

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES  
October 20, 2020-6:00pm  
700 Box Butte Ave. Hemingford, NE. 69348

**Pledge of Allegiance**  
**Opening Prayer**  
**Meeting Call to Order**  
**Roll Call**  
**Public Meeting Information**

1. Consent Calendar.
  - a. Minutes of September 15, 2020 Regular Meeting
  - b. Claims against the Village of **\$41,172.56**
  - c. Claims against the Utilities of **\$120,141.41**
  - d. Claims against the Hemingford Community Care Center of **\$201,271.89**
  - e. September 2020 Village Financial Statements and Bank Reconciliation reports.
  - f. September 2020 Library Report.
  - g. Appointment of Tresa Goss to the Village of Hemingford Library Board
  - h. Appointment of Joni Frahm to the Village of Hemingford Library Board.
  - i. Acceptance of resignation of Marley Pehoviack as Hemingford Library Director.
  - j. Payment of \$1000 to CRA grant recipient- Bubba's Bar and Grill
2. Hemingford Community Care Center Report: Introduction of the facility new administrator. Census is 8 on the assisted living and 24 on the nursing home side. There has been advertising for open rooms on the assisted living side. Covid-19 lockdown remains in effect with continued video meetings with weekly updates. Staffing continues to be a battle, advertising for LPN's and night staff continues in an effort to reduce agency staffing cost. Still waiting on insurance information regarding roof damage. There is a potential need for a new call light system on the assisted living side, the system is outdated and we are unable to locate parts for repairs. Thank you all for your continued support. – **Lori Dannar**
3. Discussion and possible action: COVID-19 Exposure and Return to Work Policy. – **Barb Straub**
4. Discussion and possible action: Proposed work hours and office hour changes to the Village Employee Personnel Manual – **Kyle Huss/Barb Straub**
5. Discussion and possible action: Potential Request for street paving on Roland Street. Buchheit Precision and Tim Kumpf would like to have the first 100 ft of Roland Street to the north of the highway paved to cut down the dust generated by Semi trucks entering Farmers COOP.
6. Discussion and possible action: Issuing a special use permit for Johnna Wood to open a small gift shop and Tea Lounge at 621 Niobrara Ave. – Planning Commission
7. Discussion and possible action: Rezoning of property on the south side of Niobrara formally know as Bob Cat Pit Stop from commercial to school. – Planning Commission
8. Discussion and possible action: Hemingford Police Department Report Potential Officer Candidates and the possibility of hiring a non-certified person and sending them through the Basic Law Enforcement Training, and Employment contract updates. – **Chief Bryner.**

9. Utilities Department Report: Exercising water valves has been completed all sprinklers and buildings have been winterized. Snow removal equipment has been serviced and any repairs need done, the siren repair parts for the south end of town are in just need to complete the repairs. Cheryl is done for the season and would like to say a big thank you to her. **-Kyle Huss**

10. Administrators Report: MFO Arrears update, Clerk School, Splash Pad update **-Barb Straub**

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	<b>20-Oct-20</b>	<b>VILLAGE</b>	
Amanda McClaren		cleaning	\$112.50
BankCard		supplies	\$161.74
Bernie's Ace Hardware		tools	\$208.62
Buettner Construction		supplies	\$2,229.75
Bytes Computer		contract service	\$38.33
Caselle		contract service	\$336.33
Century Business Products	printer/copier lease/copy count		\$64.95 for approval
CNA Surety		Notary Bond	\$40.00
Farmers Coop		supplies	\$537.53
Flannel Brothers	stump removal/cemetery		\$364.00
Gardner Loutzenhiser & Ryan	budget preparation		\$1,889.99
Hemingford COOP Telephone	phone		\$471.56
Ideal Linen	supplies		\$60.87
	Title Cert for Splash Pad		
Kunzman Title Company	property		\$100.00
Macqueen Equipment	repairs		\$401.84
Mobius Communications	internet		\$25.00
Nebraska Department of Ag	dog pound cert		\$175.00
Nebraska Total Office	supplies		\$89.77
Panhandle Area Development District	dues		\$622.40
Phillips F&T Inc	oil		\$269.72
Pitney Bowes	postage meter lease		\$47.51
Police Chiefs Association	dues		\$20.00
Purchase Power	postage		\$90.33 for approval
Rabens Market	supplies		\$11.63
Simmons Olsen Law Firm	professional fees		\$1,819.00
Sturdevant Auto Parts	supplies/repairs		\$302.33
The Ledger	advertising		\$296.60
Tritle Plumbing	porta potty		\$115.00
Unitech	ice melt		\$1,950.00
Viaero	cell phone		\$175.29
Westco	fuel		\$387.84
<b>PAYROLL</b>		<b>9/24/2020</b>	<b>\$14,194.50</b>

