

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES
October 21, 2019 - 6:00 P.M.

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Consent Calendar.

- a. Minutes of September 16, 2019 Regular Meeting.
- b. Minutes of September 26, 2019 Special Meeting.
- c. Claims against the Village of **\$ 72,225.35**
- d. Claims against the Utilities of **\$ 135,539.30**
- e. Claims against the Hemingford Community Care Center of **\$ 165,678.35**
- f. September 2019 Village Financial Statements.
- g. September 2019 Library Report.
- h. Application for payment #4 2019 Street Project **\$135,281.43**
- i. MC Schaff engineering Services invoice thru 10/4/2019 **\$13915.50**

2. Discussion and possible action: Second Reading Ordinance #809.

AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, BOX BUTTE COUNTY, NEBRASKA, TO ESTABLISH REVISED SEWER RATES FOR THE VILLAGE OF HEMINGFORD MUNICIPAL SEWER SYSTEM; PROVIDING AN EFFECTIVE DATE; AND REPEALING ANY EXISTING ORDINANCES OR OTHER PROVISIONS IN CONFLICT THEREWITH; AND DIRECTING THE PUBLICATION OF THIS ORDINANCE.

- 3. Discussion and possible action:** Presentation of 2017-2018 FY Village Financial Audit- **Jim Gardner**
- 4. Discussion and possible action:** Approval of Hemingford Public Library Policy 6: Computer Use and Wifi Policy and Policy 7: Patron Responsibilities and Conduct – **Marley Pehoviack**
- 5. Discussion and possible action:** E-911 Board Vacancy. Appointment of representative and alternate. - **Deb Hunter**
- 6. Hemingford Utilities Report:** Huss & Frahm Grade 6 training, equipment ready for winter, sewer jetter break -down, bucket and digger trucks' safety inspections are scheduled - **Kyle Huss**
- 7. Administrators Report:** Collections- **Barb Straub**
- 8. Hemingford Police Report:** Quarterly Stats, Camera install - **Chief Bryner**
- 9. Hemingford Care Center Report:** Census 11 on assisted living and 27 in the nursing home, no state reportable incidents, several residents passed away, confirmation from State to file back claims from July 2018 to current, Staffing needs and sign on bonuses update- **Lori Dannar**
- 10. Discussion and Possible action:** Corrections and additions to the Hemingford Community Care Center Employee Handbook - **Lori Dannar**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

21-Oct-19	VILLAGE		
Bank Card	sup	19.99	
Bernie's	sup/tools	\$52.39	
BB Clerk	Rec fees	\$10.00	for approval
Buettner Cons	gravel	\$3,575.00	
Bytes	cont serv	\$40.32	
Caselle	cont serv	\$336.34	
Centurion Tech	sup	\$50.00	
Century	lease/rental	\$73.52	for approval
Diesel Machinery	repairs	\$167.29	
Farmers Coop	sup	\$313.41	
Fix-it Frosty	repair	\$93.16	
Gardner, Loutzenhiser & Ryan PC	prof serv	\$2,642.05	
Hart Works	sup	\$157.50	
Hemingford Coop Tele	phone	\$466.08	
Hemingford Schools	adv	\$50.00	
Huss Auto	repairs	\$15.49	
John Deere	sup	\$55.61	
LARM	insurance	\$25,174.63	
LONM	dues	\$1,589.00	
Lori Dannar	cleaning	\$150.00	
Main Street Designs	decorations	\$1,247.31	
MC Signs & Decals	adv	\$48.00	
Mebulbs	repairs	\$423.03	
Michael Todd	sup	\$79.60	
Menards	sup	\$149.99	
Mobius Communications	internet	\$25.00	
Mobius	grant purchase	\$4,355.00	
Nebraska Total Office	sup	\$72.68	
Simmons Olsen Law Firm	pro fees	\$1,819.60	
Sturdevant	sup/tools	\$940.10	
Teamlab	Cold patch	\$834.50	
The Ledger	adv	\$100.10	
Tony's Hydro-Seeding	hydro-seeding	\$425.00	
Tritle Plumbing	sup	\$225.00	
Viaero	cell phone	\$184.45	
Wesco	sup	\$41.03	
Westco	fuel	\$468.11	
PAYROLL	9/26/2019	\$13,281.86	
PAYROLL	10/10/2019	\$12,473.21	
		\$72,225.35	

