

THE VILLAGE OF HEMINGFORD

VILLAGE BOARD AGENDA REQUEST FORM

If you have a specific topic that you would like the Village of Hemingford Board of Trustees to consider at a future meeting, please complete the form below.

The item will be **reviewed** and forwarded to Village Staff **for appropriate action** OR scheduled for a future meeting as necessary.

You will be notified of the action taken on your request OR the date the item will be placed on the Agenda for Village Board of Trustee consideration.

All requests must be submitted, in writing, **no later than Thursday at 5:00 p.m. before the scheduled meeting**. Village Board meetings are held on the 3rd Tuesday of each month at 7:00 p.m.

NAME: _____

ADDRESS: _____

PHONE: _____ CELL: _____

EMAIL: _____

DATE OF REQUEST: _____

DESCRIPTION OF REQUESTED TOPIC: _____

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