**PAYROLL****10/08/20****\$13,562.63****\$41,172.56****20-Oct-20****UTILITIES**

Amanda McClaren	cleaning	\$112.50	
21st Century	repairs	\$78.50	
Alliance Tractor & Implement Co	repairs	\$61.99	
Bank Card	water testing postage	\$28.85	
Barco Municipal Products	tools	\$163.26	
Black Hills Energy	gas	\$163.13	for approval
Bytes Computer	contract service	\$76.67	
Caselle	contract service	\$672.67	
Century Business Products	Printer/Copier lease Copy count	\$129.89	for approval
DHHS	water testing	\$31.00	
Farmers Coop	supplies/tools	\$208.68	
H&H	trash hauling	\$4,212.43	
Hemingford COOP Telephone	phone	\$341.37	
Janet Bolen	deposit refund	\$146.83	
Lawson Products	safety equip/supplies	\$87.21	
Maguire Iron Inc.	contract payment	\$24,250.00	for approval
Municipal Supply	supplies/tools/repairs	\$5,714.06	
Nebraska Public Power District	purchased power	\$49,117.92	
One Call Concepts	diggers hotline	\$5.76	
Phillips F & T Inc	oil	\$404.58	
Pitney Bowes	Postage meter Lease	\$95.02	
Purchase Power	postage	\$180.66	for approval
Rabens Market	supplies	\$7.26	
Sentry Siren	safety equip/supplies	\$2,761.86	
Simmons Olsen Law Firm	pro fees/ solar	\$100.00	
Solutions EAP	contract service	\$36.85	
Sturdivant's Auto Parts	supplies	\$25.75	
Swann	trash disposal	\$6,708.40	
T & R Electric	supplies	\$2,274.00	
USA BlueBook	supplies	\$304.26	
Viaero	cell phone	\$68.12	
Wesco	supplies	\$156.49	
Westco	fuel	\$353.29	

**PAYROLL****9/24/2020****\$10,734.64****PAYROLL****10/8/2020****\$10,327.51****\$120,141.41**

**HCCC 10/20/20**

<b>COMPANY</b>	<b>PURCHASES</b>	<b>COST</b>	
Bank Card	Monthly Stmt	\$1,718.13	\$1,116.67
Bank of the West	Interest on Loan	\$315.58	ACH
Bank of the West	Principle only - Loan	\$350.00	
Black Hills Energy	Utilities - 605 Donald	\$352.00	For Approval
Bloedorn Lumber	Misc plug test - 4" / 3" (toilets)	\$11.98	
Bluffs Supply	Misc supplies - HCCC	\$993.34	
Cash-Wa Distributing	Foodservice; Supplies for Housekeep/Act	\$7,556.99	
Century Business Products	Contracts on Copiers / Toner	\$127.40	
Compufact	Background checks	\$29.00	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Faris Plumbing	Repair closet broken toilets	\$743.90	
Farmer's Coop	Misc maintenance supplies	\$270.02	
Harris Sales	Misc bread	\$410.74	
Hemingford Telephone	Phone charges; TV	\$2,383.35	
Hemingford Utilities	605 Donald - Utilities	\$2,578.35	
Ideal Linen	Cleaning services - mats (Sept & Oct)	\$153.18	
Karen Johnson	Dietician	\$500.00	
Dr Mark Chu	Medical Director	\$750.00	
Lori Dannar	Misc supplies - HCCC	\$1,387.68	
MARC	Double strength super-zyme	\$1,698.99	
McKesson	Medical Supplies	\$9,230.78	\$6,932.50
Nationwide	Insurance - Auto; Commercial; Gen Liability	\$2,774.69	For Approval
Nebraska Total Office	Paper, Multipurpose 20#; Tape	\$515.84	
Petersen Drug	Concentrators; Dreamstataion Bipap	\$245.00	
Pitney Bowes	Postage refill	\$99.55	For Approval
PowerTech	Semi Annual Generator Service Contract	\$865.00	
Raben's	Misc groceries	\$538.09	
Snell Services Inc	Repair leak above water heater	\$420.40	
Solutions	Employee Claims	\$73.70	
Taryn Wood	Mowing & trimming grass - Aug / Sept 2020	\$490.00	
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp	\$2,699.00	For Approval
WestCo	Fuel	\$171.71	
WPCI	Employee drug screenings	\$156.00	
		<b>\$41,422.39</b>	

Bank of the West		
Payroll 9/17/20		\$44,700.96
Payroll 10/1/20		\$41,729.56
Payroll 10/15/20		\$40,439.68

**COVID Relief**

BankCard	Hand Sanitizer Dispensers; Floating sleeves	\$1,116.67	COVID testing
McKesson	Gloves; Test Kit, Sofia 2 SARS Antigen	\$6,932.50	
Prime Time Healthcare	Travel Nurses	\$12,330.75	
Red Beard Garage & Towing	2001 Dodge Grand Van repairs	\$118.33	
Rock Medical Group	Travel Nurses	\$10,100.00	
Stericycle	Regulated Medical Waste - addt'l containers	\$2,381.05	
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		\$32,979.30	
TOTAL		<b>\$201,271.89</b>	