21-Oct-19

UTILITIES

Bankcard	sup/travel/education	\$535.28	
Bauerkemper's	repair	\$121.56	
Black Hills Energy	heat	\$156.94	for approval
Bloedorn	sup/repairs	\$182.50	
Border States	sup	\$526.24	
Box Butte Ag Services	repair	\$375.00	
Bytes	cont serv	\$80.63	
Caselle	cont serv	\$672.66	
Century	lease/rental	\$147.05	for approval
Core & Main	repair	\$144.00	
DHHS	water testing	\$536.00	
Carquest	repair	\$6.29	
Farmers Coop	sup/repairs	\$28.77	
Gardner, Loutzenhiser & Ryan PC	prof serv	\$6,389.08	
H & H	hauling	\$4,198.90	
Hemingford Coop Tele	phone	\$326.36	
Kaiser Tire	repair	\$2,086.00	
Kristina Kramer	deposit refund	\$7.60	
LARM	insurance	\$14,769.28	
Lawson Products	elec safety equip	\$68.64	
LONM	dues	\$613.00	
Lori Dannar	cleaning	\$150.00	
Maguire Inc	repairs	\$19,798.00	
Mebulbs	repairs	\$423.02	
Municipal Supply	sup	\$320.70	
Nebraska Public Power District	power purchase	\$47,323.63	
Nebraska Rural Water Assn	education	\$360.00	for approval
One Call Concepts	digger hotline	\$9.59	
Purchase Power	postage	\$447.83	
Simmons Olsen Law Firm	pro fees	\$1,482.10	
Solutions EAP	cont serv	\$36.85	
Sorensen Irrigation	sup	\$16.15	
Sturdevant	repair	\$52.41	
SWANN	disposal	\$6,588.11	
The Ledger	adv	\$200.20	
Unitech	sup	\$1,017.50	
Viaero	cell phone	\$67.70	
Wesco	sup/safety equip	\$2,157.01	
Westco	fuel	\$175.24	

PAYROLL **9/26/2019** **\$11,465.83**

PAYROLL **10/10/2019** **\$11,475.65**

\$135,539.30

HCCC 10/21/19

COMPANY	PURCHASES	COST	
Bank of the West	Monthly Stmt	\$44.79	
Bank of the West	Interest on Loan	\$247.57	ACH
Black Hills Energy	Utilities - 605 Donald	\$352.94	For Approval
Bloedorn Lumber	Strt Valve	\$27.98	
Bluffs Sanitary	Misc supplies - HCCC	\$465.28	
Bud's Pest	Monthly Stmt	\$44.00	
Cash-Wa Distributing	Foodservice	\$6,124.25	
Century Business Products	Contracts on Copiers / Copies; Toner	\$114.05	
Compufact	Background checks	\$58.00	
Dave's Pharmacy	Medical supplies - Aug / Sept	\$191.15	
DHHS - QAA	3rd Qtr	\$9,376.50	
Farmer's Coop	Misc Maintenance supplies	\$185.14	
Harris Sales	Misc bread (Aug - Sept)	\$250.38	
Hemingford Ledger	Ad - End of Year Bash	\$31.04	
Hemingford Telephone	Phone charges	\$1,301.83	
Hemingford Utilities	605 Donald - Utilities	\$2,319.06	
Honstein Repair	Service - 2001 Dodge Caravan	\$563.94	
Ideal Linen	Cleaning services - mats	\$73.64	
Industrial Chem Labs	Sewer cleaner	\$123.11	
Karen Johnson	Dietician	\$500.00	
Dr Mark Chu	Medical Director	\$750.00	
MC Signs & Decals	ID Badges	\$78.00	
McKesson	Medical Supplies	\$3,227.35	
Angel Mobley	ANFP - Membership / Cert fee	\$157.00	
Nebraska Nursing Facility	NNFA Dues	\$632.88	
Nationwide Insurance	Insurance - Auto; Commercial; Gen Liability	\$2,383.09	For Approval
	Replaced Gamewell GF510 Fire Alarm		
Nebraska Safety & Fire	Panel	\$250.15	
Nebraska Total Office	Paper; Cartridge, tape	\$134.08	
Northwest Respiratory	Oxygen	\$134.08	
Onestaff Medical	Travel Nurses	\$3,480.00	
Petersen Drug	Diana Beall - VPOD-Ultra	\$78.45	
Pitney Bowes	Postage refill	\$52.02	For Approval
Raben's	Misc groceries	\$307.70	
David Randolph, RPh	Pharmacy Reports	\$300.00	
Solutions EAP	Employee Claims (Sept -Oct)	\$147.40	
Stanley Healthcare	Wanderguards	\$249.50	
STAT Staffing	Travel Nurses	\$14,181.57	
State of Nebraska - Dept of Labor	Reimburse Benefits	\$1,704.00	
Stericycle	Regulated Medical Waste	\$333.84	
Tritle Plumbing, Inc	Clean grease pit; Drains; Mop Sink (AL)	\$531.26	
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00	
West Bend	Workman's Comp	\$819.40	
WestCo	Fuel	\$327.38	
		\$53,165.80	

Payroll 9/19/19	\$38,496.04
Payroll 10/3/19	\$37,475.89
Payroll 10/17	\$36,540.62
TOTAL	\$165,678.35

Amounts included in Payroll:

Aflac	Supplemental Insurance	\$907.68	} ACH
Allied Benefit	Employee Insurance	\$9,171.28	