion and possible action: Approval of Resolution 2021-11 adopting the 2022 Village of Hemingford One (1) and Six (6) Year Street Improvement Program.
4. Discussion and possible action: Introduction of Dustin Chester to Farmers State Bank and service available to the Village. – **Barb Straub**
5. Discussion and possible action: Approval of Resolution 2021-12 appointing Farmers State Bank as the depository for the Village of Hemingford.
6. Discussion and possible action: Designation of signers on the village of Hemingford banking accounts. – Barb Straub
7. Discussion and possible action: Approval of Resolution 2021- 10 Opposing Vaccine mandates and declaring the village of Hemingford to be an inclusive community where citizens are empowered with choice. – **John Annen**
8. Discussion and possible action: Micro Tif program information, approval of Resolution 2021-09 to allow expedited review of redevelopment plans that meet the requirements of Section 18-2155(2) of NEB.REV.STAT 18-2101. – **Barb Straub/ Libby Stobel**

9. Administrators Report: Treats on the Street October 29<sup>th</sup> 4pm – 5:30pm costume contest at 5pm Judges are Lynda Novotny, D’Ann Krause, Angus Frisch, 21 businesses are participating. With the Bank of the West closing, they have given us 2 desks from the offices, we will offer the current office desks to the care center. CDBG grant admin training will be complete on 10/19/21 and testing will be on 10/20/21. As per the conversation and directions at the budget workshop meeting employee evaluations and increases have been moved from anniversary date to the first full pay period of the new fiscal year. As budgeted increases were 5% of each employee’s current salary. As I told you earlier in the month grant dollars for the splash pad have been released and we received a notice to proceed. I will be putting together a bid package and hopefully be able to get that out by November 1, 2021 – **Barb Straub**
10. Utilities Department Report: Updates on new drinking water well, cemetery well, sprinklers and equipment winterized, water main repairs at Hemingford Congregational Church - **Kyle Huss**
11. Police Department Report: Training, current hiring legislation, code enforcement progress. - **Dusty Bryner**
12. Hemingford Community Care Center Report: 1 new nursing home admission, Applied for the new provider relief funds still short staffed in the nursing dietary and housekeeping departments. We were able to hire a maintenance person. - **Lori Dannar**

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

|                             | <b>19-Oct</b> | <b>Village</b>                   |                       |
|-----------------------------|---------------|----------------------------------|-----------------------|
| BankCard Center             |               | supplies                         | \$447.75              |
| Bernie’s Ace Hardware       |               | repairs                          | \$42.78               |
| Better Homes & Gardens      |               | subscription                     | \$10.00               |
| Box Butte Ag Service        |               | repairs                          | \$24.54               |
| Box Butte County Clerk      |               | deed recording                   | \$10.00 for approval  |
| Bytes Computer              |               | contract service                 | \$38.67               |
| Cabins & Clover             |               | fuel reimbursement               | \$12.74               |
| Cabins & Clover             |               | September office cleaning        | \$150.00 for approval |
| Cabins & Clover             |               | October office cleaning          | \$150.00              |
| Caselle                     |               | contract service                 | \$336.33              |
| Century Business Products   |               | Printer/copier lease/copy count  | \$60.47 for approval  |
| Colleen Garner              |               | Library postage                  | \$11.60               |
| Diesel Machinery, Inc       |               | street repair parts              | \$341.79              |
| Farmers Coop                |               | fertilizer park/cemetery         | \$188.00              |
| Hemingford Coop Telephone   |               | phone                            | \$495.74              |
| Huss Auto Repair            |               | repairs/tires for PD             | \$1,150.00            |
| JP Cooke                    |               | dog tags                         | \$77.10               |
| Kaiser Tire                 |               | backhoe and grader tires         | \$849.99              |
| LARM                        |               | insurance                        | \$26,489.17           |
| M26 Technology and Design   |               | my board packet subscription     | \$211.07              |
| Macqueen Equipment          |               | sweeper parts                    | \$286.20              |
| Mobius                      |               | library internet                 | \$25.00               |
| Nebraska Library Commission |               | overdrive online books check out | \$500.00              |

|                              |                             |            |              |
|------------------------------|-----------------------------|------------|--------------|
| Nebraska Total office        | supplies                    | \$149.74   |              |
| Northwest Pipe Fittings      | supplies                    | \$405.60   |              |
| Pitney Bows                  | postage machine lease       | \$47.51    | for approval |
| Power Plan John Deere Credit | cemetery repairs            | \$296.98   |              |
| Simmons Olsen Law Firm       | pro fees                    | \$1,817.20 |              |
| Sturdevant Auto Parts        | repairs                     | \$333.38   |              |
| TeamLab                      | cold patch                  | \$890.00   | for approval |
| Tritle Plumbing              | cemetery porta potty        | \$150.00   |              |
| Upper Niobrara White         | well permit application fee | \$50.00    | for approval |
| Valor General Store          | supplies/repairs            | \$109.46   |              |
| Viaero                       | cell phone                  | \$192.28   |              |
| Westco                       | fuel                        | \$870.49   |              |
| Western Nebraska Newspapers  | advertising                 | \$186.40   |              |

|                |               |                    |
|----------------|---------------|--------------------|
| <b>Payroll</b> | <b>23-Sep</b> | <b>\$12,988.90</b> |
| <b>Payroll</b> | <b>7-Oct</b>  | <b>\$12,714.09</b> |

|              |  |                    |
|--------------|--|--------------------|
| <b>Total</b> |  | <b>\$63,110.97</b> |
|--------------|--|--------------------|

|                           | <b>19-Oct</b> | <b>Utilities</b>                |             |
|---------------------------|---------------|---------------------------------|-------------|
| BankCard Center           |               | supplies                        | \$98.00     |
| Black Hills Energy        |               | gas                             | \$151.02    |
| Bytes Computer            |               | contract service                | \$77.33     |
| Cabins & Clover           |               | September office cleaning       | \$150.00    |
| Cabins & Clover           |               | October office cleaning         | \$150.00    |
| Caselle                   |               | contract service                | \$672.67    |
| Century Business Products |               | Printer/copier lease/copy count | \$120.93    |
| City of Alliance          |               | supplies                        | \$13.18     |
| DHHS                      |               | water testing                   | \$15.00     |
| H&H                       |               | trash hauling                   | \$4,241.63  |
| Hemingford Coop Telephone |               | phone                           | \$298.28    |
| Huss Auto Repair          |               | repairs                         | \$173.25    |
| Kaiser tire               |               | backhoe tires                   | \$876.66    |
| Kyle Huss                 |               | uniform allowance               | \$97.21     |
| LARM                      |               | insurance                       | \$17,256.83 |
| Lawson Products           |               | supplies                        | \$205.64    |
| Maguire Iron Inc          |               | Water Tower contract            | \$24,250.00 |
| Michael Todd & Company    |               | safety equip                    | \$537.60    |
| MT VS Hemingford Solar    |               | solar PPA                       | \$16,528.18 |
| Municipal Supply Inc      |               | supplies                        | \$518.19    |

|                          |                       |             |              |
|--------------------------|-----------------------|-------------|--------------|
| Nebraska Dept of Revenue | sales tax             | \$7,846.89  | for approval |
| Nebraska Public Power    | purchased power       | \$42,459.07 |              |
| Northwest Pipe Fittings  | supplies              | \$177.38    |              |
| Pitney Bows              | Postage machine lease | \$95.02     | for approval |
| Purchase power           | postage               | \$270.99    | for approval |
| Rabens Market            | supplies              | \$11.73     |              |
| Solutions EAP            | contract service      | \$110.55    |              |
| Sturdevant Auto Parts    | repairs               | \$48.94     |              |
| Swann                    | trash disposal        | \$6,739.90  |              |
| Valor General Store      | supplies              | \$7.32      |              |
| Viaero                   | cell phone            | \$56.00     |              |
| Wesco                    | electric supplies     | \$1,273.65  |              |
| WestCo                   | fuel                  | \$241.65    |              |

|                |               |                     |
|----------------|---------------|---------------------|
| <b>Payroll</b> | <b>23-Sep</b> | <b>\$10,443.42</b>  |
| <b>Payroll</b> | <b>7-Oct</b>  | <b>\$10,981.51</b>  |
| <b>Total</b>   |               | <b>\$147,195.62</b> |

#### HCCC 10/19/2021

| <u>COMPANY</u>            | <u>PURCHASES</u>              | <u>COST</u> |              |
|---------------------------|-------------------------------|-------------|--------------|
| Bankcard                  | Supplies                      | \$250.76    | For Approval |
| Bank of the West          | Loan Interest Pmt. (ACH)      | \$310.44    | For Approval |
| Bank of the West          | Loan Principle Pmt.           | \$350.00    |              |
| Black Hills Energy        | Gas                           | \$253.44    | For Approval |
| Bluffs Facility Solutions | Hand Foam wash                | \$80.76     |              |
| Bud's Pest Control        | Bug Control                   | \$44.00     |              |
| Cash-Wa Distributing      | Food/cleaning/supplies        | \$6,217.56  |              |
| Century Business Products | Printer Leases                | \$147.16    |              |
| Culligan                  | Salt                          | \$76.00     |              |
| Dave's Pharmacy           | Pharmacy Meds/Supplies        | \$93.65     |              |
| David Randolph, RPh       | Med Services                  | \$300.00    |              |
| Encounter Telehealth      | Psychiatric and Mental Health | \$180.00    |              |
| Harris Sales              | Bread Products                | \$214.22    |              |
| Hemingford Telephone      | Phone Service                 | \$2,145.73  |              |
| Hemingford Utilities      | Utilities                     | \$2,336.58  |              |
| Horwath Laundry Equipment | Ignition Module               | \$40.45     |              |
| Ideal Linen               | Rugs                          | \$159.30    |              |
| Karen Johnson             | Med Services                  | \$600.00    |              |
| Merissa Ruiz              | Activities                    | \$19.18     |              |
| Dr Mark Chu               | Med Services                  | \$1,000.00  |              |
| Nationwide                | Insurance                     | \$2,753.41  |              |

|               |                               |                    |
|---------------|-------------------------------|--------------------|
| Prime Time    | Agency Staff                  | \$24,448.00        |
| PowerTech     | Generator Service             | \$165.00           |
| Rabens        | Food/cleaning/supplies        | \$439.10           |
| Solutions EAP | Employee Benefit Program      | \$294.80           |
| Well Sky      | Nursing Software Subscription | \$512.00           |
| WestCo        | Gas                           | \$130.43           |
| West Bend     | Workers Comp                  | \$2,623.90         |
| WPCI          | Drug Test                     | \$117.00           |
| WPCI          | Drug Test Back Pay            | \$381.26           |
| <b>Total</b>  |                               | <b>\$46,684.13</b> |

**General**

|                  |             |                    |
|------------------|-------------|--------------------|
| Payroll 9/30/21  | Net Payroll | \$32,058.37        |
| Payroll 10/14/21 | Net Payroll | \$34,004.72        |
| <b>Total</b>     |             | <b>\$66,063.09</b> |

**TOTAL** **\$112,747.22**